



## CHIEF OPERATIONS OFFICER City of Missoula, Montana

The [City of Missoula](#), widely known as one of the most livable cities in the U.S., is hiring a **Chief Operations Officer**. Missoula is an inclusive community and recognized for its strong economy, entrepreneurship, educational opportunities, natural beauty, recreational activities, sporting events, arts, and culture.

Reporting to the [Chief Administrative Officer and the Mayor](#), the Chief Operations Officer, serves as a member of the leadership team providing strategic leadership and oversight of the operations and staff of Central Services, which includes the Finance, Information Technology, City Clerk, Fleet and Facility Maintenance divisions.

The successful candidate will have a proven commitment to public service design, innovation, and human-centered governance with a commitment to meeting the needs of our diverse and progressive community. This position will integrate and advance the [City of Missoula Strategic Plan](#), shaping a common language of consciousness, and redefining how our government works. Leveraging communication is essential and requires building consensus among diverse individuals, resolving conflict towards a unified vision, and shaping strategic initiatives and departmental goals.

Together, we redefine how government works and invite you to join, develop, and transform our community. We are committed to enhancing the opportunity and quality of life for everyone we serve and share a commitment across departments to equity and social justice as an ongoing practice to measure effectiveness.

Please submit your application materials addressing why you are the best candidate for the City of Missoula Chief Operations Officer:

- If you are a leader who drives public sector design and innovation
- If you have a proven record supporting strategic relationships, driving coordination and collaboration
- If you are committed to inform, advise, and advance the Public Interest

**Salary Range: \$98,222 to \$146,503 per year DOE**

Applications should consist of a professional resume and substantive letter of interest addressing how your education and experience relate to the required skills and knowledge for the City of Missoula Chief Operations Officer.

For full consideration, **Email your resume and letter to [missoulacoo@ci.missoula.mt.us](mailto:missoulacoo@ci.missoula.mt.us) by 5pm MDT, August 23, 2021**, for priority screening.

View a detailed description of duties, responsibilities, and qualifications [here](#).

The City of Missoula will provide preference in employment to eligible veterans and persons with disabilities. Proper [documentation](#) must be attached with your application materials.

The City of Missoula is committed to cultivating, fostering, and preserving a culture of diversity and inclusion. We embrace and encourage our employees' differences in age, color, disability, ethnicity, family or marital status, gender identity or expression, language, national origin, physical and mental ability, political ideas, race, religion, sexual orientation, socio-economic status, veteran status, and other characteristics that make our employees unique.

**Posting Date:** July 30, 2021

**Priority Date (based on your computer's time zone):** August 23, 2021, 05:00 PM MDT

**Required Application Materials:** Cover Letter, Resume

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