Creating a Registration Day Wishlist

IMPORTANT: Adding a summer camp or activity to your Wishlist does not guarantee that you will get a spot in that camp or activity. The Wishlist is simply a convenient way to create a list of the camps and activities you would like to register for so that you don't need to search for them on Registration Day.

Prepare for Registration Day:

- **Log** into your Parks & Rec account and ensure that your credentials work. If not, use the Reset My Password button or contact the Parks & Recreation front desk at 406-721-PARK (7275).
- **Renew** or purchase a CityCard to receive the resident discount. CityCards expire at the end of each year, so call 406-721-PARK to renew. Please allow about a week for processing before registration day.
- **Apply** for the Share the Fun Grant if you would like financial assistance. Please apply at least two weeks before registration to allow us time to process the application and apply any grants to your account.
- **Visit** our website to see the list of summer camps at www.missoulaparks.org. The complete Summer Recreation Guide will be posted there once available.

To log into your account, visit www.missoulaparks.org/register

---

If you don't have your log in information, please contact the front desk at 406-721-PARK. Our front desk is staffed Monday-Thursday, 6 a.m. - 8 p.m.; Friday, 6 a.m. - 6 p.m.; and Saturday & Sunday 8 a.m. - 6 p.m.

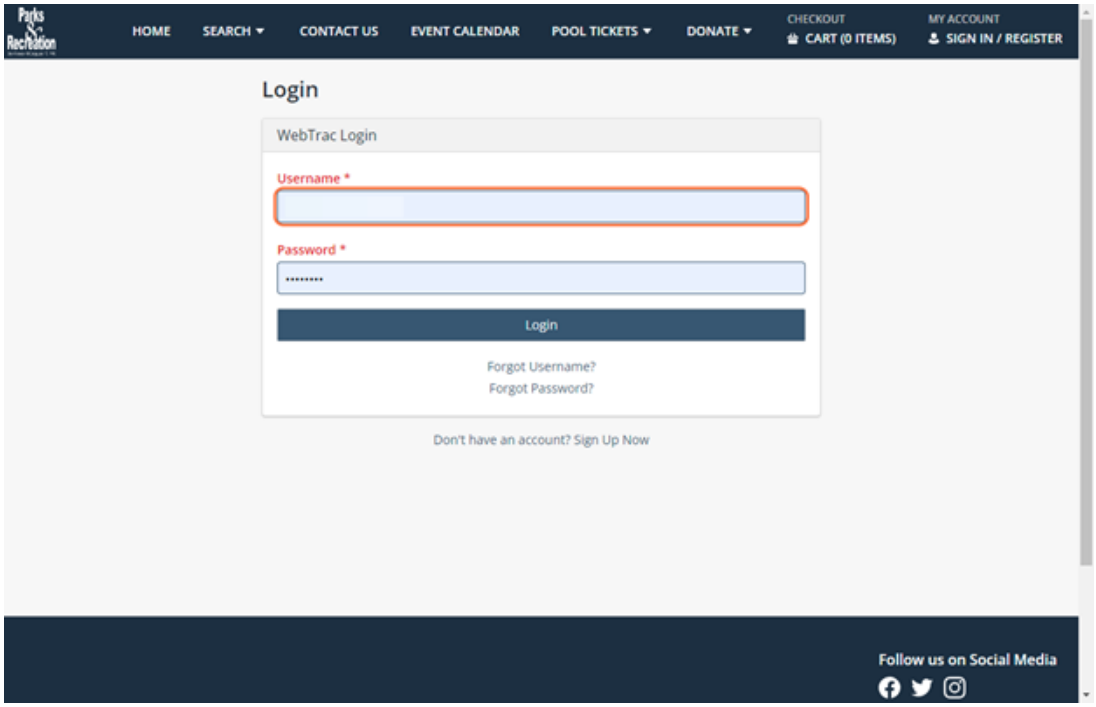
STEP 1

Click SIGN IN / REGISTER to get to the sign in page.

Note: You don't need to log in to browse our available activities. Simply click on any of the tiles to and browse.

STEP 2

Enter your log in information here



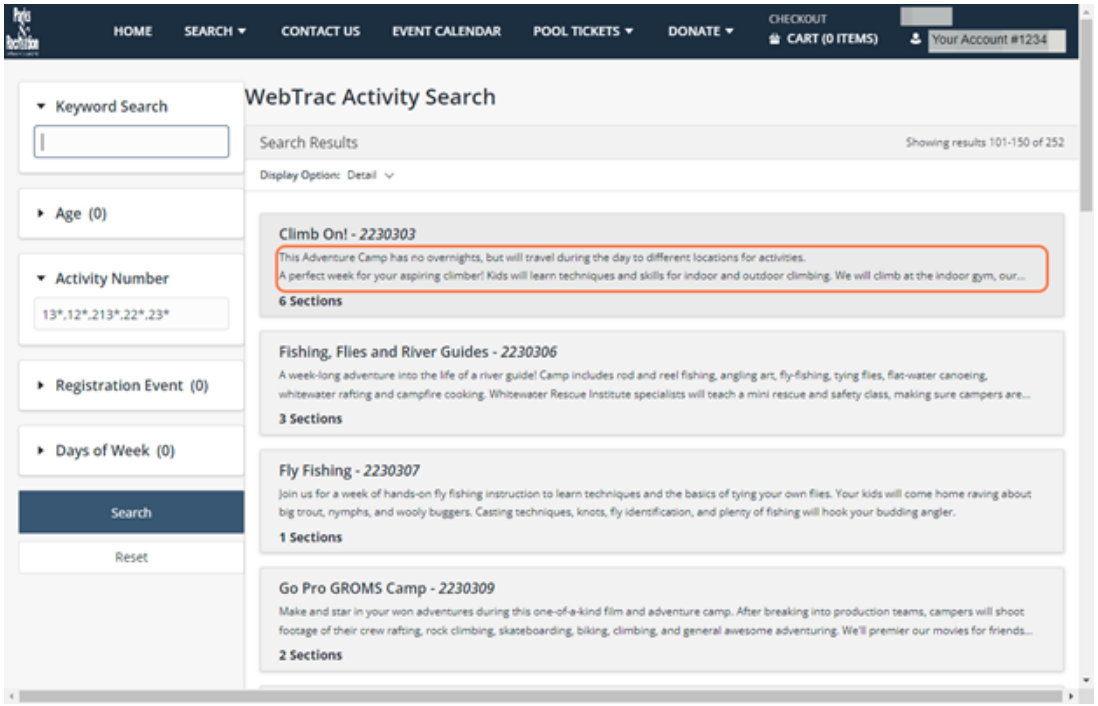
STEP 3

Click on ACTIVITIES to search current activities and summer camps.

STEP 4

Find the activity you want, and click on it.

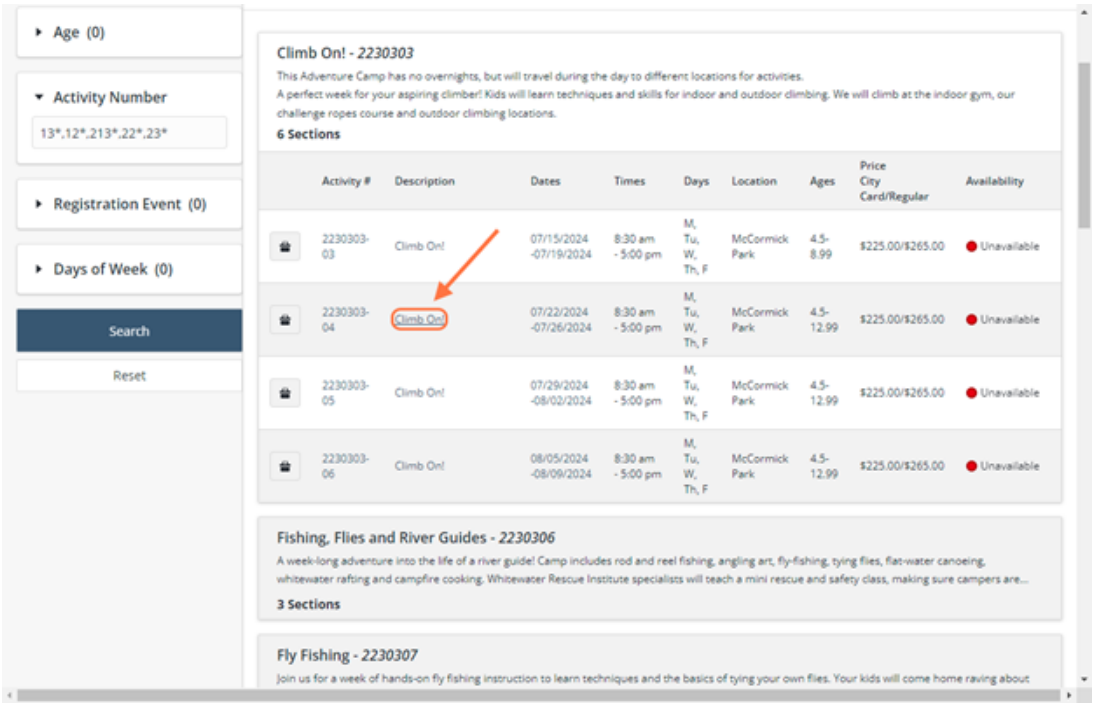
Clicking on it will show you all the available sections.



STEP 5

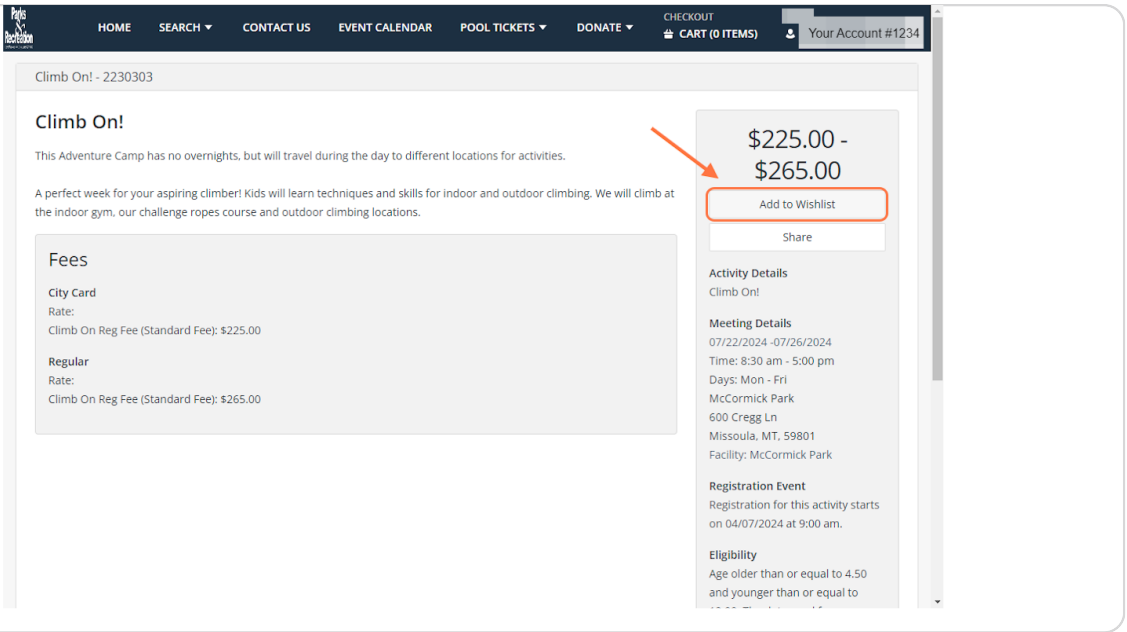
Find the dates/section you want and click on that section's name.

These sections will all show up as Unavailable until Registration opens on **March 1** at 9:00 a.m.



STEP 6

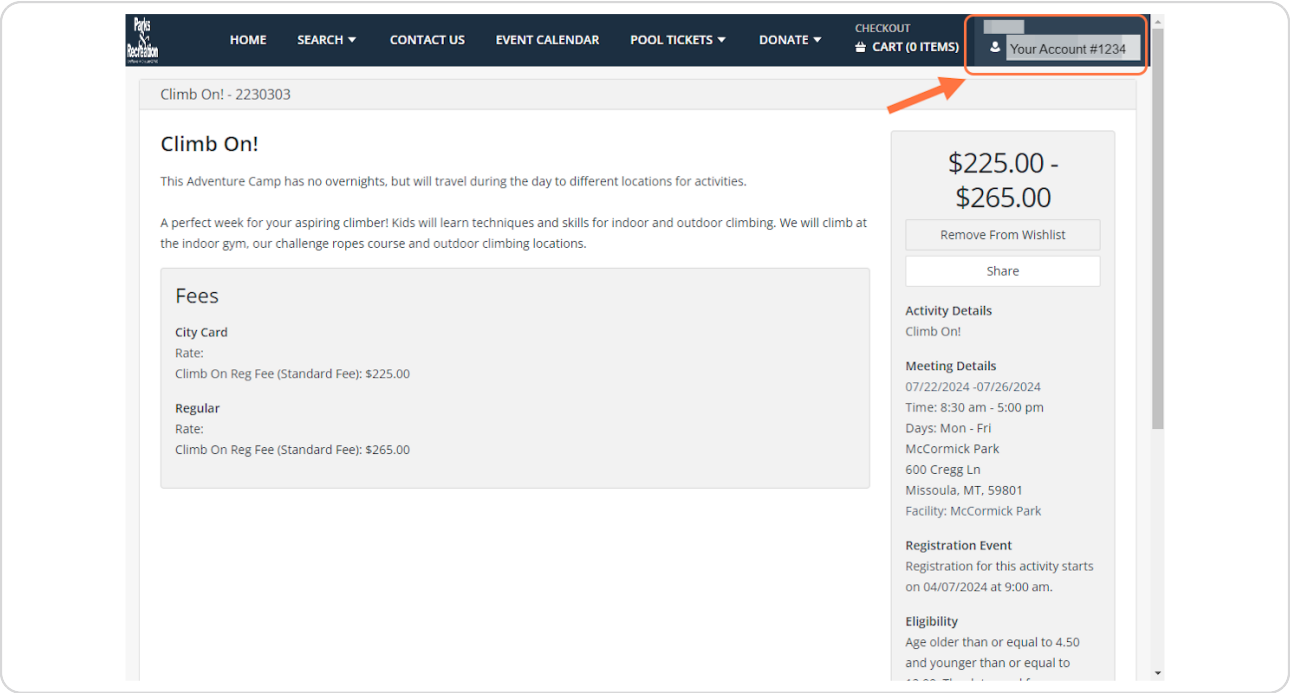
After clicking on the section you want, click on the Add to Wishlist button.



STEP 7

Click on your account.

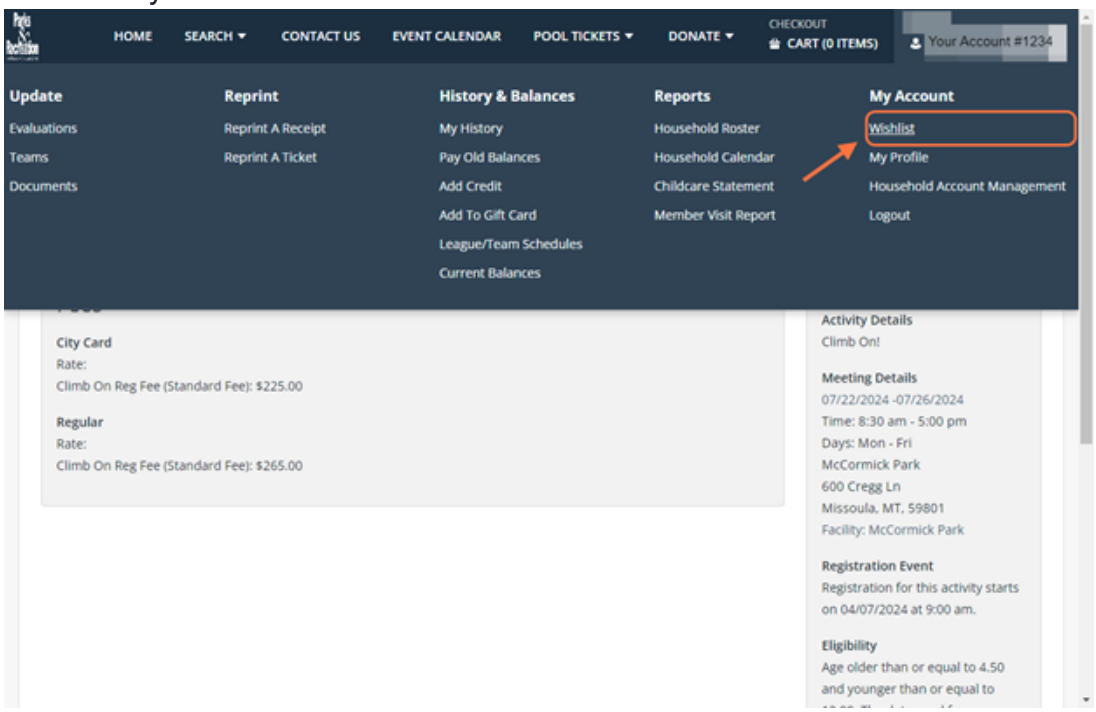
This will open a drop down menu.



STEP 8

Click on Wishlist to see your Wishlist.

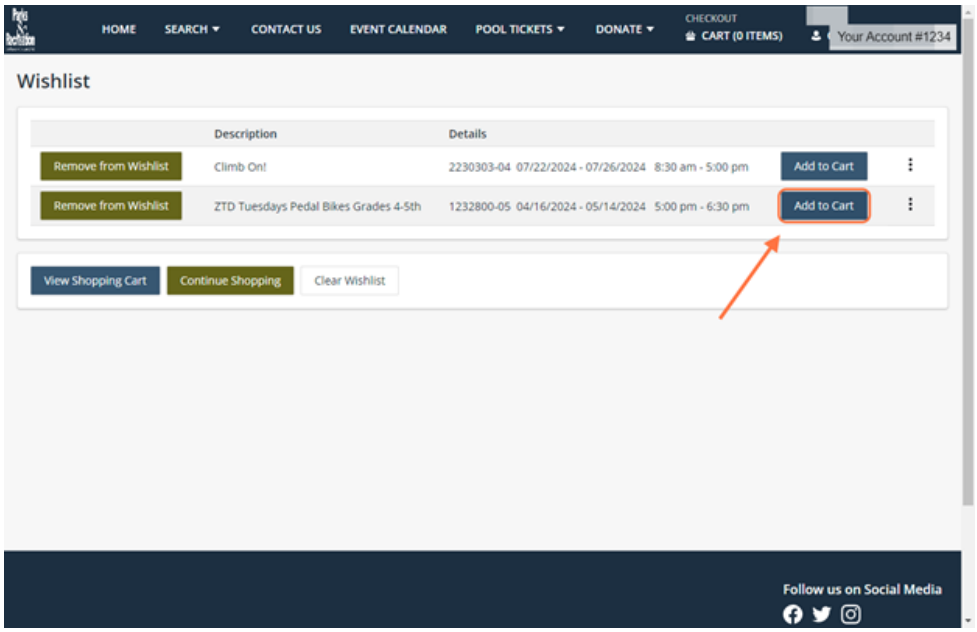
You can add and remove activities here **so that you have the activities you want in one place before Registration Day**. On Registration Day, this is where you will go to add all your activities to your cart.



STEP 9

On Registration Day, log in to your account and go to your Wishlist.

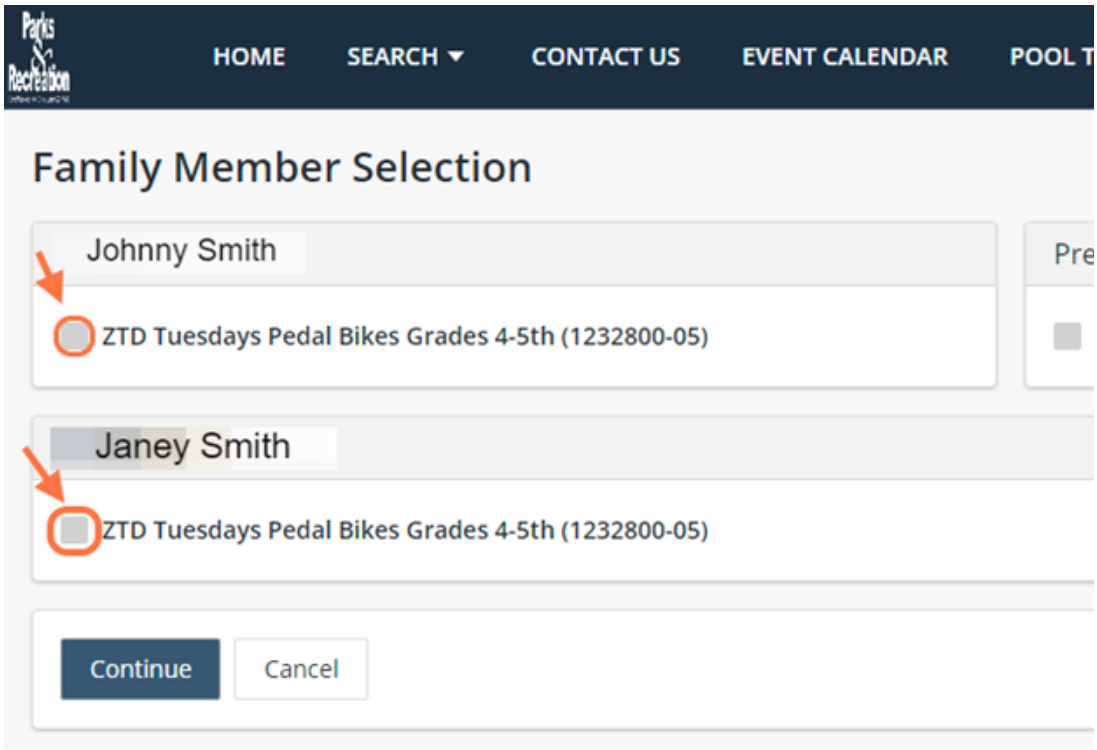
You will need to click the Add to Cart button for each activity to add it to your cart.



STEP 10

Check the box next to the family member you want to register. Then click continue.

You can add multiple family members at once as long as they meet the age requirement to participate in the activity.

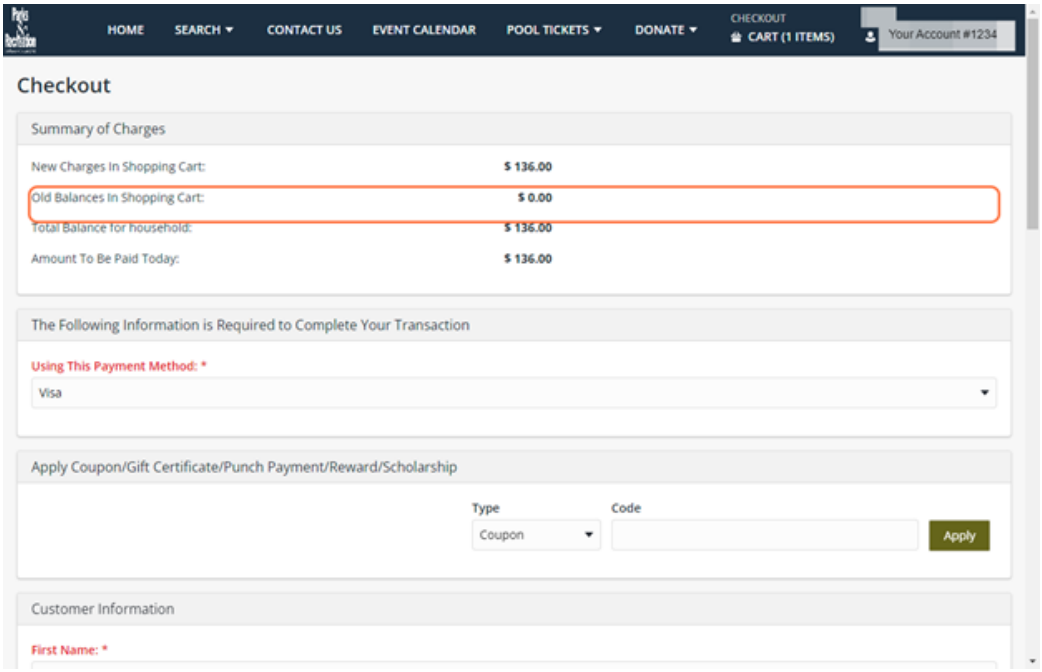


STEP 11

When you are done adding activities to your cart from your Wishlist, you can add activities that were not on your Wishlist or remove activities. Then, you're ready to check out!

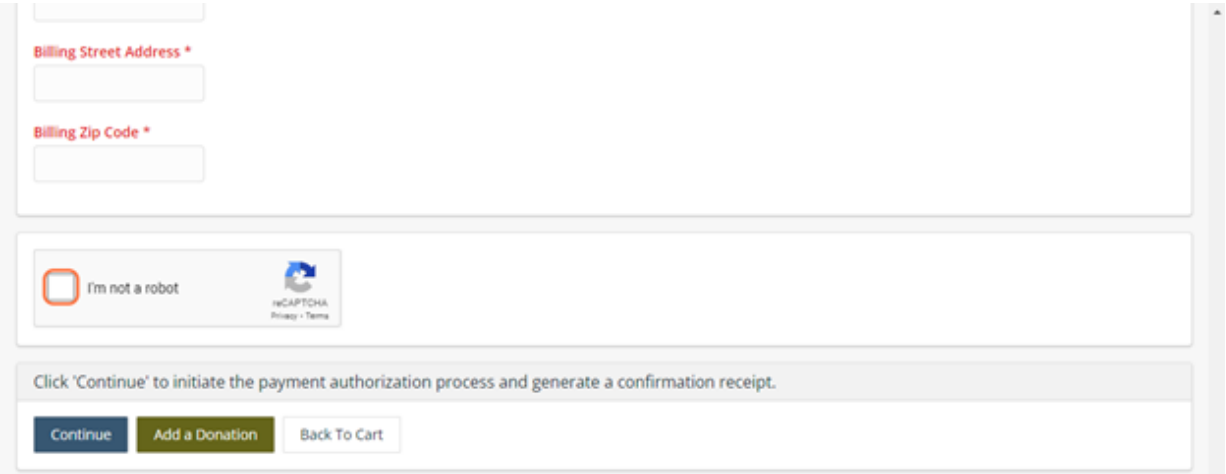
Please Note: If multiple people have the same activity in their cart, it is possible that there are more people who want the activity than there are spots available. If this happens, the people who check out first will get the spot. This happens with high demand camps, such as Animal Wonders, Splash Camp, and Last Blast.

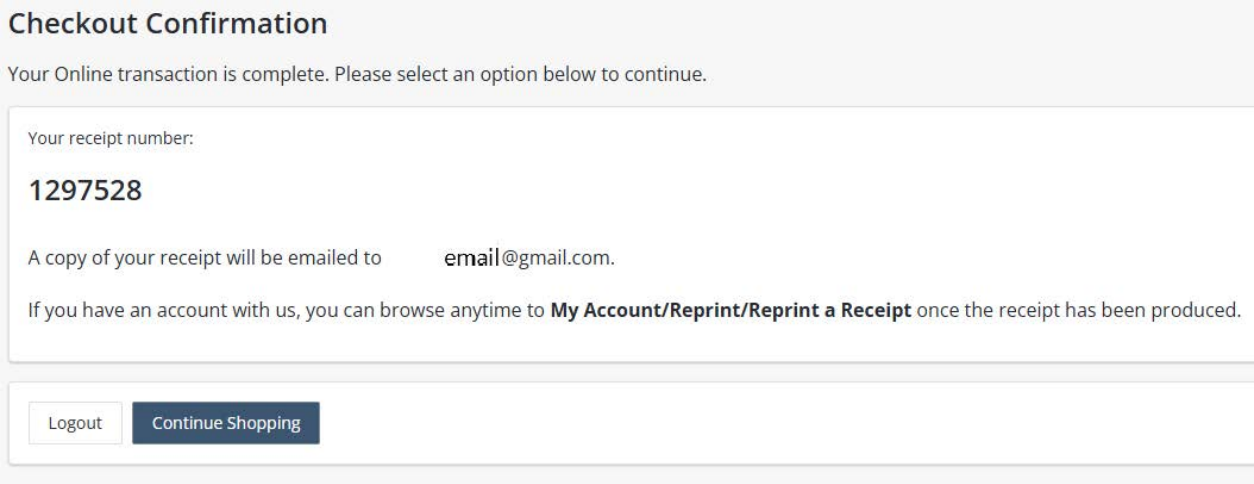
To avoid this, some people choose to check out immediately after adding high demand camps to their cart. You can always return after checking out and register for more camps and activities.



STEP 12

REMINDER: When checking out, be sure to click in the box next to "I'm not a robot" before selecting the Continue button.



STEP 13

You should then see a receipt number, confirming that your registration has processed. A confirmation email will also be sent to the account holder.