

# CONSERVATION COMMITTEE REPORT

March 3, 2010

140 West Pine Street

9:50 am – 10:40 am

**Members Present:** Marilyn Marler (Chair), Ed Childers, Renee Mitchell, Dick Haines, Lyn Hellegaard, Jon Wilkins, Bob Jaffe, Roy Houseman, Pam Walzer, Jason Werner

**Others Present:** Dave Shaw

## I. ADMINISTRATIVE BUSINESS

Approval of Minutes -

Minutes of February 10 and February 17 were approved as submitted.

## II. FINAL CONSIDERATION AGENDA ITEMS

### III. CONSENT AGENDA ITEMS-

1. Approve and authorize the Mayor to sign the CTEP Project Agreement Modification funding the Milwaukee Trail from Russell to Reserve to increase CTEP funding to complete the project ([memo](#)).—Regular Agenda (Dave Shaw) (Referred to committee: 03/01/10)(REMOVE FROM AGENDA)

**Motion:** The committee recommends Council approved and authorized the Mayor to sign the CTEP Project Agreement Modification funding the Milwaukee Trail from Russell to Reserve to increase CTEP funding to complete the project.

Dave -The Milwaukee Railroad Path project has made substantial progress during the summer and fall of 2009. The goal of the project is to construct a paved trail between Russell Street and Reserve Street parallel to the Old Milwaukee Railroad (see schematic map Exhibit A). All the acquisition necessary to construct a trail between Russell Street and Davis Street is now complete. This winter WGM Group was selected to be the engineering consultant on the project through an RFQ process.

In Fiscal Year 2003, the City applied for and was awarded \$428,741 of CTEP funding for this project. Since that time costs of construction and consultant services have risen. In addition, the costs of acquisition were more than what was originally expected. This being the case, Parks & Recreation submitted a request for additional CTEP funding in Fiscal Year 2009 through the City's Capital Improvement Program (CIP).

The City has requested that \$306,406 of additional CTEP funds be added to this project to allow sufficient funding to complete construction in the fall of 2010. This additional funding fits within the City's CTEP fiscal constraints as shown in the CTEP Summary (attached below) spreadsheet. The CTEP Office has written its approval of the additional funding (see CTEP Project Agreement Modification attached) and requires the Mayor's signature.

	<u>Federal %</u>	<u>Local %</u>	<u>Total Request</u>
FY03 Request	\$371,204	\$57,537	\$428,741
FY09 Request	\$265,286	\$41,120	\$306,406
<b>Totals</b>	<b>\$636,490</b>	<b>\$98,657</b>	<b>\$735,147</b>

This project was originally submitted as a CIP request in an FY06 and has been updated for the FY09 CIP cycle (see attached CIP). The project will draw from CTEP and 1995 & 2006 Open Space Bonds.

Dave - the City is obligated to pay upfront 100% of the costs then is reimbursed about 86% by the CTEP program. The "Local %" is a 14% out of pocket that the City must supply. The Local % for this project comes from the 1995 and 2006 Open Space Bonds. The table in the referral shows only the funding that is associated with CTEP dollars. \$98,657 of local funding is needed to leverage the

remainder of the CTEP funds. OSAC approved \$200,000 of the 2006 Open Space Bond specifically for this project. These funds are bind used as the local % as well as for acquisition.

Stacy - Was WGM a part of this process and how are the funds allocated?

Dave - WGM was the consultant on the acquisition phase of this project and was also selected for engineering and design of the trail. Their fees are paid out of this budget as well as construction of the trail. The trail is one mile long.

Dave - We are purchasing easements not property.

Bob - What are the terms of the easements and I would like to have more detailed information on each of the easement. Dave Shaw will respond to this request.

Dick - does the Open Space Bond include language for acquisition of trails?

Bob Jaffe provided the committee with the actual language from the Open Space which does include allowing for appropriation of trails.

Dave – The Open Space Advisor Committee approved \$200,000 for this project from the Open Space Bond. The goal is to start construction this summer and complete it by fall.

It was noted that Council approved this project and expenditure of the Open Space Bond as well.

It was moved to recommend the Mayor to sign the agreement. All committee members voted in favor of the motion.

2. The City Council approved and authorized the Mayor to sign a contract with KOMPAN for procurement and installation of playground equipment and fall zone material at Pineview Park in the amount of \$100,768.50 ([memo](#)).—Regular Agenda (Dave Shaw)  
(Referred to committee: 03/01/10) **(REMOVE FROM AGENDA)**

**Motion: The committee recommends Council approve and authorize the Mayor to sign a contract with KOMPAN for procurement and installation of playground equipment and fall zone material at Pineview Park in the amount of \$100,768.50.**

The procurement and installation of playground equipment is the final step toward the completion of the Pineview Park renovation project. All other components of the renovation have been completed including preparations for the playground installation. The playground area was excavated and curbing and drainage sumps were installed in the earlier phases of the project.

Parks & Recreation has followed a competitive Request for Proposals (RFP) process to generate proposals for the procurement and installation of playground equipment at Pineview Park. Eight companies submitted playground proposals. The following is a list of the suppliers and manufacturers that submitted proposals:

- Play Space Designs providing KOMPAN
- Great Western providing GameTime
- Dakota Fence providing Landscape Structures
- Picture Perfect Playgrounds providing Play World Systems
- Montana School Equipment Co. providing Park & Play Structures
- Summit Recreation providing Playcraft
- All Around Recreation providing Henderson Equipment
- Sirius Construction providing WOW Equipment

Proposals were submitted and collected on February 1, 2010. Proposals were then reviewed independently by members of the selection committee. The committee was made up of the Parks & Recreation Director, the Parks & Trails Development Manager, the Parks & Recreation Project Manager and two members of the Friends of Pineview Park citizen's organization. During the review process, proposals were scored and ranked by the criteria outlined in the RFP documents. A selection meeting was held on February 16, 2010 where members of the selection committee

announced their rankings. This meeting was publicly advertised and opened to the public as well as prospective suppliers.

Prospective suppliers were ranked first to eighth, first being the proposal that best fit the criteria listed in the RFP. Suppliers were not selected based on scores due to the relative nature of the scores per person on the selection committee.

Discussion:

Bob – what is the makeup of the fall zone material?

Dave – The material is an engineered wood fiber which is cut at angles to maintain elasticity and provide a safe landing. It is also strong enough to be used by a wheel chair. The wood fiber material will need to be top dressed every couple of years.

Bob - Do you have an itemized price list for just the fall zone?

Dave - The surfacing is \$4,740.00.

Pam - Do we know what the costs for resurfacing every few years and maintenance will be?

Dave - Engineered wood product is very different from traditional products of sawdust and wood chips and is not ADA certified. I will check into the cost of replacement.

Dave provided the committee with the proposed layouts for the play equipment. One area of equipment is for children ages 2-5. This area will be wheelchair accessible. The second area is designed to for children ages 5-12.

It was moved to recommend the Mayor to sign the agreement. All committee members voted in favor of the motion.

**HELD/REFERRED OR ONGOING AGENDA ITEMS –**

1. Support for City employee cash for Bus Commuters Program ([memo](#)).—Regular Agenda (Ben Schmidt and Nancy Wilson) (Referred to committee: 08/24/09)
2. Review Conservation and Urban Wildlife Subcommittee referrals. ([memo](#)) – Regular Agenda (Marty Rehbein) (Referred to committee: 01/11/10)
3. Budget update on aquatics ([memo](#)).—Regular Agenda (Lyn Hellegaard) (Referred to committee: 12/21/09)
4. Update from the Mount Jumbo Advisory Committee ([memo](#)).—Regular Agenda (Marilyn Marler and Giles Thelen) (Referred to committee: 03/01/10)

Adjournment:

The meeting was adjourned at 10:30 am.