

Missoula Civic Television Advisory Commission

Minutes ~ November 17, 2009

Commission Members in Attendance: Jason Wiener, Jen Sauer, Ed Childers, Ginny Merriam, John Rettenmayer, Link Starbureiy, Carol Bellin, Jean Curtiss, Antonio Guglielmo

Commission Members Absent: Lesli Brassfield

Others in Attendance: Melani Coyle (Commission Secretary), Geoff Badenoch (MCAT Board Liaison), Joel Baird (MCAT)

John Rettenmayer called the meeting to order.

Ed Childers moved to approve the October minutes; Jen Sauer seconded. The motion passed.

Joel handed out the [draft annual report](#). Please email Joel with any additions, corrections, etc.

Old Business

- ❖ Review current programming schedule that has been recorded/is being recorded
 - The [current programming schedule](#) was handed out.
- ❖ Programming ideas from the commission
 - Messiah concert – Habitat for Humanity fundraiser
 - Community Lecture Series
 - Roy Houseman preview
 - Jon Tester – Forest bill round table
 - Health Dept informational piece – H1N1 and regular influenza – will be broadcast as much as possible

New Business

❖ [CAP Letter](#)

Jason Wiener said the letter looked like a press release and asked the committee to change it into resolution style. He had created a [draft resolution](#) for the committee to see. He also said Chair John Rettenmayer could send the resolution with a letter on behalf of the Commission. He suggested asking the City Council and Board of County Commissioners to adopt a resolution also.

Carol Bellin said she wanted to change the press release into letter format and Jason said it would be better to recommend it to council and let the elected officials work on it.

Motion 1: Ed Childers made the motion to make a referral to the Administration and Finance Committee with the letter, resolution and a cover letter from Chair Rettenmayer. Carol Bellin seconded the motion.

Motion 1 amended: Ed Childers accepted a 'friendly' amendment to include the Board of County Commissioners, as did Carol Bellin. The amended motion passed unanimously.

Motion 2: Ed Childers made the motion to support the resolution and Carol Bellin seconded the motion. The motion passed unanimously.

Secretary Melani Coyle was asked to prepare the referral to City Council.

Carol asked what happens after City Council passes the resolution. Ginny Merriam said the City Clerk's office passes the information along to the correct delegates.

❖ Planning for negotiations

John Rettenmayer said if time is calculated by staff hours also, it could make sense to make rooms accessible for MCAT which would cut down on staff hours. It would make rooms more appealing to use. Joel said the public library is already set up. He said the three high schools are live wired, but have not been used. He also said the Chamber of Commerce and St. Patrick Hospital are accessible.

Last month, the total hours showed 74 hours over the contract.

John asked if money for additional equipment should be requested to additional rooms could be set up for MCAT. Joel said \$38,000 for equipment is covered, it is people hours. Joel said time should be added to the contract.

Geoff Badenoch said this is only one side of it. Rent is a substantial part of the budget and a space needs analysis needs to be done. They are outgrowing the space they are in and a lot of repairs need to be done. Ed Childers asked how much space MCAT needs and if they need to be downtown.

John asked if the Commission has any ideas for how many extra hours are needed to email Melani. Joel said he would put together the data for the last three years to help with determining how many extra hours may be needed.

Carol said she is pleased as a regular viewer. She inquired about investing in software/technology that can help with an active exchange with citizens such as streaming. It is passive now and she would like to see it move to more technology based with interactive ability. Ed said being able to comment during live meetings via email causes concern because it would not be made into public record. Citizens need to be at the meetings to provide public comment. Jean Curtiss said it can lead to false expectations and it can quickly become a problem. Carol said software that would allow for easier access to archives and Jean said both the City and County have been looking at software for a couple of years.

John asked the Commission to bring additional items they would like to see added to the contract to the next meeting.

MCAT Board Comment

No comment

Additional Comments

Date of next meeting:

December 15, 2009
Mayor's Conference Room
3-4 pm