

Missoula Public Library
BOARD OF TRUSTEES MEETING
June 19, 2019
6:00 PM
Director's Office

ORDER The meeting was called to order at 6:00 by Rita Henkel

ROLL CALL Members present were: Matt English, Margaret Wafstet, Becky Mosbacher, Rita Henkel, Barbara Berens, Audra Loyal, and Honore Bray.

OTHER Jon Sears- ae Design, Raelynn Roadhouse, Barbara Gauch- Friends of MPL,
Frank Scariano- Foundation for MPL

TOUR OF 452 MAIN STREET PROPERTY – NEW LIBRARY

MINUTES Becky Mosbacher made a motion to accept the minutes of the May 22, 2019 meeting as presented, motion carried.

CITIZENS COMMENTS – None

CLAIMS The claims for May 2019 were discussed. Audra Loyal made a motion to accept the claims as presented. Motion carried.

STATISTICS May 2019 were discussed. No names should be used in staff reports to protect the user confidentiality.

DIRECTOR'S REPORT

Budget for Safety and Security: The County has approved the expenditure for Safety and Security Personnel but have not heard about the City.

Staff Training Day: Honore Thanked the Trustees for closing the Library for Staff Training Day. The program went well and the Staff had concerns and comments about the new building. Once those are compiled into a document Honore and Elizabeth will begin preparing for the next Staff Training in October. Audra Loyal asked what kinds of concerns were listed. Honore will share the list with the Trustees when it is compiled.

Unfinished Business

Building Project- Jon Sears report –

The Trustees and the citizens who accompanied had a great walk through of all four floors. The fourth floor concrete will be poured following the 4th of July. For more progress follow the link below.

<https://www.missoulapubliclibrary.org/grow/>

Jon Sears explained the Change Order from DAC which pertained to

- * Several minor electrical changes at \$1138.42 paid from contingency
- * Rebate on rebar in parking level of (\$18,609.87) from DAC
- * 25 documented weather days affecting construction in 18/19 adding 25 construction days. \$42,752.86 GMP addition.
- *Change of acoustical fabric on the Skyfold Door, \$3452.54 contingency.
- *Contractor requested 38 days be added for convenience at no cost to owner

Total change order is \$4590.96 to contingency and \$24,142 to the GMP

Becky Mosbacher moved to accept change order no.3 as submitted.

Public Comment: Frank Scariano said the changes were not unreasonable

Vote:

Motioned carried.

BUDGET – The budget as accepted by the County Commissioners was presented by Honore. No questions were asked. Margaret Wafstet made a motion to accept the budget as presented. Following no comment by the citizens the motion passed.

OTHER OLD BUSINESS:

NEW BUSINESS

Work on New Job Description for the Library Director –

Rita Henkel presented some information to the Trustees concerning the development of a new Job Description. Karen Harrison from the County HR office will help the Trustees through the process but Rita explained that Honore will need to help with the new duties and how her job will change in the New Building.

Citizen Comment:

Frank Scariano commented that the Friends, Staff, Trustees and Foundation have worked very hard to plan and raise the funds for a World Class Building and they would like to request that a World Class Executive Director be hired and not a Librarian. Honore explained that is against State Law. Rita thanked Frank for his comment and said the board would keep his comment in mind when that time rolls around. Rita then asked Honore when she planned to retire and she answer around June of 2021 if all goes as planned.

Election of Board Chair FY20

Becky Mosbacher made a motion to elect Barbara Berens as the Chair and Audra Loyal as the Vice Chair. Following no Citizen Comment the motion carried.

Next meeting: Wednesday, July 24, 2019, in the Director’s Office at 6:00 PM

ADJOURNMENT

Respectfully submitted by:

Honore D. Bray, Director

Date

Rita Henkel, Chair of the Trustees

Date