

# River Road Leadership Team Meeting

Wednesday, July 6, 2011 at 7:00 AM  
Missoula Plans Exchange

1. Call to order
2. Roll Call
  - Jeremy Flesch, Chairperson
  - Dax Kuehn, Vice Chairperson
  - Chance Eaton, Secretary
  - Jesse Neidigh, Community Forum Representative
  - Melissa Steinike, Treasurer
  - Not Present: Robin Spaziani, Communications, Andrea Kuehn, Special Projects
3. Grizzly Place Townhomes Association (GPTA) – Small Grant Application
  - The GPTA has requested for a small grant of \$500 from the City of Missoula to be used for development of a common area. The GPTA represents 26 homeowners within Skyla Court on the north side of river road. The association maintains three common areas, and the largest is the subject of the proposal. The GPTA would also provide in-kind monies of \$500 from monthly resident dues.
  - In accordance to the City of Missoula grant application, the applicant should be sponsored by the local community leadership team.
  - Motion: by Jesse to approve the GPTA request for \$500 to develop Skyla Court community area, second by Dax
  - **Vote: Unanimous vote in favor of approving the GPTA request for \$500 to develop Skya Court community area.**
  - Action Item: Jeremy will draft an approval letter and provide it to Joe Gough, contact person for the GPTA
4. Sidewalk Committee
  - Dax provided an update on CBDG meeting he attended to learn about grant opportunities. It was recommended that River Road sidewalk committee partner with Missoula Public Works so they could help administer the grant
  - Discussion around which streets would most likely qualify for a CBDG grant's requirement for low to moderate income. Before investing too much time, leadership team felt it important to know which areas, if any, would fall into the low to moderate income criteria.
  - Action Item: Dax will continue research on funding and working with the Public Works
5. Milwaukee Trail Connection
  - Update
    - Most of the trail now has black top, but construction is not expected to be completed until end of August. The completion date was moved back by the contractor due to scheduling and weather constraints throughout June

- Grand Opening Celebration Date:
    - Since the trail will not be complete until late August, mid September may an appropriate time for celebration.
    - A date of Wednesday September 7<sup>th</sup>, starting at 6:00 PM was agreed upon.
  - Grand Opening Celebration Ideas:
    - Venue – Bentley Park is an ideal venue since it is on the trail and part of the Parks and Recreation. Celebration ideas include balloons, music, food, possible police ambassadors on ATV's, and also check for Monte's availability
    - Action Item: Jeremy will visit with Parks and Recreation about a music permit for the celebration.
    - Action Item: Dax will explore available music options
  - Grand Opening Celebration Other:
    - Food & Beverage Purchase:
      - Motion: by Dax to authorize the purchase of \$160 for food and beverage for the Grand Opening Celebration, second by Jesse
      - **Vote: unanimous vote to authorize the purchase of \$160 for food and beverage for the Grand Opening Celebration**
    - Celebration Funding:
      - Discussion about applying for reallocated funds which can be used for the Grand Opening Celebration
      - Action Item: Dax will look to secure \$1,500 from reallocated funds to help fund the celebration's music, food, and other amenities
6. Lafray Park Picnic Shelter
- In May 2011, River Road Leadership Team voted to remove \$31,591 from the Milwaukee Trail Budget cash-in-lieu. There was conversation around where and how these monies could be used in the neighborhood.
  - Ideas included picnic shelter for Lafray Park, landscaping to LaFray Park and/or Bentley Park. The rough estimates on the cost of a picnic structure are around \$25,000-\$30,000.
  - Motion: by Jeremy for the cash-in-lieu funds to be spent on a picnic shelter and possible landscaping additions to Bentley Park and Lafray Park, and for the development to be in close consultation and approved by River Road Leadership Team, second by Dax.
  - **Vote: unanimous vote to approve the cash-in-lieu funds to be spent on a picnic shelter and possible landscaping additions to Bentley Park and Lafray Park, and for the development to be in close consultation and approved by River Road Leadership Team**
  - Action item: Dax visit with Parks and Recreation to determine different picnic shelter plans and pricing options
7. River Road Newsletter
- Conversation on the timing for the next newsletter to go out, and whether a newsletter and a postcard should go out, or only newsletter.
  - It was agreed on that a newsletter should go out before Grand Opening, with late August being a potential delivery time, giving 2-3 week notice before the celebration

- Potential newsletter topics include volunteer of the year, the GPTA small grant application
- Also agreed that only a newsletter need be sent out for the celebration, and the postcard funding can be used for the next neighborhood meeting

#### 8. Sandwich Boards

- Jeremy brought current sandwich board, along with two samples from local sign vendor. Conversations around the strengths and weaknesses to each design, including cost, durability, handling, and eye appeal. Current boards also include three community titles, “Emma Dickinson, Orchard Homes, and River Road”, and it was discussed that it would be nice to remove the old names as it is confusing.
- Estimated costs to the board frames alone were:
  - Plastic - \$100
  - Wood - \$150
- Conversation around a logo to help identify the community, which could also be placed on the sandwich boards
- Action Item: Jeremy will apply for reallocated funds to purchase 3-4 new boards
- Action Item: Jesse and Chance will explore logo ideas that could be incorporated onto the sandwich boards

#### 9. MRA Sidewalk Project

#### 10. June 5-15<sup>th</sup> Anniversary of Neighborhoods in Missoula

#### 11. New Business

#### 12. Next leadership team meeting

August 3, 2011 at 7 AM – Missoula Plans Exchange