

# MISSOULA PARK COMMISSION

## Minutes

October 2, 2014

A Board of Directors' meeting was held in the Jack Reidy Conference Room, 140 W. Pine at noon. Those attending the meeting were Board members Theresa Cox, Matt Ellis, John Roemer, John Smith and Carol Williams. From the Parking Commission office was Anne Guest, Director. Also in attendance were Jim Galipeau of JCCS, and Jim Dayton, an interested citizen.

### **Call to Order – Theresa Cox**

### **Introductions and Welcome to those in attendance**

### **Public Comments and Announcements**

Jim Dayton asked about the Federal Building and the fact that the Forest Service has moved most of its operations out of state and to other locations in Missoula. Anne explained what she understood was the status and the desire of the GSA to obtain a new tenant for the building. She also reported on the Missoula Art Park and the impact of losing 17 parking spaces for the design. Anne addressed the need to establish a Loading Zone on Pattee in front of the Art Museum.

### **Adjustments to the Agenda**

None

### **Approval of Minutes**

The Minutes of the May Board Meeting held 8-14-14 were approved unanimously with the notation that neither Carol Williams nor Theresa Cox were present at the meeting.

### **Presentation**

#### **First Night Missoula – Tom Benson, Executive Director**

Tom began by saying that this year is the 21<sup>st</sup> First Night Missoula and the Parking Commission has been part of this celebration since the beginning.

There will be approximately 80 acts and events throughout the day as before. There will be some new ones along with some of the favorites from the past. It starts at noon in the Southgate Mall and goes until midnight in the University Center Ballroom.

Each year, First Night Missoula requests \$3,000 to sponsor the bus service that runs mainly from Downtown Missoula to the University.

After a short Board discussion, **the Board approved unanimously to approve funding the bus service for First Night Missoula at \$3,000.**

### **Non-action Items –**

**New Business – None**

#### **Old Business**

##### **Meter Modernization Project**

There was not much to report other than Chuck Reedstrom from Kimley-Horn had been in Missoula for several days in September going over the placement of the current meters and using the GIS system to anticipate how many multi-space and single-space meters we will need. This information will help him better describe the specifications in the Request for Proposal.

##### **Downtown Master Plan**

Matt reported on some of the major items of discussion at the last Downtown Master Plan Implementation Committee meeting – funding for housing, growth management and recent application for a grant.

Matt also addressed the issues facing the Missoula Art Park and would like for the Parking Commission to prepare a statement of solutions to help mitigate the concerns of the impact the Art Park will have on the immediate retailers.

There is still progress being made on the development of the Fox project which will include a conference center. This project will most likely be financed with public and private funds.

### **Financial Statement**

Jim Galipeau of JCCS reviewed the July 2014 Financial Statement with the Board. Jim stated that they are working on a new format to incorporate the budget figures from the City into JCCS's financial format. He reviewed some of the highlights. Ticket revenue is down which has been a trend since implementing the new fines structure in 2011. Meter revenue is also down which has not been the trend. Expenses in general were not significant with a few items falling under TDM.

### **Director's Report**

Anne reported on the national Park(ing) day during which the Parking Commission donated one parallel parking space for Missoula In Motion to convert into a park for the day. MIM laid down sod, put in a table and chairs and served coffee and tea. They also moved the piano down to the space and had a pianist play for most of the day. The weather was nice and was a great way to raise awareness for this event.

**Next Meeting is scheduled for Thursday, December 4, 2014 (Jack Reidy Conference Room)**

### **Adjournment**

Respectfully submitted,

Anne Guest  
Director