

## Department New Request Form Fiscal Year 2020

<b>Major Department</b>	Public Safety
<b>Division/Sub-Department</b>	Fire
<b>Request Category</b>	Service Module Change
<b>Request Rating</b>	Maintain Level of Service

**Rank:** 10

**Title of New Request:** Additional EDR Set-up

Funded?

**1. Request Rationale:**

With Electronic Document Review (EDR) replacing paper review with online examination, markup, commenting, electronic stamping and signature of plans the Bureau respectively requests additional equipment and EDR terminal to meet current demand. These EDR terminals would be housed within the Bureau and would effectively replace existing monitor and desktop equipment (standard 22" monitor and desktop x 2).

**2. Service Delivery Impact:**

**3. Personnel Requirements (# FTE's required):**

**4. Cost Impact of New Program:**

Account #	Item	Qty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2020 Unfunded	FY 2020 Funded	Proposed FY 2021 Ongoing
1225.300.420460.220	Work Station	1	660	660	-	-	660	-
1225.300.420460.220	Monitor - 22"	4	142.13	569	-	-	569	-
1225.300.420460.220	Monitor - 43"	1	844.48	844	-	-	844	-
<b>Expense Sub-Total</b>				<b>2,073</b>	-	-	<b>2,073</b>	-

**Revenue Offset:**

Account #	Revenue Description	Proposed Onetime Revenue	Proposed Ongoing Revenue
1225.000.342022.00	N Fire All Hazards Fund	2,073	-
<b>Revenue Sub-Total</b>		<b>2,073</b>	-

**Net Cost of Impact for New Program** -