



**MISSOULA NEIGHBORHOODS**  
**Community Forum Report**  
**City Council Chambers, 140 W. Pine**  
**December 16, 2010 at 7:00 pm**  
**Moderator, Don Sims**

Captain John Mullan – Absent  
Farviews/Pattee Canyon – Ray Aten  
Franklin to the Fort – Absent  
Grant Creek – Don Nicholson  
Heart of Missoula – Bill Flanery  
Lewis & Clark – Greg Gullickson  
Lower Rattlesnake – Absent  
Miller Creek – Vacant  
Moose Can Gully – Lyle Geurtz  
Northside – Absent  
River Road – Mike Hathaway

Riverfront – Absent  
Rose Park – Nancy McCourt  
South 39<sup>th</sup> – Jeff Stevens  
Southgate Triangle – Jill Blomgren  
University District – Absent  
Upper Rattlesnake – Don Sims  
Westside – Absent

City Council Liaison – Absent  
Neighborhood Liaison – Erin Scott

**OTHERS PRESENT**

Marty Rehbein, Dax Kuehn, Brandi Harrington

**QUORUM**

A quorum was present

**APPROVAL OF THE AGENDA**

Ray Aten moved to add a report to the agenda from the Neighborhood Liaison.  
Bill Flanery seconded the motion.  
The motion was approved unanimously

**APPROVAL OF CF MINUTES**

Greg Gullickson moved to approve the minutes for November 18, 2010.  
Nancy McCourt seconded the motion.  
The motion was approved unanimously.

**PUBLIC COMMENT**

Marty Rehbein, City Clerk stated the Mayor has requested to create a committee to evaluate the Office of Neighborhoods to assess changes that will provide the neighborhoods to work more efficiently. The committee members will consist of city council members, community forum members and outside participants.

Mr. Flanery moved to invite Mayor Engen to the next Community Forum meeting.  
Mr. Aten seconded the motion.  
The motion passed unanimously.

Erin Scott announced Kate Hall the Office of Neighborhoods University work study student left Missoula to attend nursing school in Bozeman. She has selected another student to fill the position for 15 hours per week. Her name is Brandi Harrington and she has a lot of experience and will be very helpful to the office.

Ms. Harrington stated her family has been in Missoula for five generations. She has many interests in the community and is excited to start her new position.

### **NEIGHBORHOOD PROJECT FUNDS RECOMMENDATION**

- Overview from Project Funds Committee
- Overview from Last meeting
- River Road Mailing Campaign
- Final recommendations

Mr. Aten stated the River Road neighborhood requested a second chance to present their project proposal. At the last meeting, a few of the forum members asked how the projects were chosen, and they discussed the process. He noted the Community Forum approved the projects recommended by the Neighborhood Project Committee and agreed to review the River Road proposal at a later date. Mr. Aten discussed the neighborhood project grant process and said the River Road grant proposal is a request for a large mailing.

Dax Kuehn, the project coordinator discussed the project noting in time, announcements will be sent out through email, but it is difficult now to get and maintain everyone's email address. To date, the neighborhood has 100 email addresses, but there are approximately 2000 people that need to be contacted. The publicity materials developed as a result of the project will be shared with other neighborhood council

He said the city neighborhood website can direct people to any of the neighborhoods for information regarding current events. He encourages everyone to visit the website at [www.missoula-neighborhoods.org](http://www.missoula-neighborhoods.org).

He said his neighborhood mailing budget for the year was \$563.00 which is only enough for one mailing. The Forum discussed the proposed project and distribution channels available to disseminate the information other than the postal service, like community service people. Ms. McCourt expressed concern that a past mailing was not printed on recycled paper and several members questioned the use of full color. Mr. Kuehn noted that color gets noticed and it is more likely to be looked at and recycled paper is more expensive.

Mr. Flanery moved to recommend \$1600 for mailings and suggested Mr. Kuehn explore other delivery options like community service people to distribute the neighborhood fliers.

Jeff Stevens seconded the motion.

The motion passed with six ayes and four nays.

### **Nomination for Volunteer of the Year Committee**

Ms. Scott stated a volunteer of the year committee will be created and a nomination form will be available to nominate people for the outstanding volunteer of the year award. The committee will review the submitted forms and help coordinate a celebration for the nominees. The committee will meet in January.

Ms Scott asked for committee volunteers and Nancy McCourt, Jeff Stevens, Ray Aten, Mike Hathaway and Jill Blomgren volunteered to be on the committee.

### **Review accomplishments for 2010**

Ms. Scott stated she would like to implement an annual report to City Council to inform them of all accomplishments that has happened through Community Forum and Neighborhood Councils. She asked the forum to list the accomplishments that have happened throughout the year.

The forum suggested:

- Building a partnership with HomeWORD's Sustainability Bus Tour
- Creation and distribution of Neighborhood Council brochures, maps, magnets, and tote bags
- Tabling at Farmers Market and other high profile Missoula events
- Utilizing work study interns
- Organizing our first all-leadership team potluck
- Organizing two strategic planning sessions
- Mayor Engen's time re-evaluating office
- Having representation on Missoula Active Transportation Plan
- Advertising Green Blocks through the Neighborhood Council system
- Nomination of Jeremy Flesch as 2010 Volunteer of the Year
- Passing Budget Resolution 7581
- Creating and distributing MCAT video about Neighborhood Project Funds
- Distributing \$18,000 of Neighborhood Project Funds into the community

### **Review Plan for 2011**

The Forum mentioned:

- Community Forum prioritize roads for repair
- New liaison – review strategic plan
- Develop a plan for neighborhood networking to gain and share resources
- Host April potluck / social
- Create a plan to raise awareness about Neighborhood Councils, Community Forum, and the Office of Neighborhood
- Focus on Neighbor Day

Ms. Scott stated June 4th is the 15 year anniversary celebration of neighborhood councils. On June 3<sup>rd</sup> an exhibition of neighborhood photos will open at the Missoula Art Museum. Community Forum and Neighborhood Council leadership teams will choose the photos and develop a list of their accomplishments. In April, there will be another all leadership team potluck, and neighborhood council leaders will choose photos to be displayed at the Missoula Art Museum.

Mr. Kuehn has agreed to develop a publication featuring the accomplishments submitted by each neighborhood council to be handed out to citizens during the celebration.

The event will continue on Sunday June 6<sup>th</sup> at Sunday Streets where the Community Forum will have a table. The Mayor will read a proclamation, everyone will sing Happy Birthday and

cupcakes, balloons, and the publication developed by Mr. Kuehn will be handout. Sunday Streets is an event organized by Missoula in Motion. Higgins Ave. is closed off to traffic from 5<sup>th</sup> St. to the X's and organizations and neighbors can have tables and activities. There will be a lot of people and events will be offered such as chalk drawings, skate board and bike activities and other things. Last year the event drew thousands of people. These events will generate a lot of media publicity for neighborhood councils.

Mr. Nicholson thanked Ms. Scott for all the hard work she has accomplished.

### **Neighborhood Reports**

River Road – They discussed a replacement member for their leadership team and the Milwaukee Trail.

Grant Creek – Mr. Nicholson praised the city Street Department for their work removing snow, particularly in his neighborhood.

Southgate Triangle – Passed

Lewis & Clark – They discussed their upcoming March meeting and holding a "help clean up the neighbor day".

Moose Can Gully – They will meet in February and March.

Farviews/Pattee Canyon – Passed

Upper Rattlesnake – They will meet with the Lower Rattlesnake in January to discuss the transportation issues.

South 39<sup>th</sup> – They will be meeting in February.

Rose Park – They met with Lewis & Clark to discuss ideas for small grants. They also discussed Sacajawea Park Changes, Triangle Park maintenance, 3<sup>rd</sup> & Russell update from Stacy Rye, Urban Forest, Brook St. bike lane project and Lewis & Clark/Rose Park neighborhood bike lanes. They thanked Ms. Scott for all her efforts she has put into the Rose Park Leadership Team and council. They will meet in January and March.

Heart of Missoula – They thanked Ms. Scott for all her efforts she has put into their neighborhood.

Mr. Aten will be the moderator for January's meeting.

Mr. Sims will report to the City Council on Monday, January 3<sup>rd</sup>.

Ms. Rehbein thanked Ms. Scott for her enthusiasm and energy she has brought to the neighborhood councils and appreciates her hard work.

### **Adjournment**

Meeting adjourned at 8:28 pm.

Respectfully submitted,

*Kelly Elam*

Kelly Elam  
City Clerk Office