

**Missoula Public Library**  
**BOARD OF TRUSTEES MEETING**  
**January 27, 2010**  
**6:00 P.M.**

- ORDER** The meeting was called to order at 6:00 by Vice Chair Christine Prescott
- ROLL CALL** Members present were: Christine Prescott, Beth Antonopulos, Rita Henkel, Brenda Jackson, and Honore Bray. Margaret Wafstet and Neal Leathers were excused.
- OTHERS** Dennis Greeno from OZ Architects and Karl Olson representing the Missoula Public Library Foundation were also present.
- MINUTES** Rita Henkel made a motion to accept the minutes as corrected. Motion Carried (December 16, 2009 minutes – Director’s report – 5<sup>th</sup> paragraph, 3<sup>rd</sup> line should read Christine Jorgensen not Christine Prescott.)
- CITIZENS COMMENTS**
- CLAIMS** Brenda Jackson made a motion to accept the claims as presented. Motion carried
- STATISTICS** No questions
- DIRECTOR’S REPORT**  
Written report in packet  
**Additional items:**  
BTOP – We are working with the State Library on the stimulus package for Montana Libraries. We have submitted a proposal for the MoveIT bus and for wiring and laptops for the main library.  
  
High School Library – We will have a meeting in February with the School District at Big Sky High School Library. It looks like this could be the next branch library in Missoula County.  
  
Honore will contact Justice Court to see if they will allow us to send letters to individuals who have large bills with the library and inform the user that they need to bring items back, pay for them or go to Justice Court.  
  
Bequest – It appears that we will be receiving between 70 and 80k from the Chase bequest. Part of this could be used for the feasibility study on the building if the Foundation agrees to the proposal.  
  
The library received a thank you from a patron whose family uses home delivery. He is so happy that the cost of the postage is less expensive than buying the books used or coming to town. He loves all the innovative ideas we have and hopes we continue to serve the needs of the users in the future.
- OLD BUSINESS**
- Long Range Plan Discussion** – Honore handed out the final draft that Joyce Doyle pulled together from all the information everyone turned in. Departments will be figuring out how they will meet these goals. Board members will read through the document and discuss it at the February meeting.

**Unattended Children Age Limit Policy** – Final reading of the age limit policy was read. Rita Henkel made a motion to accept the policy. Motion carried.

**Social Media Policy** – Second reading of the policy took place. Voting will take place at the February meeting. Honore will send a clean copy to everyone prior to the meeting.

**Planning for Library Growth** – Dennis Greeno from OZ Architects presented a proposal for a feasibility study for library growth over the next 8-10 years. Discussion took place following the presentation. Dennis will get the Board a list of expectations for the “Library Building Committee” so people know when they sign on what will be expected of them. This will be a 4 – 5 mo commitment.

Beth Antonopulos made a motion to authorize Honore to move forward with the project as presented by Dennis and OZ Architects and to visit with the Library Foundation concerning the funding for the project. Motion Carried  
Once the funding is in place the project will begin. When the feasibility study is complete the Board will have a plan including a timeline. If the outcome is a new building the job will then go out for Bid.

**Coffee Cart** – Planning for the coffee cart move is coming along. New drawings were viewed and if the price is under \$25,000 construction of the new plan will begin.

**Trustee Certification** – Honore explained that the New Certification for Trustees is completed and can be found on the State Library Website under for Trustees. Each Board is encouraged to have its members certified because the Trustees must be aware of issues, opportunities and challenges facing public libraries. The Montana library community needs well-educated trustees to sustain this success. 15 continuing education credits are required in four years.

**Other Old Business-**

## **NEW BUSINESS**

**Other New Business-**

**Election of Officers in February  
Director’s evaluation in February  
Salary and negotiations**

## **NEXT MEETING**

February 24, 2010

## **ADJOURNMENT**

Respectfully submitted by: \_\_\_\_\_  
Honore D. Bray, Director Date

Board representative: \_\_\_\_\_  
Christine Prescott, Vice Chair Date