

Minutes

FMRP Oversight Team Meeting 08-23-2017

Members Present: David W., Donna G., Andrew C., and Dale B.

Members Absent: Barbara B. (retired at previous meeting), Chris L., Pat O., and John W.

Others Present: Lisa M., Larry F., Stephen T., Mark K., Garrick S., Shirley K., Stan G. (TLG, meeting call-in) and Neil M.

Agenda:

- Designate new Oversight Team Chair
- Financial budget update/overview
- Future PCO for Rock-picking, moved to next meeting

Donna G. called the meeting to order.

Designate new Oversight Team Chair:

After a brief discussion, there was a motion to recommend Pat O'Herren as the Oversight Team Chair and David Wall as Co-Chair.

Dale B. moved; Andrew C. seconded. Further discussion – none, motion approved.

Financial budget update/overview

Neil M. reviewed the overall project budget for both phase I and phase II for:

- Expenditures to date
- Financial Resources brought to the project
 - NWE rebate
 - Phase 1 Mountain Water savings (applied to project contingency)
 - Knife River Credit
 - Pickle Ball Fundraising

- Phase II LED lights (PCCO #4, Phase 2) (paid through operating budget)
 - Phase II mowing of softball fields (paid through FY18 operating budget)
- Contingency savings:
 - Jackson Preconstruction Services
 - TLG Contingency/Insurance savings
 - Owner FFE savings
 - Interpretive Panel Brackets (Reject PCO #16 from contingency)
 - Value Engineering on Pickle ball Courts
- Pending items for additional project savings:
 - Savings on playground equipment through Govt. purchasing
 - (NM) to confirm cost of CXT and Playground equipment for phase II
 - Transportation Impact fees paid for South Avenue
 - TLG Design E&O
 - Tennis Resurfacing – not in original project
 - Could be funded through City Tennis Park Enterprise and County Tennis Court Surface account
 - NWE Rebate
 - Scoreboard sponsorships

Andrew C. recommends all payments to TLG (The Land Group) or JCG (Jackson Contracting Group) go through the bond

Financial Funds to be transferred to FMRP budget:

- (LM) Invoice Pickle Ball group for cost of pickle ball court construction
- (LM) County Matching Grant application was completed and the project was funded for \$25,000. After the FMRP project receives the Pickle Ball financial contribution, the \$25,000 from the matching grant will be paid to the FMRP project.
- (LM & LF) Invoice City to transfer Knife River credits into FMRP budget
- (DG & LM) Invoice project for mowing phase II softball fields
- (LM & LF) Invoice City for Phase II LED Lights (PCCO #4, phase II)
 - Confirm Northwestern Energy Rebate

- Apply NWE rebate to lease of lights to reduce overall cost of lease over a 10 year period
- City to lease LED lights (phase II) after financial cost and NWE rebate are confirmed
- LED lease payments are anticipated to start in FY19 split 50/50 between the City and County

Identified Project Financial Resources Pending Approval:

- Request Impact Fee Advisory Committee reduce South Avenue Transportation Impact Fees
 - Dale B. and Donna G.
- Request refund for dugout building permits as there was nothing onsite related to the dugouts for inspection
 - Neil M. and Dale B.

Meeting adjourned.

Agenda Item for next Oversight Meeting, September 6, 2017

- Future PCO for Rock-Picking – moved to next meeting

Approved by (Donna G.)



(Signature) on this day: 10/12/17
(Date)