

MISSOULA PARK COMMISSION

Minutes May 7, 2015

A Board of Directors' meeting was held in the Jack Reidy Conference Room, 140 W. Pine at noon. Those attending the meeting were Board members Matt Ellis, John Roemer, and John Smith. From the Parking Commission office were Anne Guest, Director and Mary Meyer, Administrative Services Manager. Also in attendance were Ellen Buchanan, Missoula Redevelopment Agency, Jessica Morriss, Missoula in Motion, Dan Cederberg, Cederberg Law Firm, Carl Horton, Director, City of Missoula Information Technologies, Ben Weiss, City of Missoula Bicycle/Pedestrian Program Manager, Jim Galipeau, JCCS, and Jim Dayton, Citizen

Call to Order – John Smith

Introductions and Welcome to those in attendance

Public Comments and Announcements

None

Adjustments to the Agenda

None

Approval of Minutes

The Minutes of the March Board Meeting held 4-2-14 were approved unanimously.

Presentations

A. Meter Modernization Project – Carl Horton

Carl Horton reviewed the status of the negotiations with T2/Digital for the new on-street multi-space meters. He stated that MPC has received the contract from T2 and it is being reviewed by the City of Missoula Attorney's office. It was also noted that MPC is looking at the possibility of financing the project internally through the Finance Department and US Bank, instead of through TS/Digital. Other points of discussion included the warranty of the equipment from the time of shipment, a breakdown of the costs, and an update on a possible date of installation. Matt Ellis asked the question of a possible change in the rate structure as well as possibly extending hours of enforcement. Anne Guest replied that she could present at the next meeting, a revenue model of different scenarios.

B. Business Improvement District on Downtown police officer – Dan Cederberg

Dan Cederberg returned to the board meeting this month to present a request for continued funding of the Downtown police officer. Past funding has equaled ½ of the annual salary (not including benefits) of an entry level officer (\$23,150). Dan stated that Police Chief, Mike Brady has requested an increase in funding from the BID from \$46,295 to \$56,119. This is because the current downtown officer has 15 years on the force and is not considered an "entry level" officer. Dan mentioned possibly phasing in the increase at a rate of 3% per year. **After some discussion there was a motion to fund the Downtown police officer at \$23,850.00 with a funding cap of \$24,000.00. The motion was unanimously approved.**

C. City of Missoula Bicycle and Pedestrian Program – Bicycle Parking inventory – Ben Weiss

Ben Weiss shared his PowerPoint presentation which showed the locations and conditions of all of the bicycle racks in the downtown area of Missoula. His presentation was for the purpose of initiating conversations about how we (the City of Missoula) can better meet the demands for bicycle parking. The maps, compiled by Ben and with the assistance of an intern, included a comparison between the

number of spaces available and the required spaces per code. He noted that there are currently 1382 bicycle spaces within the Business Improvement District (BID) adding that Missoula meets the majority of code for the availability of spaces per land use.

Non-Action Items

A. New Business - none

B. Old Business

1. Downtown Master Plan Update – Matt Ellis

Matt Ellis stated that there are currently no updates to the Downtown Master Plan

2. Open Board Positions – John Roemer

John Roemer informed the board that response to the requests for new board members has been slow. He has a meeting scheduled with Mayor Engen to discuss possible members but at this time has no one on his list.

Financial Statement – March, 2015

Jim Galipeau of JCCS presented the March financial statement to the board. He began by stating that our revenues were up for the month of March. However, the expenses were also up. The positive note was that the variance between actual and budget amounts was only \$1,700.00 which places us right on track for the current fiscal year.

Director's Report

A. General items of interest

B. Next Meeting is scheduled for Thursday, May 7, 2015 (Jack Reidy Conference Room)

Adjournment

Respectfully submitted,

Mary Meyer
Administrative Services Manager