

# MISSOULA PARK COMMISSION

## Minutes

July 7, 2011

A Board of Directors' meeting was held in the Jack Reidy Conference Room, 140 W. Pine at noon. Those in attending the meeting were Board members Rod Austin and Jinny Iverson. From the Parking Commission office was Anne Guest, Director and Kathy Lathrop, Administrative Services Manager. Also was in attendance was Ellen Buchanan, Missoula Redevelopment Agency (MRA) and Jim Dayton, citizen.

### Call to Order – Rod Austin

### Introductions and Welcome to those in attendance

### Public Comments and Announcements

Jim Dayton stated that he was curious about the dime per hour meters. Why would people park in the structures versus the meters if the 10 hour meters are only a dime per hour? Jim said that he saw that his question will be answered in one of the agenda items.

**Adjustment to the Agenda** – Approval of minutes held to the next meeting.

### Approval of Minutes

May Board meetings held 5/5/2011 and 5/13/2011.

### Presentation

- A. Colin Hickey – Missoula Downtown Association Joint Marketing Campaign**  
Presentation was tabled to the next meeting.

### Action Items

- A. MDA Joint Marketing Campaign** – No discussion was held.

**B. Mountain Line Transfer Station Project contributions**

Mountain Line is restructuring their transfer station. They requested that 2 meters be removed on the west end of E. Pine Street. Those meters have been removed. Discussions were held regarding changing the loading zone on Ryman to angle meter parking.

Mountain Line is still looking for funding of half of the project in the amount of \$4,000 from Missoula Parking Commission. The Board of Directors had not made a decision on the funding.

**C. IPS meters**

The IPS meters need to be returned. They are not working out financially. The public are using the credit card function but not to the amount to cover the credit card processing fees. Missoula Parking Commission is still losing money on the credit card transactions.

### Non-action Items

**A. New Business**

**1. Ten hour meters – locations and rates**

The purpose is not for commercial use where people can use to store their private vehicles. The purpose of the ten hour meters is to offer one more option for complex users of Downtown Missoula. The ten hour meters are mainly used by downtown employees.

The majority of the ten meters are located by City Hall, County buildings and the Federal Building areas. They were never placed for specific businesses and have been in the same locations for several years. Missoula Parking Commission feels the need to expand the number of ten hour

meters to meet the demand. They are effective and well utilized. It has been discussed adding a few ten hour meters by the Depot Restaurant in response to the owner's request. It also has been discussed adding additional 10 hour meters on Railroad Street starting at N. Higgins Avenue.

The rates are \$0.25 per 2 ½ hours, basically \$1.00 per day. These rates have been the same for several years.

## **B. Old Business**

**1. IPS meter analysis** – No discussion was held.

**2. Front Street Parking Structure Update – Ellen Buchanan**

The concrete is being poured and is on schedule. There were change orders on the excavation due to unsuitable soils, rubble and garbage.

It was suggested that the garage be named Park Place.

**3. Downtown Master Plan Update – Rod Austin**

There are currently two committees working on the Downtown Master Plan. One of them is headed by Theresa Cox on Way-Finding. The purpose of the committee is how to get visitors downtown and direct them where to park.

## **Director's Report**

**A. Financial Statement – April 2011**

April 2011 are not completed. Rod and Anne are working on finances and ways to cut expenditures.

**B. Next Meeting Date – August 4, 2011 (Jack Reidy Conference Room)**

## **Other Business**

### **Adjournment**

Respectfully submitted,

Anne Guest  
Director