

**Community Forum Meeting
Meeting Minutes
December 17, 2009
7:00 p.m. City Council Chambers
Moderator, Ray Aten**

Captain John Mullan – Kathie Snodgrass (Rep)
Emma Dickinson-(River Road) – Mike Hathaway (Rep)
Farviews/Pattee Canyon – Ray Aten (Rep)
Franklin to the Fort – Jon Salmonson (Rep)
Grant Creek – Absent
Heart of Missoula –Bill Flanery (Rep)
Lewis & Clark – Greg Gullickson (Rep)
Lower Rattlesnake – Carol Elsen (Rep)
Miller Creek – Absent
Moose Can Gully – Lyle Geurts (Rep)
Northside –Dru Carr (Rep)
Riverfront – Absent
Rose Park – Nancy McCourt
South 39th – Jeff Stevens (Rep)
Southgate Triangle – Absent
University District – Absent
Upper Rattlesnake – Don Sims (Rep)
Westside – Absent
City Council Liaison – Absent
Neighborhood Liaison –Erin Scott

Others Present

Lorri Ward Brown

Quorum

Quorum is present.

***Adoption of Agenda** (items from consent agenda can be moved to committee reports by any CF rep as deemed necessary at this time). Mr. Aten request to move item XII Final Business up on the agenda to conclude the meeting before the party. **Ms. Snodgrass** moved to approve the modified agenda, **Mr. Gullickson** seconded the motion. The motion carried unanimously.

***Approval of CF Minutes**

Approve meeting minutes from November 19, 2009. **Mr. Gullickson** moved to approve the minutes, **Ms. Elsen** seconded the motion. The motion carried unanimously.

Public Comment (non-agenda items from audience)

Lorri Ward Brown identified herself as the Citizen Corp Training Manager with the Governor's Office of Community Service. She is here to talk about the 'Map your Neighborhood' program for disaster preparedness. A community workshop will be held in August. The mapping project training is one to one and a half hours and the in-depth Community Emergency Response Team (CERT) training is 20 hours. Ms. Brown handed out several brochures on the programs and indicated more information is available online at www.ready.mt.gov and www.citizencorps.gov

The 'Map your Neighborhood' program seeks to learn about your neighbors, identify skills and equipment resources, and to create lists so necessary information is available in order to work together as a team after a disaster. The team leader decides how large of an area to include in the training, it should include all neighbors in that determined area. It is good to have about 20 but not more than 30 households involved to keep it manageable. This training takes 1-1.5 hours. The CERT training is more advanced and in depth, it takes about 20 hours. There will be weekend training in August in Missoula. Ms. Brown is in the process of creating a training that is in between the level of these two. Ms. Scott suggested circulating an informational email with a sign-up sheet to NC's to determine the level of interest for both programs. If there are enough people interested, a future training date can be arranged.

Mr. Aten thanked Ms. Scott for the cards given to everyone tonight.

Neighborhood Liaison Report – Erin Scott

Non-Motorized Transportation Plan Update

Mr. Salmonson, Mr. Sims, and Ms. Scott were at the meeting last week. OPG just finished the Long Range Transportation Plan and this meeting will be an update of the 2001 Non-Motorized Plan. It will take into consideration the Long Range Transportation Plan, Downtown Master Plan, and non-motorized components in Neighborhood Plans, and the growth policy and zoning regulations. This public meeting will be held the second Thursday of the month at 1:30. There are about 25 people on this advisory board which represents numerous constituencies. A kick-off event to celebrate what has been done already and look at the benefits of 'self-propelled' transportation as well as generating interest and investment in the process will be held January 28 at the UC Grand Ballroom from 6-8pm. There will also be the opportunity to volunteer for 2-hour time blocks to conduct bike/ped counts in March and September. Ms. Scott is hopeful that the CF representative to this board will get the word out to NC's to participate in the process of gathering information and soliciting input by participating in the survey(s) and attending the kick-off. There is the opportunity to get our neighborhoods invested and interested. Mr. Salmonson commented that all transportation is planned around the car. It has been suggested and is in consideration to change the term 'Non-Motorized' to 'Active' transportation to get away from thinking of motorized as the only means of transportation. Mr. Carr expressed that the term 'Active' may confuse people; they may not know what that means whereas 'Non-Motorized' is clear.

Public process for Neighborhood Project Funds

Neighborhood Project Fund committee meetings fall under open meeting laws. In the future, they will be facilitated as a public process with the opportunity for applicants to provide comments.

Neighborhood Council email system

It has been suggested to create a city email account for each of the neighborhoods to provide consistency instead of having individual contacts on the website. The group distribution list will be maintained by the Office of Neighborhoods with leadership team members. Ms. Scott will bring a sample list of email name suggestions to the next CF. your-neighborhood@ci.missoula.mt.us

Missoula County polling place public hearing

Ms. Scott had reference to a *Missoulian* article and lists of proposed polling place consolidations and closures to share along with comments on the public hearing. Many people expressed comments on the closure of the University Center and County Courthouse polling locations. There is time to share feedback to the County Commissioners on the impact this would have on you and your neighborhood via email to bcc@co.missoula.mt.us through January 7th, 2010. Ms. Scott will send out a reminder electronically as well. There has been a rise in absentee and mail-in ballot requests, but people also indicated the desire to vote in person, in their neighborhood and at a place they can walk to.

Reminder that the nominations for Volunteer of the Year are due January 15. For more info, go to <http://www.ci.missoula.mt.us/index.aspx?NID=298>

*Non-motorized Transportation Plan - Ballot vote on Community Forum representative & alternate. Mr. Sims conceded to Mr. Salmonson for the representative position as he is not in a position to dedicate the amount of time necessary over the next year. He would be happy to be the alternate however. Ms. Snodgrass moved to forego the ballot vote and by acclamation Mr. Salmonson will be the representative and Mr. Sims the alternate for the Non-Motorized Transportation sector of the Long Range Transportation Plan advisory board. Mr. Stevens seconded. The motion carried unanimously. Mr. Salmonson expressed that having Mr. Sims is an asset, hope he will be involved the whole year.

Mr. Salmonson asked members to think about how this forum could be a communication tool for citizen input for the plan. He asked for clarification on what would constitute gathering neighborhood opinion and input, and if there are survey tools, how best to include all neighborhoods. Ms. Scott suggested taking this to the networking committee for discussion and suggestions and bringing back a proposal in the coming months.

Strategic Planning Committee updates

Marketing Committee- update presented last month, there are minutes from this 11/09/09 meeting available. Networking Group-has not met yet.

Ongoing Business

Neighborhood Council Updates

- Captain John Mullan —nothing new to report.
- Farviews/Pattee Canyon — A private consultant from Knife River informed the neighborhood about a potential housing development at the gravel pit site on Pattee Canyon Drive once it is reclaimed and remediated. The area will be well hidden and may need new access. The LT was also approached in regards to an easement in Whitaker Park where private property owners have made an offer to buy it without actually owning it. Parks Dept. is working on a policy to address such easement requests and will inform the neighborhood with the policy.
- Franklin to the Fort —LT is planning the January meeting with election of officers.
- Grant Creek —absent.
- Heart of Missoula —nothing new to report.
- Lewis & Clark —nothing new to report.
- Lower Rattlesnake — nothing new to report.
- Moose Can Gully — nothing new to report.
- Northside —nothing new to report.
- Riverfront —absent
- River Road—The neighborhood has been invited to participate in a design charette with Parks & Rec for a playground at LaFray Park. The LT is compiling a list of residents and businesses for outreach purposes and recently members expressed concern over the proposed consolidation of polling places in that the Emma Dickinson school site will be closed. The LT members also met with Justice Lane HOA and Parks to discuss trail impacts in the area in regards to the routing of the Milwaukee Trail.
- Rose Park —planning for the January NC meeting.
- South 39th—nothing new to report.
- Southgate Triangle—absent.
- University—absent.
- Upper Rattlesnake —the MCAT taping of our last meeting on Beetle Kill will air Dec. 31st at 4pm.
- Westside—absent.

City Council Liaison Update-Jon Wilkins

Due to family matters is not present with an update.

Final Business

*Monthly report to City Council – Request to report on non-agenda items

(The monthly report to City Council will be made by the moderator of the meeting. The report made will address all items on the Community Forum agenda for the month. A request for reporting on non-agenda items will occur at Community Forum to ensure pertinent non-agenda are reported as well).

In comprising the report, Mr. Aten will mention the presentation on disaster preparedness and that training is available, that the forum discussed the 'self-propelled' or 'active' transportation sector representation by this body for the long range transportation plan update process. Also there was discussion about public process and open meeting requirements for committee meetings. Mr. Aten will remind folks that nominations for Volunteer of the Year are due Jan. 15th; and that strategic planning is on-going.

The next CF meeting moderator will be **Ms. McCourt**.

Adjournment

Meeting adjourned at 8:20 p.m.

Respectfully submitted,

Christine Ross

Christine Ross
Secretary, Office of Neighborhoods

*Copies of any handouts and referenced documents at this meeting are on file in the City Clerk's Office