

University District Neighborhood General Meeting

Meeting Minutes

Date and time: March 25, 2014, 7:00PM

Location: Lewis and Clark Villages Community Room, 3000 S Higgins Ave.

Leadership Team attendees: Dave Chrismon, Katie Sullivan, Tyler Smith, Hannah Toliver, Michael Bowles

1. Items discussed

- a. Public Comment on non-agenda items - N/A
- b. UM Neighborhood Ambassador Update – Katherine Brady and Dave of UM Off-Campus Rental Center gave an update on the Ambassadors program.
- c. Jeannette Rank Park Update – Tyler Smith and Katie Sullivan introduced the J. Rankin Park restoration plans with the LT.
- d. Transportation Committee Charter – the LT created the newly formed Transportation Committee Charter. The Charter was approved by the LT and sent to Jim Nugent, the city attorney, for review.
- e. Review of General Meeting – The LT reviewed the March 14, 2014 General Meeting.
- f. Neighborhood Priorities – The neighborhood priorities established through the survey and the March 14, 2014 priorities activity was discussed. Parking was determined to be a high priority.
- g. Office of Neighborhoods – Tabled for future discussion.
- h. Office of Neighborhoods bus tour – The bus tour was reviewed.
- i. Community Forum Report – Tabled for future discussion.
- j. Future Activities of the Neighborhood Council – The LT discussed participation in the Ice Cream Social. The LT determined they would like to participate in the future. Michael Bowels made a motion to participate. Ayes: all, Nays: 0.
- k. Next LT Meeting – Poll sent out the LT members.

2. Any decisions by consensus/vote

- a. A motion was made to pass the Transportation Committed Charter as edited during the meeting, subject to the approval of the city attorney.
 - i. Motion made, seconded by Hannah Toliver; Ayes: all, Nays: 0.

b. A motion was made to elect Philip Perszyk as chair of the Transportation Committee.

3. Announcements: N/A

4. Duties assigned: N/A

Submitted by: Katie Sullivan

University District Neighborhood Council (UDNC) Transportation Committee Charter

Purpose

The UDNC transportation committee shall evaluate transportation issues and, after approval by the UDNC leadership team, bring these to the general membership to educate the members and/or determine what action the members might want the neighborhood council to take.

Goals

The UDNC transportation committee shall strive to improve the overall safety and quality of life in the university district neighborhood; promote neighborhood engagement in transportation issues; and build a sense of inclusiveness and trust among all residents of the neighborhood.

Objectives

The UDNC transportation committee objectives shall be set with input from the leadership team and a wide cross-section of the neighborhood residents. The leadership team may assign objectives to the committee if necessary.

Authority and Responsibilities of the Committee

The UDNC transportation committee is established by the UDNC leadership team according to the bylaws of the university district neighborhood council.

This charter shall be reviewed and reassessed by the transportation committee and/or the leadership team at least annually. Changes shall be considered by the leadership team for approval.

Membership/Structure/Quorum

The UDNC transportation committee shall consist of at least 3 but no more than 7 members. They must be residents of the university district neighborhood council.

The committee chair or co-chairs shall be appointed by the UDNC leadership team. They will serve at the discretion of the leadership team. The additional committee members shall be elected by the UDNC general membership. All transportation committee members shall have one year terms.

A quorum for the UDNC transportation committee shall be a majority of its members.

Committee Meetings

The committee chair or co-chairs shall be responsible for holding committee meetings at least 4 times a year. Public notice shall be given at least one week in advance and advertised according

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to Montana's public meeting law and the recommended practice of the Missoula office of neighborhoods.

All UDNC transportation meetings shall be open to the public and neighborhood council members shall be encouraged to attend.

The committee chair or co-chairs shall be responsible for minutes being taken of every meeting and sent to the leadership team and the office of neighborhoods in a timely manner. The minutes shall be reviewed by the committee chair or co-chairs and approved by the committee at their next meeting.

Committee Relationship to the General Membership and Leadership Team

The UDNC transportation committee shall make regular reports to the leadership team. Items that the transportation committee requests be placed on regular general meeting agendas must be approved by the leadership team.

The committee will send at least one representative to each leadership team meeting and each general meeting. Whenever possible this should include the chair or a co-chair of the committee.

Committee Relationship to the Office of Neighborhoods

The UDNC transportation committee will provide the office of neighborhoods committee agendas and minutes in a timely manner. The office of neighborhoods will notice meetings and post agendas and minutes for the committee. The office of neighborhoods may advise the committee as needed.

Committee Relationships in General

The UDNC transportation committee and its members should refrain from claiming to represent the opinions of or speaking for the UDNC unless specifically authorized by the general membership of the neighborhood council.

Non-Discrimination Clause

Neighborhood councils and their committees shall always conduct themselves in a nondiscriminatory manner, during their meetings, and committee meetings, functions, etc., in addition to their internal elections. There shall be no discrimination on the basis race, ancestry, color, physical or mental disability, religion, national origin, sex, age, marital or familial status, creed, ex-offender status, physical condition, political belief, public assistance status or sexual orientation, gender identity or expression.

Approved by the University District Neighborhood Council Leadership Team 3-25-14