

TEEN WORKREATION - IMPORTANT DATES AND INFORMATION

APPLICATION DEADLINES: Monday, May 17 by 7:00pm

Return applications to Missoula Parks and Recreation, 600 Cregg Ln. Attn: Teen Workreation

INTERVIEWS: May 17th-21st 3:30-5:30pm

All participants will participate in an interview with the Teen Workreation Coordinators and/or Parks and Recreation staff.

Interviews will be held at Currents Aquatics Center (600 Cregg Lane)

PARENT/TEEN ORIENTATION: June 7 at 5:30pm in the Bella Vista Pavilion at Fort Missoula Regional Park

After being accepted into the program, participants and their parents **must** attend the Parent/Teen orientation.

TRAININGS: June 21-25 9am -3pm Location TBD

For the safety of program participants, volunteers and city staff, all participants **MUST** attend training sessions. Unfortunately, we cannot accept applicants who cannot or do not attend required training sessions. Returning participants must attend all training on an annual basis.

In our training we will cover Parks and Recreation Policies, leadership skills, risk and behavior management, CPR/First Aid skills, lifeguarding skills, and a resume building workshop.

VOLUNTEER SCHEDULING: Please fill out the attached form outlining your teens schedule for the summer. Teens will be assigned to summer camps, recreation programs (if signing up for Jr. Camp Counselor Program or Jr. Recreation Facilitator) or shifts at the pool (if signing up for the Jr. Guard Program). Teens will not be assigned to a camp or recreation shift/shift at the pool every week of the summer. The max number of teens per camp/recreation shift is 2 and max number of guards per shift is 3.

End of Season Celebration: Teens will be rewarded for their awesome job during the summer with a town float and BBQ at McCormick Park. Time and day TBD

Questions? Please contact Megan Treece, Teen Workreation Coordinator
WorkReationT@ci.missoula.mt.us or by phone : 406-830-0259

TEEN WORKREATION APPLICATION AND AGREEMENT

Name: _____ Birth Date: _____

Address: _____ City: _____ Zip: _____

Phone: _____ Email (personal): _____

Emergency Contact Person: _____ Phone: _____

Emergency Contact Email: _____

Please provide one (1) non-family reference:

Name: _____

Phone: _____ Email: _____

Returning volunteer? Yes No If yes, how many seasons have you volunteered? _____

Position applying for: Jr. Camp Counselor Jr. Lifeguard Jr. Recreation Facilitator

*Junior Camp Counselor: Job duties include assisting summer camp staff with weekly summer camp programs and field trips. Teens can help setting up and leading games, crafts, and will learn valuable supervision and safety skills from our trained staff. Shifts will range from 9am-5pm Monday-Friday

*Junior Life Guard: Job duties include assisting the Head Life guards in supervision of the pool at Splash Montana. Teens will also learn the day to day functions of operating a aquatics facility. Shifts will range 12pm-4pm Monday-Friday.

*Junior Recreation Facilitator: Job duties will include assisting our lead site facilitators in many ways at our different parks around Missoula. Shifts could include working adult sports, specials events, pickleball, and much more. Shifts will range from 3:30pm-8pm Monday –Friday and a range of shifts Saturday-Sunday.

Why do you want to be a Teen Workreator? (Attach additional sheets, if necessary)

Please list any previous related experience, i.e. babysitting, sports, activities, swimming, etc:

Parks & Recreation

City of Missoula • 600 Cregg Lane • 721-PARK

We encourage teens of all abilities to participate in the Teen Workreation program. So we can best fit and accommodate you to have a successful summer. Is there anything we should know in regards to tasks you may need assistance in performing? These could include physical activities as well as interpersonal management skills.

Have you ever been convicted of a misdemeanor or felony? Yes No

If yes, please explain: _____

PLEASE READ AND SIGN:

- I look forward to my volunteer experience and being a positive member of the Parks & Recreation team this summer!
- Training provided by the Department is to assist the volunteer in performance functions and assignments, which are of benefit to the community and/or volunteer.
- I will comply with all policies, procedures, rules, regulations, directives and instructions provided by the Teen Coordinators. By entering into this agreement, I understand that I will not be covered by Worker's Compensation or any other insurance should I become injured on the job. Also, my personal belongings are not in any way insured, and I am therefore, fully responsible for myself and my property.
- I have read the above applications and completed it to the best of my knowledge. If I am chosen for the position of a volunteer, I hereby take on the responsibility of adhering to my work schedule. I understand that any false or misleading statements will be the cause for rejection of this application or for dismissal after appointment.
- I am responsible for any damages or injuries to properties or people caused by my actions while volunteering for Missoula Parks and Recreation.
- A volunteer does not replace any regular Department employee and in no way does this agreement establish employee-employer relations for minimum wage and overtime compensation purposes.

Participant Signature: _____ **Date:** _____

Parent/Guardian Signature: _____ **Date:** _____

RETURN TO: MISSOULA PARKS and RECREATION, ATTN: Teen Workreation, 600 Cregg Ln, MISSOULA, MT 59801.

Please return in person or email to WorkReationT@ci.missoula.mt.us

**2021 Teen WorkReation Job
Registration Form**

Name: _____

Email: _____

Programs volunteering for (please circle):

*Junior Camp Counselor

*Junior Life Guard

*Junior Recreation Facilitator

Day(s) Available to Work:

***please be as specific as you can with days
and times you can and cannot work.**

Dates I will NOT be available to work:
(Trips, weddings, summer plans, etc.)

**Do you have transportation to and from your
job?**
(Parents, bike, walk, bus, etc.)

Time(s) Available to Work:

PARENT/GUARDIAN:

SIGNATURE _____

DATE: _____