

CAPITAL IMPROVEMENT PROGRAM

City of Missoula CIP Project Request/Update Form FY 2018-2022

Department Priority		Major Department	New or Update	Required Is this project Required?	Delay Can project be delayed?	Project Title		
1	of 8	Central_Services	Update			Energy Conservation		
Project Rating	Project Number	Division/ Sub-Department		No	Yes			
0	cs-06	Facility Maintenance	Is the project APPROVED for Fiscal Year 2018?			Y	FUNDED?	N

Summary Description and rationale of project and funding sources:

History & Current Status: Impact if Cancelled or Delayed

Central Maintenance lighting 50% complete, the final 50% will be purchased and installed FY17. HVAC design and Solar Study are complete. The remainder are 0% completed.

Are there any site requirements/ Potentially Affected Interest (PAI) Coordination:

How is this project going to be funded:

Funding Source	Accounting Code	Prior Year Summation	Unappropriated subsequent years					
			FY18	FY19	FY20	FY21	FY22	
		See "UPDATE" tab for detail of revenue funding sources and amounts.						
			-	-	-	-	-	-

How is this project going to be spent:

Budgeted Funds	Accounting Code	Prior Year Summation	FY18	FY19	FY20	FY21	FY22	
A. Land Cost								
B. Construction Cost			1,685,500	80,000	80,000			
C. Contingencies (10% of B)								
D. Design & Engineering (15% of B)								
E. Percent for Art (1% of B)								
F. Equipment Costs			9,900					
G. Other			10,800					
			-	1,706,200	80,000	80,000	-	-

Is this equipment prioritized on an equipment replacement schedule?

N

Is there ongoing Operating and/or Maintenance costs upon completion of project?

N

If "Y" then complete the section below (Operational Budget Impact)

(account for operational savings and/or reduction in current budget of previous operating/maintenance charges)

Expense Object	Accounting Code	FY18	FY19	FY20	FY21	FY22
A. Personnel						
B. Supplies						
C. Purchased Services						
D. Fixed Charges						
E. Capital Outlay						
F. Debt Service						
G. (Operational Savings)						
		-	-	-	-	-

NOTE: Approval of the CIP does not indicate approval of the ongoing operating and maintenance costs. Those costs must be submitted as a "New Request" in the regular budget process. This will ensure the coordination exists between the CIP and the new request

Description of additional operating budget impact:

This CIP is made of cost and energy saving measures that have a measurable payback period that should reduce the reduce angoing budget requirements.

Responsible Person:	Responsible Department:	Date Submitted to Finance	Today's Date and Time	Preparer's Initials
Matt Lawson	Facility Maintenance		1/22/2018 12:49	ML

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Project Rating	Project Number	Division/ Sub-Department		Was the project APPROVED for the prior Fiscal Year 2017?			Yes	FUNDED?
	cs-06	Facility Maintenance						

Please complete the remainder of the pertinent information below:

Provide an update on the project; phase x of x; % complete; outstanding items/purchases; what is remaining to complete the project.

Both the City Hall HVAC study and the solar study have been completed. Half of the Central Maintenance lighting has been finished; the remainder will be purchased and installed in FY17. All other parts of the CIP are 0% complete.

Project Revenues

Funding Source	Accounting Code	Actual FY 2015	Actual FY2016	Budgeted FY2017	Actual FY2017	Variance FY 2017	Total Project Revenue
						\$ -	\$ -
						-	-
						-	-
						-	-
						-	-
						-	-
						-	-
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project Expenditures

Funding Source	Accounting Code	Actual FY 2015	Actual FY2016	Budgeted FY2017	Actual FY2017	Variance FY 2017	Total Project Expenditures
Road District	4060.390.430221.950			\$ 15,000		\$ 15,000	\$ -
						-	-
						-	-
						-	-
						-	-
						-	-
						-	-
		\$ -	\$ -	\$ 15,000	\$ -	\$ 15,000	\$ -