

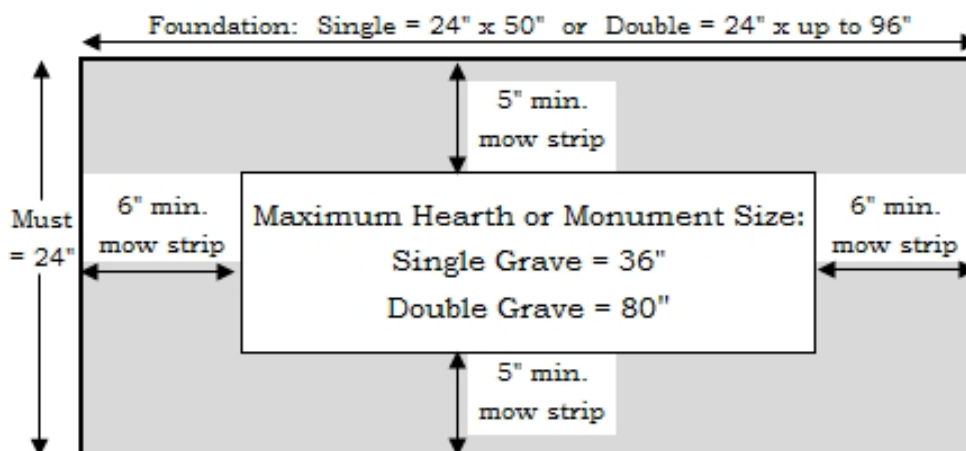
Missoula Municipal Code Chapter 12.44 outlines rules and regulations governing Missoula City Cemetery. In addition, Missoula City Cemetery Board of Trustees has approved the following policies and process:

- **Size.**
 - Monuments need to comply with cemetery rules and regulations.
 - Monument size is required for ordering foundations.
 - Monument estimated delivery date is required for placement.
- **Fees.**
 - Permit and setting fees are non-refundable.
- **Memorial Day.**
 - Monuments delivered to the cemetery by April 15 will be set by Memorial Day. After this date, the cemetery will make every attempt to set monuments by Memorial Day.
- **Delivery.** Monuments will be set as soon as possible but no later than 60 days from delivery date.
 - Cemetery requests notice prior to delivery.
 - Deliveries are scheduled M-F between 8:00am and 2:30pm.
 - Representative shall remain on-site during check-in.
 - Monuments are measured for compliance.
 - Monuments are photographed. Cracks, chips, and flaws are documented.
- **Acceptance.**
 - Monument acceptance is based on compliance with cemetery requirements and shall be signed by the monument representative.
- **Non-compliant monuments.**
 - Monuments that do not meet cemetery requirements shall be removed from the cemetery grounds.

Cemetery maintains open communication with both the family contact and/or business throughout the monument process.

Monuments are set year-round weather permitting.

Requests that deviate from standard cemetery rules and regulations need to submit an [Application for Variance](#).





MISSOULA CITY CEMETERY

MONUMENT PERMIT

12.44.170 D. Permit. All monuments require completion of a monument permit, payment of all fees, and must meet requirements listed in this chapter and Cemetery Board of Trustees policies prior to the initiation of any work. Permit information must match pre-verification information and Missoula City Cemetery records.

****Payment and permit are due upon sale of monument.**

Today's date _____
 Monument sold on _____
 Estimated delivery date to cemetery _____

PERMIT FEE \$ <u>108</u>
SETTING/FOUNDATION FEE \$ _____
TOTAL FEES DUE \$ _____

Names and dates as inscribed on monument (mm/dd/yyyy)

Name _____ Death Date _____

Name _____ Death Date _____

Is this a memorial? Yes, then stone must read *In Memory of* No

Pre-need

Yes

Yes

Mark all that apply:

- | | |
|--|---|
| <input type="checkbox"/> Single centered on One Grave | <input type="checkbox"/> Double centered on One Grave |
| <input type="checkbox"/> Double centered on Two Graves | <input type="checkbox"/> Upright |
| <input type="checkbox"/> Flush in Headspace | <input type="checkbox"/> Flush in Front |
| <input type="checkbox"/> Military Stone | <input type="checkbox"/> Other _____ |

Foundation Price List:
<i>Flush 24"x36"x6" - \$270</i>
<i>Foundation size 24"x50"x4" - \$324</i>
<i>Foundation size 24"x63"x4" - \$352</i>
<i>Foundation size 24"x96"x4" - \$379</i>

Monument Placement: *(Please include an image or drawing of the monument layout - not needed for flush monuments)*

No vase/flush: monument centered Monument centered with vases on both sides
 Vase on the left Vase on the right

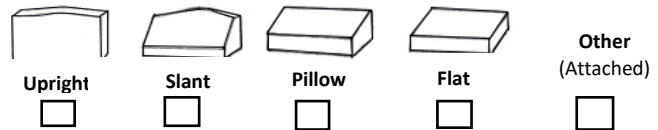
Mark pieces ordered and sizes:

(List sizes in inches)

Size and Finish:

	Material	Width (front-back)	Length (left-right)	Height (top-bottom)
DIE				
BASE				

Style (select one):



Family Contact

Name _____ Phone Number _____
 Address _____
 Relationship to Deceased _____ Email _____

Business to Deliver Monument/Contact

Business Name _____ Phone Number _____
 Contact Person _____

For Cemetery Use:

Interment # _____ **Location: Grave** _____ **Lot** _____ **Block** _____
 Foundation Set: _____ Flush Poured On: _____ Installed On: _____
 F.O.S.T.S