Department New Request Form
Fiscal Year 2020

Major Department	**Development Services**	***Rank:***	2
Division/Sub-Department	Permit & Land Use	***Title of New Request:***	Planner II/ Flood Plain Administrator
Request Category	**Service Module Change**		
Request Rating	**Maintain Level of Service**		Funded?

1. Request Rationale:

This request would add a Planner II/Floodplain Administrator that was recently vacated by a Planner III and replaced by a Planner I.

2. Service Delivery Impact:

If not approved, there will be continued delays in permit review and approval; customer service would suffer.

3. Personnel Requirements (# FTE's required):

1 FTE

4. Cost Impact of New Program:

Account #	Item	Qnty	Unit Cost	Requested One-Time	Requested Ongoing	FY2020 Unfunded	FY2020 Funded	Proposed FY2021 Ongoing
1000.250.411050.110	Wages	2088	22.2474		46,453	-	46,453	
1000.250.411050.140	Benefits	2088	7.0159		14,649	-	14,649	
1000.250.411050.141	State Retirement	1	46		46	-	46	
1000.250.419000.210	Office Supplies	1	2645	1,545	1,100	-	2,645	
1000.250.419000.220	Operating Supplies	1	600	500	100	-	600	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
			Expense Sub-Total	**2,045**	**62,348**	**-**	**64,393**	**-**

Revenue Offset:

Account #		Revenue Description	Proposed Onetime Revenue	Proposed Ongoing Revenue
1000.000.311010.00	T	General Property Taxes	409	12,469
1000.000.341009.00	N	Building Admin Fees	1,636	49,879
		Revenue Sub-Total	**2,045**	**62,348**

Net Cost of Impact for New Program	**-**