

**Department New Request Form
Fiscal Year 2022**

Program	Central Services	Title of New Request:	Rank: 1
Department	City Clerk		
Request Category	New Request/Service/Feature		
Request Rating	Required		
Department Goal	Organizational Excellence		

2021 Municipal Elections

1. How will request assist in achieving Department Goal and benefit the customer?

The City is required to hold elections in odd numbered years. Funding this request is not optional. The estimates cost are as follows:
 City-wide September primary Mail ballot election: \$114,634.19
 City-Wide November General Mail ballot election: \$117,244.19

2. What specifically is needed to achieve this goal?

Missoula County Elections administers the City election and bills us for the associated costs.

3. Cost Impact of New Program:

Account #	Item	Qty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2022 Unfunded	FY 2022 Funded	Proposed FY 2023 Ongoing
Ongoing Expenses								
					-	-	-	-
					-	-	-	-
					-	-	-	-
					-	-	-	-
					-	-	-	-
					-	-	-	-
					-	-	-	-
One-time Expenses								
1000.223.410600.350	Professional Services-Primary	1	114634.19	114,634			114,634	
1000.223.410600.350	General	1	117244.19	117,244			117,244	
				-			-	
				-			-	
				-			-	
				-			-	
Expense Sub-Total				231,878	-	-	231,878	-

Revenue Offset:

Account #	Revenue Description	Proposed Onetime Revenue	Proposed Ongoing Revenue
1000	F Fund Balance	231,878	
Revenue Sub-Total		231,878	-

4. What sort of data will be used to report results and outcomes of request? Election outcomes will determine who serves in elected positions at the city for the next four years.	Requested/Proposed Funding Source		
		One-time	Ongoing
	<i>Assessment</i>	-	-
	<i>Non-tax</i>	-	-
	<i>Fund Balance</i>	231,878	-
	Total	231,878	-