

BYLAWS

MISSOULA PARKING COMMISSION

ARTICLE I - NAME

The name of this organization shall be: THE MISSOULA PARKING COMMISSION (MPC).

ARTICLE II - DEFINITION

The Missoula Parking Commission is a public corporation formed by the City of Missoula, Montana and, as such, is a component unit of the city. The Missoula Parking Commission is shown as an enterprise fund in the general purpose financial statements of the City. On January 25, 1971, the City Council of Missoula passed resolution No. 2992 declaring the need for a parking commission. The creation of a Commission was subsequently approved by the voters of the City in April 1971 pursuant to Title 11, Chapter 37 Revised Codes of Montana.

ARTICLE III - AUTHORITY

The Missoula Parking Commission shall exercise its powers to be in accordance to Title 46 Parking Commission Section 7-14-4601 through 7-14-4666, Montana Annotated Code.

ARTICLE IV - OBJECTIVE

The Missoula Parking Commission works with government, business and citizens to provide and manage parking and parking alternatives for the public and employees. The Missoula Parking Commission identifies and responds to changing parking needs in the area for which it is responsible.

ARTICLE V - BOARD OF DIRECTORS

The Mayor of Missoula, Montana, by and with the advice and consent of the City Council, shall appoint a board of commissioners of the Missoula Parking Commission which shall consist of five commissioners. Each appointment shall be such for four years. Any person may be appointed as a commissioner if they reside within the City of Missoula, Montana.

A. Resignation and vacancies

1. Written resignations shall be addressed to the chairman of the Board, who shall notify the Mayor.

2. The Mayor shall fill any vacancy for the unexpired portion of the term within 60 days after it has occurred.
- B. Absence from meetings and removal from board position
1. Each commissioner shall inform the chair of the board in advance of inability to attend a board meeting. The chair may, at the chair's discretion, excuse any commissioner from attending any meeting.
 2. Absence from three consecutive regular meetings without excuse or a total of four during a fiscal year is grounds for removal. The chair shall notify the Mayor and request that the Mayor determine the commissioner's ability to serve and take appropriate action.
 3. Any appointee may be removed for other causes justifying removal from office by a majority vote of the City Council.

ARTICLE VI - MEETINGS

A. Regular meetings

1. The board shall meet at least once each month.
2. Any board meeting shall constitute a legally called meeting.
3. The board shall elect a chair of the board at the September board meeting. The chair will preside over the meetings.
4. The chairman of the board may cancel a meeting if there is no business that requires an action vote.
5. All meetings must comply with the Montana open meeting laws.
6. The director is responsible to record the minutes of each meeting.

B. Special meetings

The chair of the board may, when he/she deems it expedient, and shall, upon the written request of two commissions of the board, call a special meeting of the board for the purpose of transacting any business designated in the call. At such special meeting, no business shall be considered other than as designated in meeting, any and all business may be transacted at such special meeting.

C. Quorum

1. Three commissioners constitute a quorum.
2. All action of the board shall be authorized by an affirmative vote of three commissioners at a legally constituted regular or special meeting.
3. Board members shall not abstain on a vote unless there is a conflict of interest. If by abstaining, a quorum was not achieved, the abstaining member must vote.
4. Motions approved by the board become policy until which time they are reviewed and changed by a board vote.

D. Parliamentary authority

Robert's Rules of Order shall apply in all parliamentary matters.

E. Conduct of meetings

1. Order of business
 - a. The chair shall follow the agenda as written and distributed.
 - b. The board may vote to dispense with any item on the agenda or to change the order of business.

F. Conflict of interest

1. A conflict of interest exists when a board member:
 - a. Has a financial interest in a matter under consideration by the board
 - b. Represents a party having such an interest
2. Before consideration of the matter, the member shall announce that he or she is disqualified and the disqualification shall be entered in the minutes of the meeting.
3. Thereafter, the commissioner shall be excused from the meeting during consideration of the matter and shall not participate in consideration or voting thereon.

ARTICLE VII - AMENDMENTS

A. Procedure

Any amendment to these bylaws shall be proposed in writing by any commissioner at a regular meeting.

B. Approval

Approval of the proposed amendment requires an affirmative vote of a majority of the board.