

Department New Request Form Fiscal Year 2020

Major Department	Central Services	Rank:	3
Division/Sub-Department	Finance/Treasurer	Title of New Request:	Fixed cost allocation study
Request Category	New		
Request Rating	Urgent	Funded?	

1. Request Rationale:

The Fixed Cost Allocation has not been updated since 2003 and is outdated. This was started in FY2015, but was delayed due to the condemnation trial with the Water Company.

With the acquisition of the water utility, creation of the Storm Water utility and the addition of Planning, Transportation and the special districts this study is needed for continued justification of the charged administration fee.

2. Service Delivery Impact:

Possible to receive an audit finding related to the charged administration fee.

3. Personnel Requirements (# FTE's required):

None.

4. Cost Impact of New Program:

Revenue Offset:

Revenue Object			Proposed One-time Revenue	Proposed Ongoing Revenue
Account #		Revenue Description		
1000.000.311000.00	T	General Property Taxes		-
1000.000.383000.00	N	Transfer from Planning	500	
1000.000.383000.00	N	Transfer from Building	1,400	
1000.000.383000.00	N	Transfer from Transportation	1,200	
1000.000.383000.00	N	Transfer from Water	11,100	
1000.000.383000.00	N	Transfer from Wastewater	6,800	
1000.000.383000.00	N	Transfer from Storm Water	200	
1000.000.383000.00	N	Transfer from Aquatics	1,100	
1000.000.383000.00	N	Transfer from Parking	1,800	
1000.000.383000.00	N	Transfer from MRA	900	
Revenue Sub-Total			25,000	-

			25,000
Planning	593,329	2 %	500
Building	1,875,115	6 %	1,400
Transportation	1,656,056	5 %	1,200
Water	15,026,624	44 %	11,100
Wastewater	9,241,537	27 %	6,800
Storm Water	285,703	1 %	200
Aquatics	1,507,931	4 %	1,100
Parking	2,475,272	7 %	1,800
MRA	<u>1,160,937</u>	3 %	<u>900</u>
	<u>33,822,504</u>		<u>25,000</u>