

MISSOULA PARK COMMISSION

Minutes May 1, 2014

A Board of Directors' meeting was held in the Jack Reidy Conference Room, 140 W. Pine at noon. Those attending the meeting were Board members Theresa Cox, Matt Ellis, John Roemer, and Carol Williams. From the Parking Commission office were Anne Guest, Director and Mary Meyer, Administrative Services Manager. Also in attendance were Jim Galipeau of JCCS, Jessica Morriss, Development Services; Alexandria Stokman, Missoula in Motion, Michael Tree, Mountain Line and Nancy Zadre, an interested citizen.

Call to Order – Theresa Cox

Introductions and Welcome to those in attendance

Public Comments and Announcements

None

Adjustments to the Agenda – Anne Guest requested to add discussion of the Caras Park Outfall-Stormwater Treatment Retrofit

Approval of Minutes

The Minutes of the April Board Meeting held 4-3-14 were approved unanimously.

Action Items:

1. **Presentation – Alexandria Stokman, Missoula in Motion - Request for Funding**

Missoula in Motion programs are partially funded with CMAQ funds that require local matching funds. In the past the Missoula Parking Commission has granted a portion of those matching funds as part of an on-going collaboration to find solutions to Missoula's traffic and air quality problems along with educating the public about the personal and public transportation benefits of their transportation choices. **After some discussion the Board unanimously approved the motion to fund Missoula in Motion for \$8000.00.**

2. **Presentation – Michael Tree, Mountain Line – Request for Funding.**

Mountain Line is requesting funding to help support a 3-year Fare Free demonstration period. Research has shown that zero fare transit service can result in increased ridership, reduced subsidy per passenger and increased productivity of public investment. After a lengthy discussion, the board members expressed concern for the length of the commitment for funding without knowing if the project will be successful or not. It was noted that the funding of this project would come from the funds earmarked for the EZ PASS program and that if the project did not succeed, that the Parking Commission would resume their commitment to the EZ PASS program. **The motion to fund the Fare Free 3 year pilot project at 16,000.00 was unanimously approved by the Board with the recommendation to revisit possible increase in funding after the trial period.**

3. **Caras Park Outfall-Stormwater Treatment Retrofit**

Anne gave the background about this project and why it is coming to the attention of the Board. The City Engineer from the City of Missoula has taken the lead on this project and would like to have, at the least, understanding and verbal support of the project from the Parking Commission. At this point, there is no interest in requesting any financial support. However, they would like a general letter of support of the project to be use in a grant proposal. Anne will follow up with a letter of support.

Non-action Items – New Business

1. Meter Modernization Project – next step

Anne Guest summarized the outcome of the series of meetings that were held the week of April 14th, noting that the attendance by public members was lower than hoped for, but that the input received from those that attended was greatly appreciated. It was also noted that even though attendance at the evening session was low, everyone was able to voice their opinions and concerns. Anne explained that the survey results and information received directly from citizens was now with Vanessa Solesbee and a staff of technical advisors. The next step that they will take is to analyze that information and develop the Request for Proposal.

2. Parking Accreditation Program - IPI

The Missoula Parking Commission was selected to participate as a beta site for the certification. Because MPC is the first agency to go through the process, there will be no charge. The result will be announced before the IPI conference in June.

3. Residential Parking Permit Program (RPPP) Expansion

Anne Guest shared the fact that the City Council has approved another one-half block expansion to the Residential Parking Permit Program on Maurice. Anne voiced concern to the Council members and to the Board about expanding the district one block at a time and suggested that the Council address the need to take a comprehensive look at the entire district as it relates to other challenges within the area. Anne is concerned that homeowners in the 300 block on the western boundary will want to do the same. If this is the case, it could cause an unmanageable consequence to the entire district.

4. International Parking Institute (IPI) Awards of Excellence

The Parking Commission along with MacArthur, Means and Wells submitted a proposal for Best Architectural Achievement category for the IPI Awards of Excellence. There are seven categories and Park Place would only qualify for two of the categories. After a great deal of consideration, we determined that the Architectural Achievement category would be the best. We should find out the results shortly before the IPI conference in June.

Financial Statement – March 2014

Jim Galipeau of JCCS reviewed the March 2014 Financial Statement with the Board. In summary, fine revenue is down 25%. However, meter Revenue is up 5% and Lease Revenue is up approximately 7%. He also stated that the overall net revenue has not changed. In looking at the operation expenses year-to-date we are “right on target”.

Next Meeting is scheduled for Thursday, June 5, 2014 (Jack Reidy Conference Room)

Adjournment

Respectfully submitted,

Mary Meyer
Administrative Services Manager