

# Creating a Registration Day Wishlist

**IMPORTANT:** Adding a summer camp or activity to your Wishlist does not guarantee that you will get a spot in that camp or activity. The Wishlist is simply a convenient way to create a list of the camps and activities you would like to register for so that you don't need to search for them on Registration Day.

## Prepare for Registration Day:

- **Log** into your Parks & Rec account and ensure that your credentials work. If not, use the Reset My Password button or contact the Parks & Recreation front desk at 406-721-PARK (7275).
- **Renew** or purchase a CityCard to receive the resident discount. CityCards expire at the end of each year, so call 406-721-PARK to renew. Please allow about a week for processing before registration day.
- **Apply** for the Share the Fun Grant if you would like financial assistance. Please apply at least two weeks before registration to allow us time to process the application and apply any grants to your account.
- **Visit** our website to see the list of summer camps at [www.missoulaparks.org](http://www.missoulaparks.org). The complete Summer Recreation Guide will be posted there once available.

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**To log into your account, visit [www.missoulaparks.org/register](http://www.missoulaparks.org/register)**

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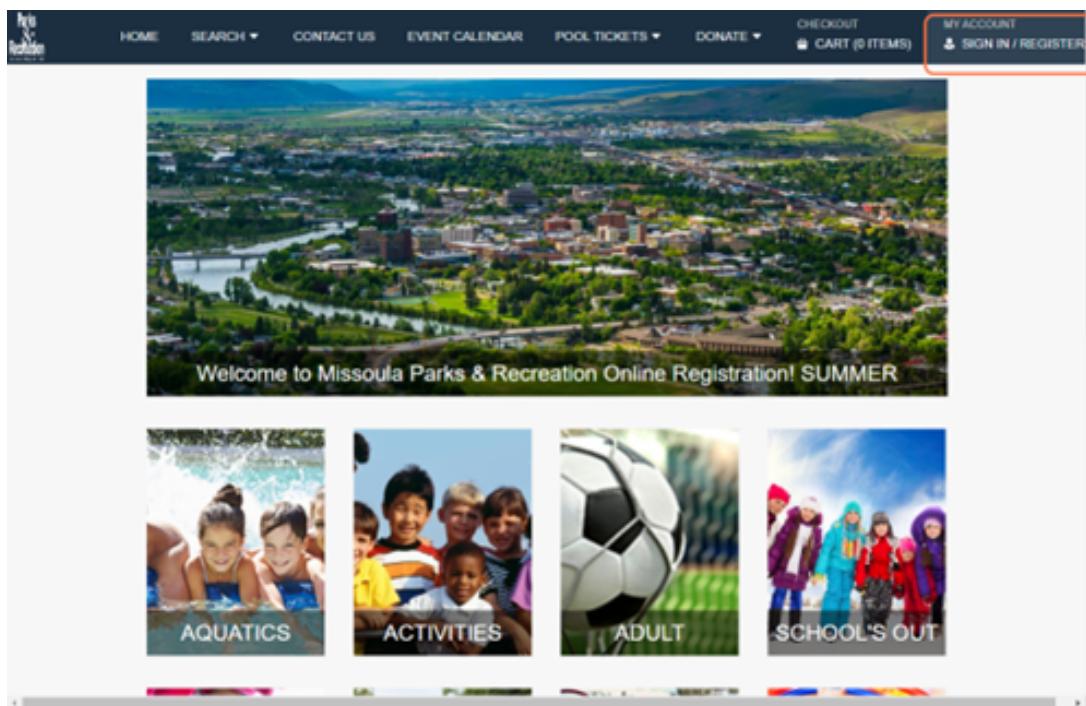
If you don't have your log in information, please contact the front desk at 406-721-PARK. Our front desk is staffed Monday-Thursday, 6 a.m. - 8 p.m.; Friday, 6 a.m. - 6 p.m.; and Saturday & Sunday 8 a.m. - 6 p.m.

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## STEP 1

**Click SIGN IN / REGISTER to get to the sign in page.**

**Note:** You don't need to log in to browse our available activities. Simply click on any of the tiles to and browse.



## STEP 2

**Enter your log in information here**

WebTrac Login

Username \*

Password \*

Forgot Username?  
Forgot Password?

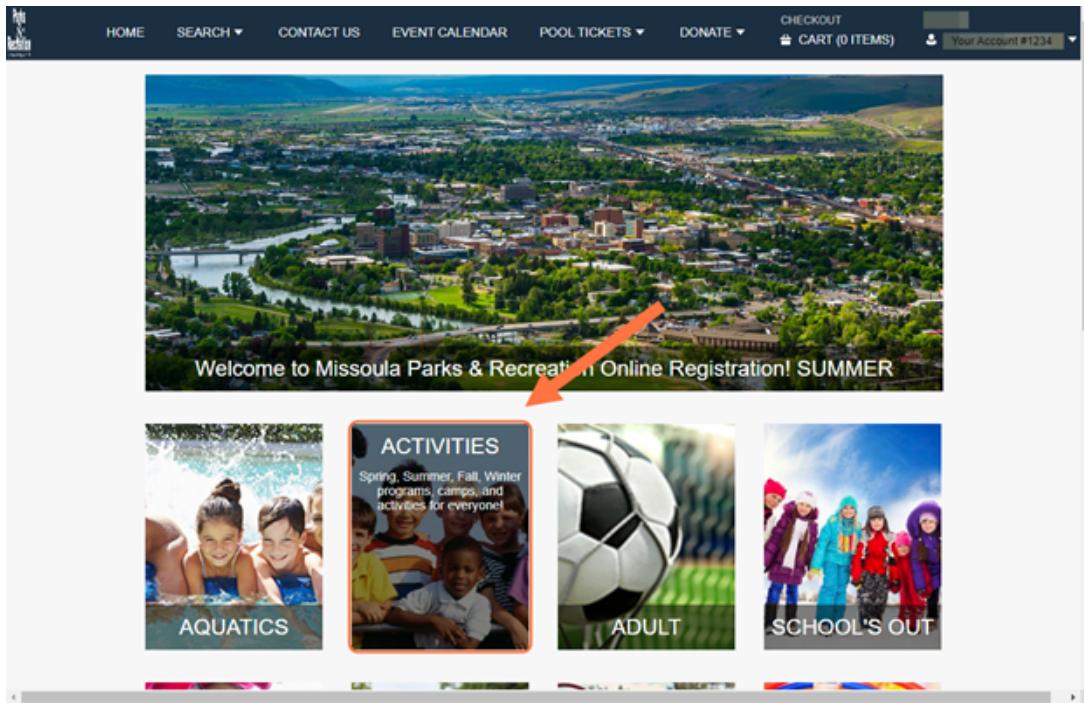
Don't have an account? [Sign Up Now](#)

Follow us on Social Media

[Facebook](#) [Twitter](#) [Instagram](#)

## STEP 3

Click on ACTIVITIES to search current activities and summer camps.



## STEP 4

Find the activity you want, and click on it.

Clicking on it will show you all the available sections.

WebTrac Activity Search

Search Results

Showing results 101-150 of 252

Display Option: Detail

**Climb On! - 2230303**

This Adventure Camp has no overnights, but will travel during the day to different locations for activities. A perfect week for your aspiring climber! Kids will learn techniques and skills for indoor and outdoor climbing. We will climb at the indoor gym, our...

6 Sections

**Fishing, Flies and River Guides - 2230306**

A week-long adventure into the life of a river guide! Camp includes rod and reel fishing, angling art, fly-fishing, tying flies, flat-water canoeing, whitewater rafting and campfire cooking. Whitewater Rescue Institute specialists will teach a mini rescue and safety class, making sure campers are...

3 Sections

**Fly Fishing - 2230307**

Join us for a week of hands-on fly fishing instruction to learn techniques and the basics of tying your own flies. Your kids will come home raving about big trout, nymphs, and wooly buggers. Casting techniques, knots, fly identification, and plenty of fishing will hook your budding angler.

1 Sections

**Go Pro GROMS Camp - 2230309**

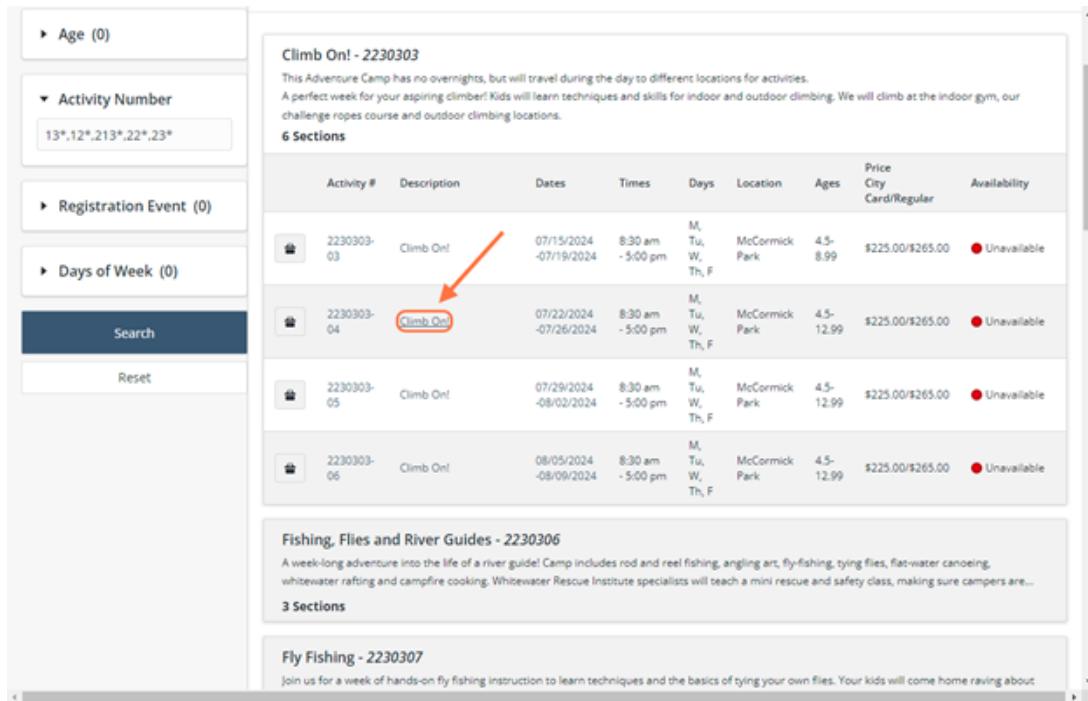
Make and star in your own adventures during this one-of-a-kind film and adventure camp. After breaking into production teams, campers will shoot footage of their crew rafting, rock climbing, skateboarding, biking, climbing, and general awesome adventuring. We'll premier our movies for friends...

2 Sections

## STEP 5

Find the dates/section you want and click on that section's name.

These sections will all show up as Unavailable until Registration opens on **March 1** at 9:00 a.m.

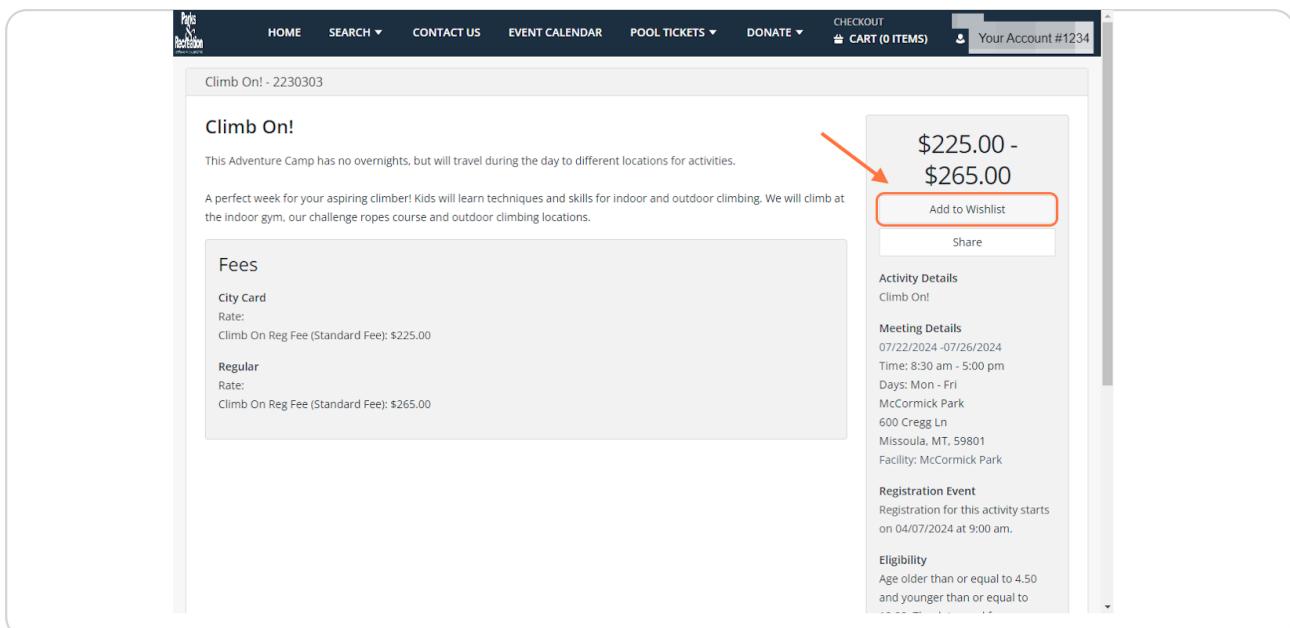


Activity # Description Dates Times Days Location Ages Price  
City Card/Regular Availability

Activity #	Description	Dates	Times	Days	Location	Ages	Price City Card/Regular	Availability
2230303-03	Climb On!	07/15/2024 - 07/19/2024	8:30 am - 5:00 pm	M, Tu, W, Th, F	McCormick Park	4.5-8.99	\$225.00/\$265.00	● Unavailable
2230303-04	Climb On!	07/22/2024 - 07/26/2024	8:30 am - 5:00 pm	M, Tu, W, Th, F	McCormick Park	4.5-12.99	\$225.00/\$265.00	● Unavailable
2230303-05	Climb On!	07/29/2024 - 08/02/2024	8:30 am - 5:00 pm	M, Tu, W, Th, F	McCormick Park	4.5-12.99	\$225.00/\$265.00	● Unavailable
2230303-06	Climb On!	08/05/2024 - 08/09/2024	8:30 am - 5:00 pm	M, Tu, W, Th, F	McCormick Park	4.5-12.99	\$225.00/\$265.00	● Unavailable

## STEP 6

After clicking on the section you want, click on the Add to Wishlist button.



**Climb On! - 2230303**

**Climb On!**

This Adventure Camp has no overnights, but will travel during the day to different locations for activities.

A perfect week for your aspiring climber! Kids will learn techniques and skills for indoor and outdoor climbing. We will climb at the indoor gym, our challenge ropes course and outdoor climbing locations.

**Fees**

City Card  
Rate:  
Climb On Reg Fee (Standard Fee): \$225.00

Regular  
Rate:  
Climb On Reg Fee (Standard Fee): \$265.00

**Activity Details**  
Climb On!

**Meeting Details**  
07/22/2024 - 07/26/2024  
Time: 8:30 am - 5:00 pm  
Days: Mon - Fri  
McCormick Park  
600 Clegg Ln  
Missoula, MT, 59801  
Facility: McCormick Park

**Registration Event**  
Registration for this activity starts on 04/07/2024 at 9:00 am.

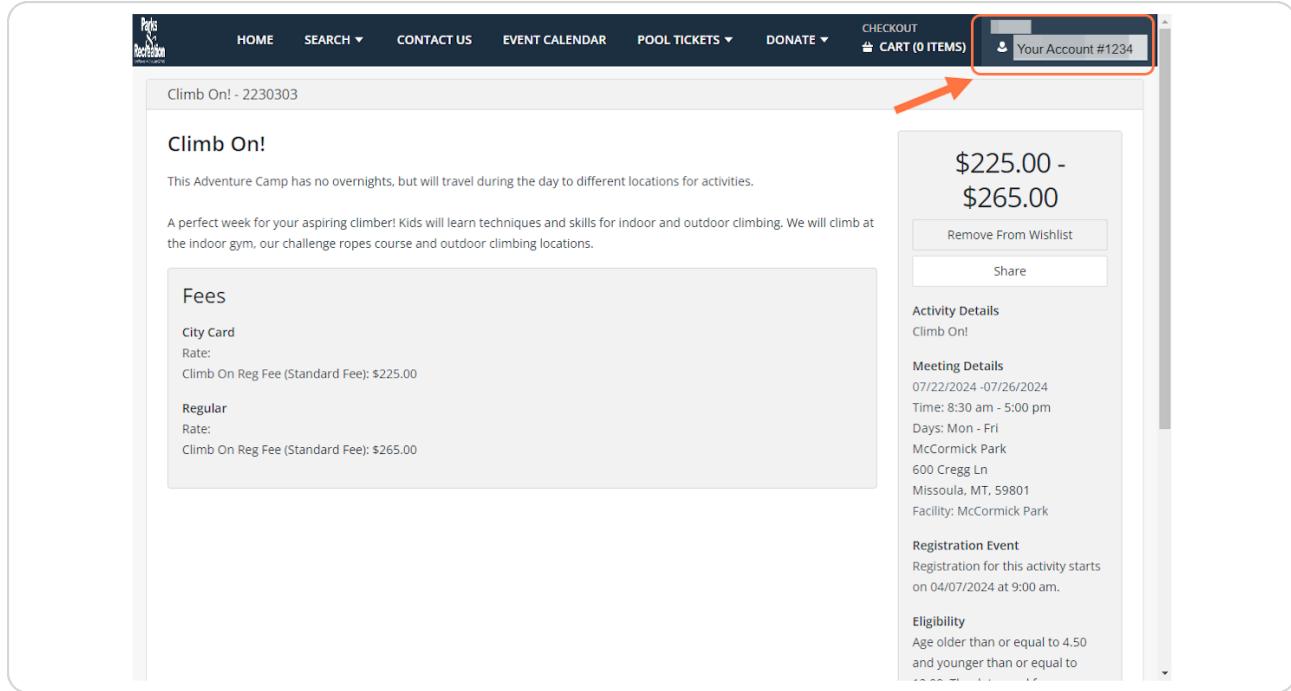
**Eligibility**  
Age older than or equal to 4.50 and younger than or equal to 12.99

**Add to Wishlist**

## STEP 7

### Click on your account.

This will open a drop down menu.

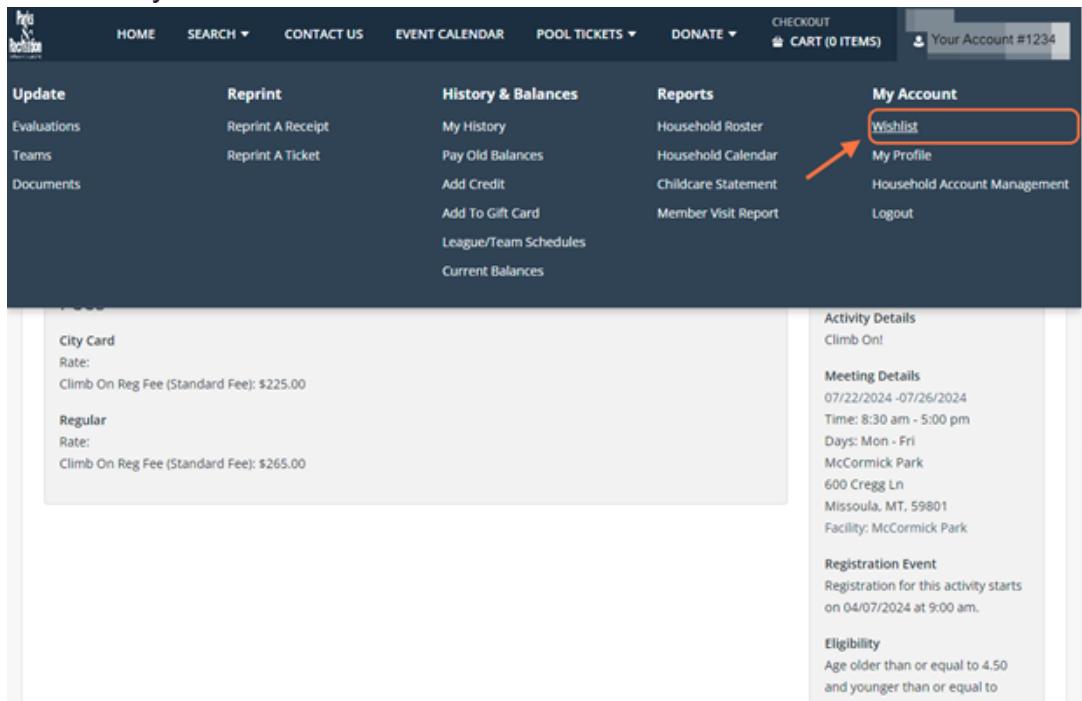


The screenshot shows a website interface for 'Climb On! - 2230303'. At the top, there is a navigation bar with links: HOME, SEARCH ▾, CONTACT US, EVENT CALENDAR, POOL TICKETS ▾, DONATE ▾, CHECKOUT, and a 'CART (0 ITEMS)' button. To the right of the cart button is a user account icon with the text 'Your Account #1234'. An orange arrow points from the text 'Click on your account.' to this account icon. The main content area displays information about an 'Adventure Camp' named 'Climb On!'. It includes a summary of fees: 'Climb On Reg Fee (Standard Fee): \$225.00' and 'Climb On Reg Fee (Standard Fee): \$265.00'. To the right of the summary, there is a box containing 'Activity Details', 'Meeting Details', 'Registration Event', and 'Eligibility' information. Below the main content, there is a sidebar with 'Fees' information and a large 'Activity Details' box on the right.

## STEP 8

### Click on Wishlist to see your Wishlist.

You can add and remove activities here **so that you have the activities you want in one place before Registration Day**. On Registration Day, this is where you will go to add all your activities to your cart.

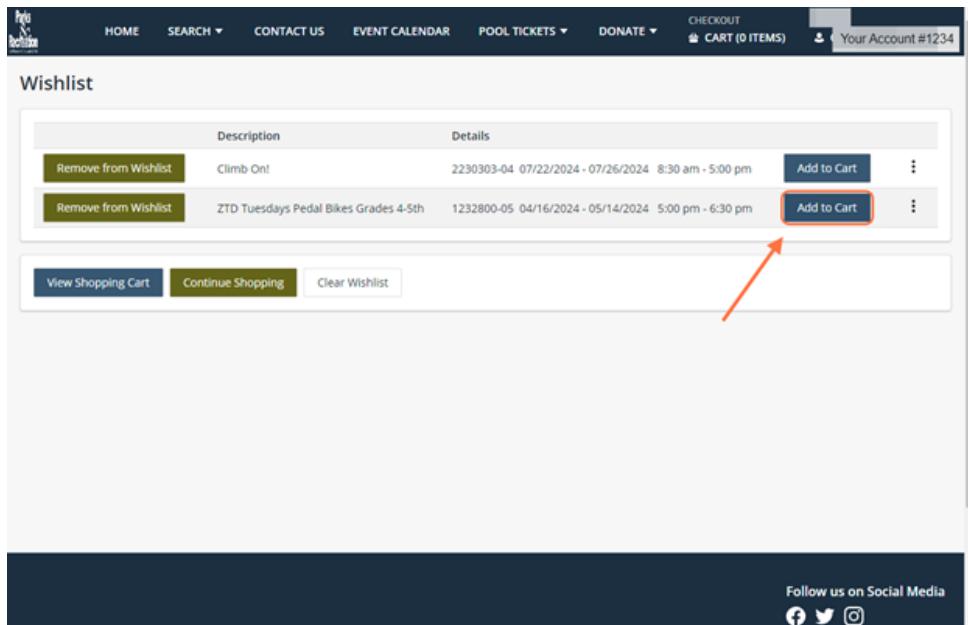


The screenshot shows a website interface with a dark header bar containing links: HOME, SEARCH ▾, CONTACT US, EVENT CALENDAR, POOL TICKETS ▾, DONATE ▾, CHECKOUT, and a 'CART (0 ITEMS)' button. To the right of the cart button is a user account icon with the text 'Your Account #1234'. An orange arrow points from the text 'Click on Wishlist to see your Wishlist.' to the 'Wishlist' link in the account dropdown menu. The main content area displays information about an 'Adventure Camp' named 'Climb On!'. It includes a summary of fees: 'Climb On Reg Fee (Standard Fee): \$225.00' and 'Climb On Reg Fee (Standard Fee): \$265.00'. To the right of the main content, there is a sidebar with 'History & Balances', 'Reports', and 'My Account' sections. The 'My Account' section includes links for 'Wishlist', 'My Profile', 'Household Account Management', and 'Logout'. Below the main content, there is a sidebar with 'Activity Details', 'Meeting Details', 'Registration Event', and 'Eligibility' information.

## STEP 9

### On Registration Day, log in to your account and go to your Wishlist.

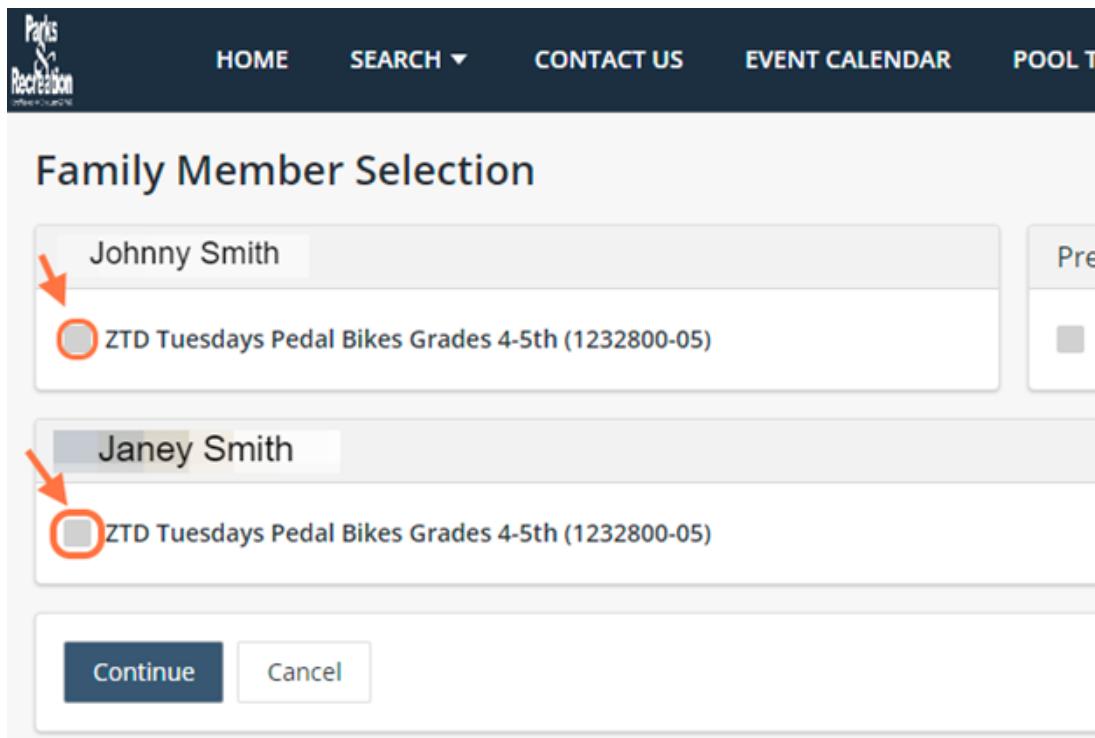
You will need to click the Add to Cart button for each activity to add it to your cart.



## STEP 10

**Check the box next to the family member you want to register. Then click continue.**

You can add multiple family members at once as long as they meet the age requirement to participate in the activity.

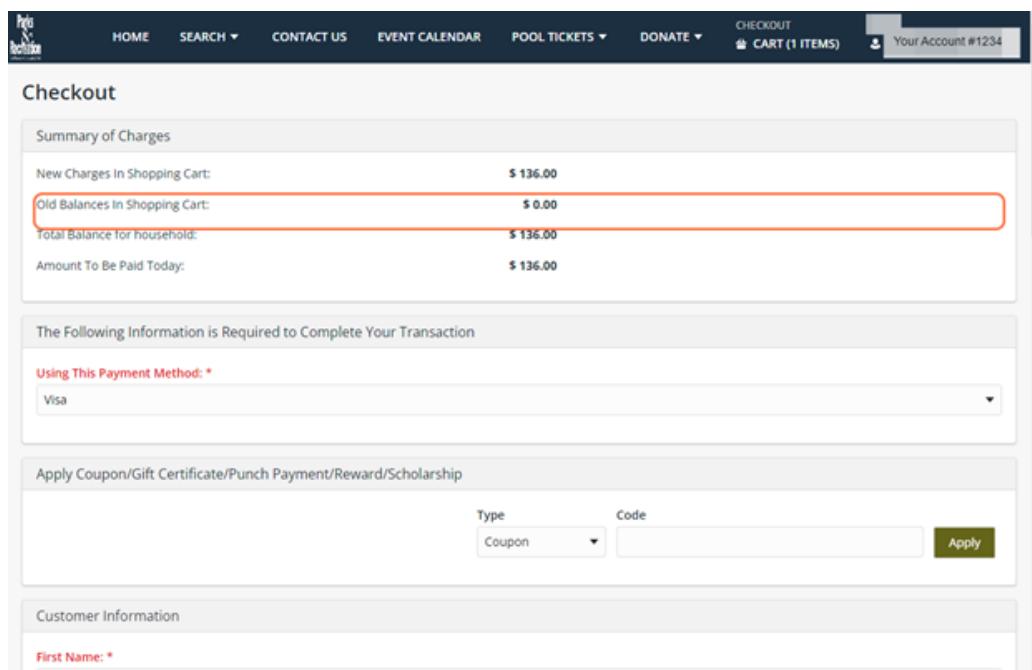


## STEP 11

**When you are done adding activities to your cart from your Wishlist, you can add activities that were not on your Wishlist or remove activities. Then, you're ready to check out!**

**Please Note:** If multiple people have the same activity in their cart, it is possible that there are more people who want the activity than there are spots available. If this happens, the people who check out first will get the spot. This happens with high demand camps, such as Animal Wonders, Splash Camp, and Last Blast.

To avoid this, some people choose to check out immediately after adding high demand camps to their cart. You can always return after checking out and register for more camps and activities.



The screenshot shows a website's checkout process. At the top, there is a navigation bar with links for HOME, SEARCH, CONTACT US, EVENT CALENDAR, POOL TICKETS, DONATE, and CHECKOUT. The CHECKOUT link is highlighted, and the CART (1 ITEMS) button shows there is one item in the cart. A user account icon and the text 'Your Account #1234' are also present.

The main content area is titled 'Checkout' and contains a 'Summary of Charges' table:

Summary of Charges	
New Charges in Shopping Cart:	\$ 136.00
Old Balances in Shopping Cart:	\$ 0.00
Total Balance for household:	\$ 136.00
Amount To Be Paid Today:	\$ 136.00

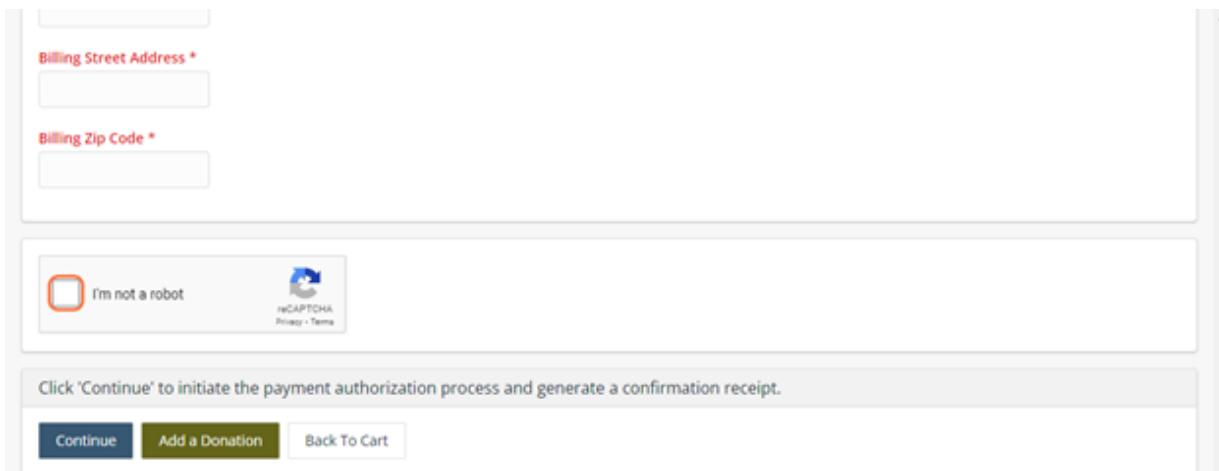
Below the summary, a section titled 'The Following Information is Required to Complete Your Transaction' asks 'Using This Payment Method: \*'. A dropdown menu shows 'Visa' selected.

There is also a section for applying a coupon or gift certificate, with fields for 'Type' (set to 'Coupon') and 'Code', and a 'Apply' button.

At the bottom, there is a 'Customer Information' section with a 'First Name: \*' field.

## STEP 12

**REMINDER: When checking out, be sure to click in the box next to "I'm not a robot" before selecting the Continue button.**



The screenshot shows a continuation of the checkout process. It includes fields for 'Billing Street Address \*' and 'Billing Zip Code \*'. Below these is a reCAPTCHA verification box with the text 'I'm not a robot' and the reCAPTCHA logo. The reCAPTCHA text also includes 'Privacy • Terms'.

At the bottom, there is a note: 'Click 'Continue' to initiate the payment authorization process and generate a confirmation receipt.' and three buttons: 'Continue', 'Add a Donation', and 'Back To Cart'.

## STEP 13

You should then see a receipt number, confirming that your registration has processed. A confirmation email will also be sent to the account holder.

### Checkout Confirmation

Your Online transaction is complete. Please select an option below to continue.

Your receipt number:

**1297528**

A copy of your receipt will be emailed to [email@gmail.com](mailto:email@gmail.com).

If you have an account with us, you can browse anytime to [My Account/Reprint/Reprint a Receipt](#) once the receipt has been produced.

[Logout](#)

[Continue Shopping](#)