

CAPITAL IMPROVEMENT PROGRAM

City of Missoula CIP Project Request/Update Form FY 2019-2023

Department Priority		Major Department	New or Update	Required	Delay	Project Title		
1		Public Works	Y	Is this project Required?	Can project be delayed?	Gate Arm Equipment (PARCS)		
Project Rating	Project Number	Division/ Sub-Department		Y	N			
Required		Parking	Project APPROVED for Fiscal Year 2019?			Yes	FUNDED?	Yes

Provide an update on the project; i.e. phase x of y; % complete; outstanding items/ purchases; what is remaining to complete the project:

The PARCS gating equipment project is moving along with an estimated completion date of August, 2018. Payment terms for this project are 30/40/30 and our first payment was made in early March, 2018. 40% will be due upon delivery of all equipment which has just begun with our first shipment being received the first week of April, 2018. Installation is scheduled to start at the ROAM student living project on June 4th with the rest of our facilities to follow during the remainder of June. The final 30% payment will be invoiced with the completion of installation with a payment likely being made in August, 2018. Full project completion is scheduled for August, 2018.

Summary Description and rationale of project and funding sources:

History & Current Status: Impact if Canceled or Delayed

Are there any site requirements/ Potentially Affected Interest (PAI) Coordination:

How is this project going to be funded:

Funding Source	Accounting Code	Prior Year Summation	Yr. 1. budget	Unappropriated subsequent years				
			FY19	FY20	FY21	FY22	FY23	
Equipment Lease	7370.000.381000.00	546,758	359,656					
		—						
		—						
		—						

Indicate the applicable Impact Fee funding

Impact Fees Amount approved/requested

IFAC Approval: Y/N	Date Approved:	Impact Fee Account Code	Prior Year Impact Fee Summation	FY19	FY20	FY21	FY22	FY23
				Trans				
Parks								
Police								
Fire								
			546,758	359,656	—	—	—	—

How is this project going to be spent:

Budgeted Funds	Accounting Code	Prior Year Summation	FY19	FY20	FY21	FY22	FY23
A Land Cost							
B Construction Cost	7370.395.430268.930.000		22,500				
C Contingencies (10% of B)	7370.395.430268.930.000		31,156				
D Design & Engineering (15% of B)							
E Percent for Art (1.5% of B)	No						
F Equipment Costs	7370.395.430268.940.000	546,758	306,000				
G Other							
		546,758	359,656	—	—	—	—

Is this equipment prioritized on an equipment replacement schedule?

N

Ongoing Operating and/or Maintenance costs upon completion of project?

Y

If "Y" then complete the section below (Operational Budget Impact)

(account for operational savings and/or reduction in current budget of previous operating/maintenance charges)

Expense Object	Accounting Code	FY19	FY20	FY21	FY22	FY23
A Personnel						
B Supplies						
C Purchased Services	7370.395.430266.350.303		104,230	107,500		
D Fixed Charges	7370.395.430266.550.000					
E Capital Outlay						
F Debt Service	7370.395.430266.600.00	190,227	190,227	190,227	190,227	190,227
G (Operational Savings)		190,227	294,457	297,727	190,227	190,227

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City of Missoula CIP Project Request/Update Form FY 2019-2023

Department Priority		Major Department	New or Update	Required	Delay	Project Title		
2		Public Works	Y	Is this project Required?	Can project be delayed?	MLPR Project		
Project Rating	Project Number	Division/ Sub-Department		N	Y			
Efficiency		Parking	Project APPROVED for Fiscal Year 2019?			Yes	FUNDED?	Yes

Provide an update on the project; i.e. phase x of y; % complete; outstanding items/ purchases; what is remaining to complete the project:

This project is approximately 30% done. An electric Go-4 Enforcement scooter has been ordered and will be arriving mid-June. The MLPR project is scheduled to begin install on July 9, 2018. The installation of the hardware on our enforcement scooters should be completed by July 11, 2018 at which point staff training will begin. We have an anticipated go-live date of July 13, 2018. All necessary equipment has been ordered and will be delivered by install date or be transported to Missoula by the installation technicians.

Summary Description and rationale of project and funding sources:

History & Current Status: Impact if Canceled or Delayed

Are there any site requirements/ Potentially Affected Interest (PAI) Coordination:

How is this project going to be funded:

Funding Source	Accounting Code	Prior Year Summation	Yr. 1. budget	Unappropriated subsequent years			
			FY19	FY20	FY21	FY22	FY23
Equipment Lease	7370.000.3810000	10,935	258,651				

Indicate the applicable Impact Fee funding

Impact Fees Amount approved/requested

	IFAC Approval: Y/N	Date Approved:	Impact Fee Account Code	Prior Year Impact Fee Summation	FY19	FY20	FY21	FY22	FY23
					Trans				
Parks									
Police									
Fire									
				10,935	258,651	—	—	—	—

How is this project going to be spent:

Budgeted Funds	Accounting Code	Prior Year Summation	FY19	FY20	FY21	FY22	FY23
A Land Cost							
B Construction Cost							
C Contingencies (10% of B)							
D Design & Engineering (15% of B)							
E Percent for Art (1.5% of B)	No						
F Equipment Costs	7370.395.430268.940.000	10,935	186,711				
G Other	7370.395.430268.930.000		71,940				
		10,935	258,651	—	—	—	—

Is this equipment prioritized on an equipment replacement schedule? N

Ongoing Operating and/or Maintenance costs upon completion of project? Y

If "Y" then complete the section below (Operational Budget Impact)

(account for operational savings and/or reduction in current budget of previous operating/maintenance charges)

Expense Object	Accounting Code	FY19	FY20	FY21	FY22	FY23
A Personnel						
B Supplies						
C Purchased Services	7370.395.430266.350.303		5,828	6,119		
D Fixed Charges						
E Capital Outlay						
F Debt Service						
G (Operational Savings)		—	5,828	6,119	—	—

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City of Missoula CIP Project Request/Update Form FY 2019-2023

Department Priority		Major Department	New or Update	Required	Delay	Project Title		
4		Public Works	N	Is this project Required?	Can project be delayed?	Bobcat Toolcat 5600		
Project Rating	Project Number	Division/ Sub-Department		N	Y			
Expand Level of Service		Parking	Project APPROVED for Fiscal Year 2019?			Yes	FUNDED?	Yes

Provide an update on the project; i.e. phase x of y; % complete; outstanding items/ purchases; what is remaining to complete the project:

Summary Description and rationale of project and funding sources:

The purchase of a Bobcat Toolcat will allow the Parking Commission to more efficiently manage snow removal in our facilities.

History & Current Status: Impact if Canceled or Delayed

Until the winter of 2017/18 snow accumulated on the roofs of MPC garages had never been removed. The freezing and thawing of this snow has had an adverse effect of the structural integrity of the older two garages, Central Park and Bank Street structure. This is particularly true considering the mixture of the melting snow and the salt that has been used on the roofs. Removing the snow from the tops of the structures will extend the longevity of each garage. We have had difficulty borrowing equipment to complete this task and feel having our own will gives us the flexibility we need. The versatility of this machine will also assist the MPC in snow removal from our surface lots as well as distributing sand and salt on our sidewalks and parking facilities. We will be able to sweep outside parking lots with a broom attachment.

Are there any site requirements/ Potentially Affected Interest (PAI) Coordination:

N/A

How is this project going to be funded:

Funding Source	Accounting Code	Prior Year Summation	Yr. 1. budget	Unappropriated subsequent years				
			FY19	FY20	FY21	FY22	FY23	
Parking Revenue	7370.000.343017.00	—	80,000					
		—						
		—						
		—						

Indicate the applicable Impact Fee funding

Impact Fees Amount approved/requested

IFAC Approval: Y/N	Date Approved:	Impact Fee Account Code	Prior Year Impact Fee Summation	FY19	FY20	FY21	FY22	FY23
Trans								
Parks								
Police								
Fire								
			—	80,000	—	—	—	—

How is this project going to be spent:

Budgeted Funds	Accounting Code	Prior Year Summation	FY19	FY20	FY21	FY22	FY23
A Land Cost		—					
B Construction Cost		—					
C Contingencies (10% of B)		—					
D Design & Engineering (15% of B)		—					
E Percent for Art (1.5% of B)	No	—					
F Equipment Costs	7370.395.430266.940.000		80,000				
G Other							
		—	80,000	—	—	—	—

Is this equipment prioritized on an equipment replacement schedule?

N

Ongoing Operating and/or Maintenance costs upon completion of project?

Y

If "Y" then complete the section below (Operational Budget Impact)

(account for operational savings and/or reduction in current budget of previous operating/maintenance charges)

Expense Object	Accounting Code	FY19	FY20	FY21	FY22	FY23
A Personnel						
B Supplies	7370.395.430266.231 & 360	1,000	1,000	1,000	1,000	1,000
C Purchased Services						
D Fixed Charges						
E Capital Outlay						
F Debt Service						
G (Operational Savings)			1,000	1,000	1,000	1,000