

**Missoula Public Library**  
**BOARD OF TRUSTEES MEETING**  
**December 17, 2008**  
**6:00 P.M.**

- ORDER** The meeting was called to order at 6:00 by Chair Neal Leathers
- ROLL CALL** Members present were: Neal Leathers, Christine Prescott, Beth Antonopulos, Rita Henkel, Margaret Wafstet and Honore Bray.
- OTHERS** Claire Morton, Asst. Director and Ross Best
- MINUTES** Minutes of the November 19, 2008 meeting were approved. Motion by Christine Prescott, motion passed
- CITIZENS COMMENTS**  
Ross Best shared some added observations since the last meeting and wanted to reiterate his concerns about Self Pickup Holds and Web Alley.  
The board thanked Ross for his comments
- CLAIMS** Honore pointed out that lines 241 and 369 were overspent. 369 is due to the boiler repair. Beth Antonopulos made a motion to accept the claims as amended, motion carried.  
Amended – 373 Meals, Lodging and Incidentals were from the previous month
- STATISTICS** Corrections were made to the stats. Computer usage, building attendance and reference questions for Seeley and Swan branches need to be reversed.  
YA total attendance for 7 programs was 93 not 149  
Downloadable is now at 600 uses
- DIRECTOR'S REPORT (In packets)**  
Myra's reception will be from 2 – 4 on December 31<sup>st</sup>.  
Slat plaque donation missing
- OLD BUSINESS**
- Redesign** – Open house sometime in February  
Will be completed in early January (2-3 weeks out)
- Reconsideration Policy** - tabled until the February meeting when everyone has more time to look it over.
- Long range plan start date** – meetings will start at 5 p.m. prior to the regularly scheduled Board Meetings. Next meetings will be January 28, February 25, March 25 and April 15.  
Committee work will happen in between meetings.  
A bookmark will be put into materials checked out announcing the dates so the public can add comments.
- Director's evaluation** – On file with the HR office
- Other Old Business-**
- Policies** – Policy manual changes were discussed and will be ready for signing at the next meeting.  
There will no longer be refunds given when a patron finds a book they have paid for.  
The book will remain their property.
- Water Rights** - Honore will get more information on the two bids and talk with DNRC before the next meeting.
- NEW BUSINESS**
- Other New Business-**
- Assistant Library Director's Job Desc-** Following discussion of the draft JD, Christine Prescott made a motion to send the document to HR for feedback.

**Staff Development Day** – March 5<sup>th</sup> the library will be closed for a Staff Development Day. Motion by Christine Prescott, motion carried.

**Self Check** – Honore and Claire requested free replacement cards for users for the first month of self check. Beth Antonopulos made a motion to give patrons free replacement cards for the first month the self check system are in use. Motion passed.

**NEXT MEETING**

Next meeting is January 28<sup>th</sup>, at 6:00 PM (5:00 for the LR planning committee)

**ADJOURNMENT**

Respectfully submitted by: \_\_\_\_\_  
Honore D. Bray, Director Date

Board representative: \_\_\_\_\_  
Neal Leathers, Chair Date