

**Community Forum Report
City Council Chambers, 140 W. Pine
June 24, 2010 at 7:00 pm
Moderator, Don Nicholson**

Captain John Mullan – Kathy Snodgrass
Farviews/Pattee Canyon – Ray Aten
Franklin to the Fort – Jon Salmonson
Grant Creek – Don Nicholson
Heart of Missoula – Absent
Lewis & Clark – Greg Gullickson (Rep)
Lower Rattlesnake – Absent
Miller Creek – Absent
Moose Can Gully – Lyle Geurts (Rep)
Northside – Absent
River Road – Mike Hathaway (Rep)
Riverfront – Absent
Rose Park – Absent
South 39th – Jeff Stevens
Southgate Triangle – Jill Blomgren
University District – Jon Firehammer
Upper Rattlesnake – Don Sims
Westside – Absent

City Council Liaison – Absent
Neighborhood Liaison – Erin Scott

OTHERS PRESENT

Daisy Patterson, America Speaks

QUORUM

A Quorum is present.

ADOPTION OF AGENDA

The agenda was approved.

APPROVAL OF CF MINUTES

May 27, 2010 correction to minutes. Kathy Snodgrass noted on page 3, she was commenting and not asking questions. She said she asked whether the city had just been following work force reduction procedures and if Ms. Ross had the lowest seniority. She stated on page 6, she clarified what happened and asked what happens to the \$300 request if small grants are limited to \$200.

Don Sims stated his name is spelled with one "m".

Lyle Guerts stated on page 5, "Mr. Guertz said Mr. Sims made the statement; he will serve on the team when Mr. Nicholson has finished his term."

Greg Gullickson moved to approve the minutes with the corrections. Ray Aten seconded the motion. The minutes for May 27, 2010 were approved with corrections.

PUBLIC COMMENT (non-agenda items from the public)

None

PRESENTATION

Daisy Patterson, America Speaks discussed the positive and negative affects regarding our country's economy. She mentioned America Speaks is a national non partisan group that will be meeting at the University Center on Saturday at 9:30 am, and everyone is invited. Missoula was 1 of 19 locations chosen to give people an opportunity to share their ideas about federal budget issues. She stated the information from the 19 locations will be gathered and compiled in a central location and a report will be created.

ON GOING BUSINESS

1. Small Project Grants

A. Review small project grant budget guidelines

Jon Salmonson reviewed Resolution 6601 "Community Forum Budget Guidelines for Neighborhood Councils and approving the usage of some neighborhood project funds for small project grants to be awarded by the community forum."

Ms. Scott stated she reviewed the archive meeting minutes and discovered useful information. She said the small project funds was established in 2002, and she read a portion of the September 26th meeting, and quote "the forum discussed the \$2000 set aside for smaller project funds to be used in \$200 grants that can be applied for four times a year. The same committee who approves the large grants will approve the small grants."

Ms. Scott stated information found in the 2004 minutes and quote "small projects must be within city limits or benefits city residents and the deadline are on a monthly basis until all funds are awarded and the limit is \$200 and can be used for individual projects or combined with other matching funds." She stated the proposal says the funds may be used to supplement neighborhood council budgets, and expand it from projects and into the general budgets. Some expenses are for meetings, supplies newsletters, advertising fliers, sandwich boards, room expenses, refreshments and ice cream socials not associated with meetings.

Ms. Scott stated Resolution 6601 was amended from "items that can be funded with neighborhood council funds", it was changed to read "items that can be funded with small project funds". She noted there is no record of community forum approving it. The most recent record available says "it brought in the small project funds from just being used for additional money for large project grants to be used for the general budget for such things as ice cream socials without a meeting."

Ms. Scott mentioned the forum needs to be clear about the rules before voting on the grants.

The forum discussed Ms. Scott's information.

Mr. Salmonson moved to postpone the action on all the small grants and establish a committee consisting of new leadership team members and any other forum volunteers to create a written recommendation for the council, and no other action being taken until that is submitted and adopted.

Mr. Stevens seconded the motion.

The motion passed unanimously.

Jane Kelly, Police Department Volunteer Coordinator stated she applied for a small grant to fund an ice cream social event for the Western Montana Volunteer Recognition program that is scheduled for July 15th in the Caras Park. Ms. Kelly stated this is a yearly event and small grants have been awarded in the past to support this group event.

Ms. Kelly explained the group's purpose.

The forum discussed the resolution and the guideline rules.

Mr. Salmonson amended the motion to create a committee and clarify expenditures of the small grant funds.

The motion passed unanimously.

B. The following small project grants were not recommended by the Community Forum leadership team: Numbers 1, 2, 3. Number 4 was not reviewed by the leadership team.

The forum discussed the Community Forum Budget Guidelines.

Kathy Snodgrass stated applications 1, 2, and 3 is compliant with the guidelines, but she is not sure if #4 qualifies.

Ms. Snodgrass moved to approve 1, 2, and 3 small grant project applications.

Ms. Scott reminded the forum the balance in the small grant project fund is \$400.

Ms. Snodgrass revoked her motion.

Mr. Gullickson asked if there are any allocated funds that can be transferred to the small grant fund.

Mr. Nicholson stated the new fiscal year begins in a few days and the fund will be replenished. He suggested the forum approve two applications now and the other two can be approved when the new fiscal year begins.

Ms. Snodgrass moved to approve applications #1 and #2 with the \$400 left in the small grant fund account.

Mr. Gullickson seconded the motion.

The motion passed unanimously.

Ms. Scott stated there is \$2000 left in the reallocated fund account and the neighborhood project fund committee has viewed the small grants. She asked if the forum would like to include the committee members with the leadership team.

Ms. Snodgrass clarified the leadership team is the group that allocates funds.

Mr. Aten noted the leadership team can approve Ms. Scott to allocate funds at the end of the fiscal year.

Ms. Snodgrass moved to approve application #3 and hold #4 for further discussion.

Mr. Salmonson seconded the motion.

The motion passed unanimously.

2. Vote on Leadership Members

- A. Nominees include: Don Sims, Mike Hathaway, Eric West, Jon Salmonson and Jeff Stevens for the term beginning July 2010.

Mr. Aten moved to approve Don Sims, Mike Hathaway, Eric West, Jon Salmonson and Jeff Stevens to the Leadership team for the term beginning July 2010.

Ms. Snodgrass stated there are three current members and five nominated members, which totals eight members, and the rules state there can be five to seven members. She asked if there is a person leaving the Leadership Team.

Jill Blomgren stated nobody is resigning from the team and if Eric West was present, he would step down because he is new to the forum and he was talked into the position when he was nominated.

Mr. Aten moved to withdraw Eric West as a nominee and approve Don Sims, Mike Hathaway, Jon Salmonson and Jeff Stevens to the leadership team for the term beginning July 2010.

The motion passed unanimously.

3. Vote on Neighborhood Project Funds Committee members

- A. Nominees include, Ray Aten, Don Sims and John Firehammer

Mr. Gullickson moved to appoint Ray Aten, Don Sims and John Firehammer to the Neighborhood Project Funds Committee.

Ms. Snodgrass seconded the motion.

The motion passed unanimously.

NEW BUSINESS

1. Community Forum: Fiscal Year End Budget Report – Erin Scott

Ms. Scott updated the forum with the community forum about the reallocated funds for FY10. She reminded the forum the last day to submit all invoices and receipts is June 30, 2010.

2. Discuss Community Forum and Small Project Grant Budget Guidelines.

- A. Nominate committee for budget guidelines review.

There was no discussion.

REPORTS

1. Staff Report – Erin Scott

Ms. Scott stated she emailed the staff report earlier this month to the forum. She said there is training scheduled for June 25th and is located at the Florence Hotel Governors Room. The training is called "Can we talk" and it consists of strategies for courageous conversation. The workshop starts at 8:00 am to 4:00 pm and the cost is \$20.00 which includes a book and lunch.

Ms. Scott reported she spoke with Mr. Bender and Mr. Ramharter about the budget regarding the road and park districts. She noted she will keep the forum updated as the issue progresses.

Mr. Aten asked Ms. Scott to clarify the office update report questions that she emailed to the forum.

Ms. Scott said the Office of Neighborhoods lost a staff member and the effects created an impact on the work load for the community forum and neighborhood councils. It would be helpful for the leadership team to discuss long term strategic planning to create opportunities for volunteers and growing leaders.

Mr. Salmonson supports Ms. Scott's staff report and mentioned attaching it to the email was well done.

2. Active Transportation Plan – Jon Salmonson

Mr. Salmonson distributed and discussed the following handouts:

- Complete Streets Resolution
- Missoula Active Transportation Plan Project Ranking Criteria
- Community Forum Sport for Active Transportation Project List Resolution

Mr. Salmonson stated the committee will meet in July.

3. Bus Tour – Jon Salmonson

Mr. Salmonson stated Homeward offered a walking, biking, mope head and two bus tours and 175 people registered. He and Mr. Sims attended a meeting at the Northside Park and discussed the Homeward sustainability tour's results, problems and concerns that occurred. He noted the neighborhood bus tour was scheduled the same day and five of Homeward's sites were visited.

Ms. Scott stated the presentation is linked to the staff report for viewing and it will be published in the newsletter. She noted the tour was fun and successful.

4. Neighborhood Council Reports

River Road – Mike Hathaway stated they had a leadership meeting on June 8th and discussed the new LaFray Park playground facilities. The leadership team will meet again on July 13th.

Southgate triangle – Passed

Captain John Mullan – Kathy Snodgrass said they discussed the funds in their account and the new trail along Mullan Road.

Lewis & Clark – Greg Gullickson said they had an election for new officers, and they discussed the bike lanes on Bancroft, and Lewis & Clark grade school playground project.

Farviews - Passed

South 39th – Jeff Stevens stated they discussed grant applications and traffic signal boxes.
(Inaudible)

Moose Can Gully – Lyle Geurts stated they discussed trail improvements and Tonkin Trail.
(Inaudible)

Upper Rattlesnake – Don Sims is continuing to work on the transportation plan, and in July there will be a leadership team meeting.

Franklin to the Fort – Jon Salmonson stated they welcomed a new member Tara Mickey to the leadership team. The PTA did a presentation and supported their application for a large grant regarding the playground equipment program. There will be a social on July 25th at Franklin Park.

Mr. Nicholson mentioned the items he will report at the city council meeting.

Ms. Scott reminded the new leadership members there will be a meeting July 8th at 6:30 pm.

Adjournment

Meeting adjourned at 8:57 PM

Respectfully submitted,

Kelly Elam

City Clerk Office