

Missoula Public Library
BOARD OF TRUSTEES MEETING
May 24, 2017
6:00 PM
MPL Director's Office

ORDER The meeting was called to order at 6:00 by Chair, Rita Henkel

ROLL CALL Members present were: Rita Henkel, Margaret Wafstet, Becky Mosbacher, Matt English, Audra Loyal and Honore Bray via phone.

OTHER

MINUTES Becky Mosbacher made a motion to accept the April 26, 2017 minutes.
Motion carried

CITIZENS COMMENTS – Chris Martison

CLAIMS Margaret Wafstet made a motion to accept the claims as presented.
Motion carried

STATISTICS Discussion took place and Honore will check to see if the WOW Stats and Swan Valley Stats are the same or if one needs to be changed.

DIRECTOR'S REPORT

Staff Training day will be on June 12, 2017. Susan Kent will be the afternoon speaker along with the Partners for the new building.

Historic Commission meeting was held on May 11, in the City Council Chambers. Honore and Chris Martison attended and presented the plan for deconstruction of the Payne Property. Some of the members had some Best Practices to share and we will keep them updated on the progress.

The Library will hire two Anthropology Students to inventory the Payne Property as it is now and once the deconstruction begins. This will help the library preserve the history of the neighborhood.

Items found on the Payne property will first be considered for the library collection. If not appropriate for the library they will be offered to Fort Missoula Historical Museum.

Unfinished Business

Building Project: Chris Martison answered any questions the Trustees had about the process to this point.

Deconstruction of Payne Property: Only two families have asked for shrubs etc from the Payne Property. The Library is collecting input until the 31st of May.

One Card for Partners: Users who have one card in the Partners will be asked to use that card at any Partner Library before being issued a second card. If the user wants a second card they can have one.

OTHER OLD BUSINESS

Paperwork for Property Exchange: All Trustees were emailed copies of the paperwork prior to signing.

NEW BUSINESS

Policy - Page 25 of the policy manual:

Bad Address – If the United States Postal Service is unable to deliver library correspondence to a user’s recorded address, the status of the user’s account will be updated as a barred account until such time as the user is able to confirm a new address using a yellow proof of address postcard.

Suggested change:

Invalid Contact Information - If the United States Postal Service is unable to deliver library correspondence to a user’s recorded address, the status of the user’s account will be updated as a barred account until such time as the user is able to confirm a new address using a yellow proof of address postcard. **If, during the course of regular business operations, library staff concludes a user’s recorded telephone and/or email information is invalid, the status of the user’s account will be updated as a barred account until such time as the user is able to confirm a new telephone number and/or email address.**

Becky Mosbacher made a motion to accept the addition to the policy replacing the phrase “updated as a barred account” with “designated as a barred account”. The motion carried.

OTHER NEW BUSINESS

Next meeting: June 28, 2017

ADJOURNMENT

Respectfully submitted by:

Honore D. Bray, Director

Date

Rita Henkel, Chair of the Trustees

Date