

Missoula Public Library
BOARD OF TRUSTEES MEETING
October 23, 2019
6:00 PM
Director's Office

ORDER The meeting was called to order at 6:00 by Barbara Berens

ROLL CALL Members present were: Margaret Wafstet, Becky Mosbacher, Barbara Berens, Audra Loyal, Forrest Boughner and Honore Bray.

OTHER Jon Sears- ae Design, Jackson Crawford, Anna Garcia, Casey Martin, Students from U of M, Mae Nan Ellingson- Foundation.

CITIZEN COMMENTS ON ANYTHING NOT INCLUDED ON THE AGENDA

Jackson Crawford said he is Happy to see the progress on the new Library.

MINUTES August 28, 2019 meeting - Becky Mosbacher made the motion to accept the minutes as corrected. Motion carried

CITIZENS COMMENTS – None

CLAIMS – Becky Mosbacher made a motion to accept the claims as presented. Motion carried

CITIZENS COMMENTS – None

STATISTICS – August, September, 2019 – Discussion took place

CITIZENS COMMENTS – None

DIRECTOR'S REPORT

New Website – Stephen Haddad created the basic structure for the new Website before leaving his position at MPL. Bradin Farnworth has picked up where Stephen left off and has a committee of people he is working with to complete the new site for the new building. When there is something to show one of the committee will bring it to a meeting.

Trip to Calgary – Nine staff went to Calgary and visited two new Libraries. One branch which is the newest library and shares a building with the YMCA and a Coffee Shop. It is in a new development and across the grass from a new High School. It was great to see the High School kids in and out during their free time. The Calgary Public Main Library in the downtown area is where we met individually with staff who do the same tasks as each of us. We toured the building, visited about concerns that have been brought up by staff, and made a list of things we can begin to do. This group will present on Staff Training Day.

Staff Training Day – was a success. Many questions that people had in June were answered by their colleagues. We still have a few items we are working on but after January will be a better time to deal with them.

NWE Pull Can relocation – The NWE can got relocated at the new site. NWE lowered their cost and then donated \$2500.00 to the Friends. DAC agreed to divide the bill in three so the Friends paid 2/3 and DAC paid a 1/3. Thanks to the Friends of MPL and DAC for stepping up and paying this item.

FY2020 Budget – the figures are still not entered by the County in CSA so the report Leslie gives you shows the expenditures but the County report looks like it is in the red.

Staff Parking – MPL staff has always been granted parking privilege onsite by the Trustees. We are the only entity downtown open late at night and it is considered a perk offered to the employees. When planning the new building the City Planning said staff couldn't park at the Library because the public needed the spaces. The Parking Commission was set to meter the streets around the building and staff really need a place to park. I visited with MCT but they rent their building out and the parking goes with the renters. We may be able to make arrangements for some but not all days. I would like to ask the Board to allow the staff parking at the Library. Forrest Boughner suggested talking with the Parking Commission about Staff parking on the streets. Honore will look into it.

Rocky Mountain Elk Foundation - Barbara Theroux and Honore met with a representative from the Rocky Mountain Elk Foundation concerning a spotting scope for the Elk Herd. They will present the Library with an idea of a scope display with literature concerning the Elk Herd. Once Honore has the materials she will bring it to a meeting for comments.

Unfinished Business

Building Project- Jon Sears report – The Windows will soon all be completed to tighten the building up for the winter. Siding will begin to be hung as the brick is completed. The inside handrails are in place and being strengthened. Concrete is complete except for the outdoor sidewalks etc. Jon presented a Change Order that is covered by \$28,125.14 Contingency leaving the Contractor Contingency at \$163,990.28.

Barbara Berens signed the Change Order on behalf of the Missoula Public Library Board of Trustees. CO #5.

Karl Olson – reported that the 4th Donor Tour. The tours have been well attended and some new donors have come out of people seeing the new building. The Capital Campaign needle has moved slightly with a few projects like the Friends art sale.

Grand Opening Committee Update – September 30th, was the first meeting of the committee. Rita Henkel and Barbara Theroux are co-chairs of the committee. Subcommittees were formed and July 15th 2020 will be the date of the Grand Opening. The Library Trustees will be in charge of planning the Ribbon Cutting

Ceremony and the Partners will create popup activities that will happen during the day on the second floor. The committee will meet once a month until it gets closer to the opening.

Policy 2nd Reading and Vote –

A motion to accept changes to the Children’s Cards portion of the Library Card Policy as corrected was made by Audra Loyal. Motion Carried.

A motion to accept the changes as presented to the User Behavior Policy was made by Margaret Wafstet. Motion Carried.

A motion to accept the changes as presented to the Public Participation Policy was made by Margaret Wafstet. Motion Carried.

Director’s Salary Increase – Becky Mosbacher made a motion to raise the Director’s salary by 2.5% to match the other non-union employees. Motion carried

Citizen Comments: Mae Nan Ellingson reported that the Foundation had another successful tour. People are really impressed and Jon and Jarret from DAC are great giving the tours. Hopefully this will help raise the last funds needed.

OTHER OLD BUSINESS:

NEW BUSINESS

Food For Fines - Audra Loyal made a motion to have a week of Food for Fines to help the Food Bank, in December. Motion Carried

2020 Calendar – Audra Loyal made a motion to accept the 2020 Calendar as stipulated. Motion Carried

Next meeting: Wednesday, November 20, 2019. Library Director’s Office, MPL

ADJOURNMENT

Respectfully submitted by:

Honore D. Bray, Director Date

Barbara Berens, Chair of the Trustees Date