

----Draft---

Rose Park Neighborhood Council Meeting Minutes - January 8, 2026

Attendees: Sean Hayes, Leah Shea, Kevin Shea, Melissa Glueckert, Tony Rollin.

Minutes:

1. Meeting was called to order at 5:35 pm by Sean Hayes
2. The minutes of the November 13, 2025 meeting were approved (motion by Leah, second by Kevin, motion carried without dissent)
3. The status of grants relating to construction of a rain garden in the location of the Slant Street Gateway, eastern section, were reviewed.
 - a. DNRC/WMCC Grant (~\$45K)
 - i. Leah and Kevin led the development and submission of this grant proposal. Much work was required to complete the submission process. The leadership team expressed their gratitude for the hours spent by Leah and Kevin to construct and submit the grant.
 - ii. Melissa indicated that the WMCC was very interested in the grant proposal.
 - iii. Part of the proposal involves community outreach. The Missoula Urban Development (MUD) organization is very interested in working with the leadership team to run workshop(s) to share how to build rain gardens using this proposal as an example thereof.
 - iv. If this grant is successful, a planning group will have to be formed to manage the process of rain garden construction and followup activities.
 - b. Energizer Grant (\$ varies)
 - i. Leah and Kevin also submitted an application for the energizer grant that is funded by the city of Missoula through the Office of Neighborhoods. The amount of the grant varies but can be as much as \$6,000. The leadership team again thanked Leah and Kevin for their efforts to develop and submit the grant application.
 - ii. The process of selecting which grants are funded is managed by the Office of Neighborhoods (OoN). Once the selection committee, which is overseen by the OoN, decides which grant applications to fund, a review of that outcome is presented at the March, 2026 Community Forum Meeting. In April, the outcome is presented to the City Council for final approval. Disbursement of funds is overseen by the OoN.

4. Planning for the 2026 Rose Park General meeting
 - a. There was discussion around holding one or two general meetings in 2026. The decision on whether to hold two will be dependent on available funding for meeting announcements to Rose Park citizens.
 - b. At this point, it was agreed to work toward holding a general meeting in May, 2026.
 - c. It was agreed to use a hybrid approach for citizen notification that would include both mailings using EDDM (Every Door Direct Mail) via the Post Office and door hangers.
 - i. **Action for Melissa : determine routes to be used for EDDM, the associated number of postcards needed for the EDDM routes, and approximately how many door hangers that will be needed for the addresses not handled by EDDM.**
 - d. It was agreed that the county print shop be used for printing the EDDM materials.
5. Goals for 2026 - The following represent an initial list of 2026 goals for the Rose Park Leadership Team
 - a. Hold at least one general meeting with elections to the leadership team.
 - b. Generate a neighborhood priorities survey.
 - i. Leah volunteered to guide this exercise which would result in a long range plan (LRP) for Rose Park Neighborhood.
 - ii. Present an initial list of priorities at the first general meeting of the year, likely to be held in May
 - iii. If a second general meeting is held, summarize feedback on the LRP and proposed additions thereto.
 - c. Safety Plan for the Neighborhood
 - d. Grants follow-up as needed depending on outcome of grant applications.
 - e. Related actions:
 - i. **Action for Melissa : Send the team copies of surveys that other neighborhoods have used and also a link to where the City of Missoula priorities can be found.**
 - ii. **Action for all Leadership Team Members : Look thru the information above and that sent by Melissa. Provide input on goals for 2026 at the next RPLT Meeting**
6. Office of Neighborhoods
 - a. Next community forum is January 22.
 - b. Local Government Academy - applications to be sent out by the OoN this week. The academy will be held starting in February, 2026.
7. Other
 - a. At the next meeting of the RPLT, team roles need to be reassigned.
8. Meeting Close - Tony so moved, Leah seconded, unanimously accepted.

Respectfully submitted,

Tony Rollin, RPLT Member

January 11, 2026