



FY 2021 BUDGET

BUDGET COMMITTEE OF THE WHOLE

COMMUNITY INVESTMENT PROGRAM (CIP) -
OPERATING BUDGET

AUGUST 12, 2020



Community Investment Program (CIP)

formerly Capital Improvement Program

CIPs, defined by the Montana Legislature, allows a municipality to set aside funds from its general all-purpose levy for replacement and acquisition of **property, plant or equipment costing in excess of \$5,000 with a life expectancy of five years or more.**

The list of CIP projects is updated on an annual basis as new needs become known and priorities change.

The City of Missoula prepares a Community Investment Program (CIP) document separate and apart from the Annual Operating Budget.

Unlike the Annual Operating Budget, the CIP is a multi-year community investment plan that **forecasts, but does not obligate, future spending** for all anticipated capital projects.

Multi-year CIP projects must be submitted each fiscal year for funding approval.



Montana Code Annotated 2017
TITLE 7. LOCAL GOVERNMENT
CHAPTER 6. FINANCIAL ADMINISTRATION AND TAXATION
Part 6. Local Government Accounting
Capital Improvement Funds

Now known as the “**Community Investment Program (CIP)** “

7-6-616. Capital improvement funds. (1) A county, municipal, or special district governing body may establish a capital improvement fund for the replacement, improvement, and acquisition of property, facilities, or equipment that costs in excess of \$5,000 and that has a life expectancy of 5 years or more.

(2) A capital improvement plan for the fund **must be formally adopted by the county, municipal, or special district governing body.**

(3) The capital improvement fund **may receive money from any source, including funds that have been allocated in any year but have not been expended or encumbered by the end of the fiscal year.**

(4) Money in the capital improvement fund must be invested as provided by law, and interest and income from the investment of the capital improvement fund must be credited to the fund.

Annual Operating Budget



Community Investment Program

Day to day costs required to provide regular City services.

Ex. Payroll, supplies, power, rent, debt payments, etc.

Includes recurring and preventative maintenance as well as **debt service payments** for assets acquired through CIP.

Budget approval is for **one year**

Each fund and each department has an operating budget

Multi-year planning document. 5 or more years shown.

Program expenditures must be in excess of \$5,000 with a useful life expectancy of 5 years or more.

Budget approval is for one year only – **must request spending approval each year.**

Funded largely by **financing.**

FY 2021 BUDGET



FY 2021- 2025

**COMMUNITY
INVESTMENT
PROGRAM**

Project list

FY 2021 BUDGET



CITY OF MISSOULA
CAPITAL IMPROVEMENT PLAN
FY 2021 - FY 2025

**Mayors
Budget**

**FY 2021
Funded
Amount**

TOTAL PROJECT COSTS

Department	Rating	Approved		Funded	FY 2021 Funded Amount	TOTAL PROJECT COSTS					
		Approved	Funded			TOTAL	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Core Operating Debt Service											
Ongoing Core Equipment Replacement Debt Service	Other	Replacement	Y		-	3,521,302	-	262,193	687,901	1,112,782	1,458,426
IT Core Equipment Replacement Proposed Debt Service	Other	Replacement	Y		-	740,967	-	52,889	158,608	250,492	278,978
Proposed Debt Service			Y		-	-	-	-	-	-	-
Administrative											
Court safety and security feature install and upgrades	Municipal Court	Urgent			-	125,000	-	35,000	90,000	-	-
Case Management Database Procurement	Attorney	Required	Y	Y	115,000	115,000	115,000	-	-	-	-
IT Cloud & Security upgrades	Information Technologies	Required	Y	Y	766,450	766,450	766,450	-	-	-	-
Replacement and Upgrade CIP Enterprise Content Management	Information Technologies	Efficiency	Y	Y	228,350	1,120,958	228,350	223,152	223,152	223,152	223,152
Financial Management & Reporting Software	Clerk	Urgent	Y	Y	-	-	-	-	-	-	-
City Hall Security/Access control	Finance/Treasurer	Required	Y	Y	950,000	950,000	950,000	-	-	-	-
	Facility Maintenance	Urgent	Y	Y	100,000	100,000	100,000	-	-	-	-



**CITY OF MISSOULA
CAPITAL IMPROVEMENT PLAN**

FY 2021 - FY 2025

	Department	Rating	Mayors Budget		FY 2021 Funded Amount	TOTAL PROJECT COSTS					
			Approved	Funded		TOTAL	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Development & Economic Services											
Sidewalks and Mobility Program	Engineering	Required	Y	Y	1,155,000	7,360,000	1,155,000	2,215,000	1,420,000	1,685,000	885,000
Roadway Improvements	Engineering	Urgent	Y	N	-	19,255,523	1,426,251	3,198,236	5,342,510	3,290,600	5,997,926
Mullan BUILD Grant	Engineering	Leverage	Y	N	-	37,400,000	8,500,000	8,400,000	9,375,000	8,550,000	2,575,000
Core Operating Vehicles & Equipment	Building	Replacement			-	320,000	-	80,000	160,000	80,000	-
MRA											
MRA URD II Sidewalk Program	MRA	Required	Y	Y	450,000	2,115,000	450,000	465,000	560,000	350,000	290,000
MRA URD III Sidewalk Program	MRA	Required	Y	Y	510,000	1,490,000	510,000	425,000	555,000	-	-
Public Safety											
Security Upgrade & Locker Rooms - Catlin	Police	Urgent	Y	N	-	261,347	261,347	-	-	-	-
Additions to Core Equipment Proposed Debt Service	Police	Replacement			-	156,125	-	19,516	39,031	39,031	58,547
Communication Infrastructure Replacement	Fire	Required	Y	N	-	90,000	90,000	-	-	-	-
MFD Facilities	Fire	Efficiency	Y	N	-	412,217	412,217	-	-	-	-
Fire Station 6 Land Purchase	Fire	Efficiency	Y	N	-	350,000	350,000	-	-	-	-
Fire/Rescue Response Unit	Fire	Expansion	Y	N	-	35,963	35,963	-	-	-	-
Southside Training Facility	Fire	Plan	Y	N	-	650,000	650,000	-	-	-	-
Additions to Core Equipment Proposed Debt Service	Fire	Replacement			-	114,783	-	18,140	36,276	36,276	24,091

FY 2021 BUDGET



CITY OF MISSOULA CAPITAL IMPROVEMENT PLAN FY 2021 - FY 2025			Mayors Budget		FY 2021 Funded Amount	TOTAL PROJECT COSTS					
Department	Rating	Approved	Funded	TOTAL		FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	
Culture & Recreation											
Bellevue and Syringa Bike skills park.	P&R	Leverage	Y	N	-	-	-	-	-	-	-
Rattlesnake Dam Removal	P&R	Leverage	Y	Y	1,200,000	1,200,000	1,200,000	-	-	-	-
Westside Park	P&R	Urgent	Y	N	-	822,250	-	-	822,250	-	-
Northside Ped Bridge Replacement	P&R	Replacement	Y	Y	779,130	779,130	779,130	-	-	-	-
South Reserve Ped Bridge	P&R	Efficiency	Y	N	-	-	-	-	-	-	-
Milwaukee Trail- Grove St to Mullan Rd	P&R	Plan	Y	N	-	5,510,000	10,000	500,000	500,000	500,000	4,000,000
McCormick Park and Community Center	P&R	Plan	Y	N	-	124,000	60,000	64,000	-	-	-
Rose Memorial Park	P&R	Plan	Y	N	-	160,303	30,303	130,000	-	-	-
Bellevue Master Plan	P&R	Plan	Y	N	-	210,722	20,722	-	190,000	-	-
Whitaker Park	P&R	Plan	Y	N	-	269,910	16,910	253,000	-	-	-
Playfair Park Master Planning	P&R	Plan	Y	N	-	50,000	50,000	-	-	-	-
South Hill Spur	P&R	Plan	Y	N	-	-	-	-	-	-	-
Fort Missoula Regional Park- Pond Parcel, Triangle Parcel, "batting cage" site	P&R	Plan	Y	N	-	158,708	158,708	-	-	-	-
Cyclical Maintenance	P&R	Plan	Y	N	-	620,000	140,000	175,000	40,000	20,000	245,000
Aquatics Revenue Generation	P&R	Efficiency	Y	N	-	1,325,000	25,000	100,000	1,200,000	-	-
Hellgate Park	P&R	Plan	Y	N	-	265,000	15,000	-	250,000	-	-
Waterworks Hill Trailhead Improvement	P&R	Plan	Y	N	-	50,000	50,000	-	-	-	-
Clark Fork Riparian Restoration	P&R	Plan	Y	N	-	1,950,000	175,000	750,000	1,025,000	-	-
Open Space Acquisitions	P&R	Plan	Y	N	-	2,500,000	1,500,000	1,000,000	-	-	-
Whitaker Park	P&R	Plan	Y	N	-	269,910	16,910	253,000	-	-	-
Open Space Reforestation	P&R	Plan	Y	N	-	284,100	79,800	73,300	68,500	62,500	-
Koly Park	P&R	Plan	Y	N	-	440,000	-	120,000	-	-	320,000
Duncan Field	P&R	Replacement	Y	N	-	150,000	-	-	-	150,000	-
Downtown River Front Parks	P&R	Plan	Y	N	-	6,000,000	-	-	-	-	6,000,000
River Bank Stabilization at Osprey Stadium	P&R	Urgent	Y	N	-	375,000	50,000	325,000	-	-	-
Northside Park Diamond	P&R	Replacement	Y	N	-	865,000	100,000	-	-	-	765,000
Redfern Park	P&R	Plan	Y	N	-	644,750	189,750	-	375,000	80,000	-
Cyclical Maintenance	P&R	Replacement	Y	N	-	373,000	190,000	13,000	170,000	-	-
West Broadway Improvements (CPTED)	P&R	Plan	Y	N	-	304,618	129,795	174,823	-	-	-
Greenough Trail Repair and Renovation	P&R	Replacement	Y	N	-	138,863	138,863	-	-	-	-

FY 2021 BUDGET



CITY OF MISSOULA

CAPITAL IMPROVEMENT PLAN

FY 2021 - FY 2025

	Department	Rating	Mayors Budget		FY 2021 Funded Amount	TOTAL PROJECT COSTS					
			Approved	Funded		TOTAL	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Greenough Trail Repair and Renovation	P&R	Replacement	Y	N	-	138,863	138,863	-	-	-	-
Renovation	P&R	Plan	Y	N	-	175,400	50,400	-	-	125,000	-
Sacajawea Spray Deck and Bathroom	P&R	Replacement	Y	N	-	30,000	30,000	-	-	-	-
Pleasant View Park	P&R	Plan	Y	N	-	835,500	27,000	-	-	808,500	-
Pavement Preservation	P&R	Efficiency	Y	N	-	3,437,500	937,500	-	-	-	2,500,000
Commuter Trail Expansion	P&R	Plan	Y	N	-	9,940,000	250,000	2,940,000	2,250,000	2,250,000	2,250,000
Honeysuckle Park	P&R	Plan	Y	N	-	133,200	33,000	100,200	-	-	-
Ninkpata Park	P&R	Plan	Y	N	-	1,006,200	60,000	446,200	500,000	-	-
Greenough Restroom Replacement Proposed Debt Service	P&R	Replacement	Y	N	-	131,250	131,250	-	-	-	-
Additions to Core Equipment Proposed Debt Service	P&R	Replacement	Y	N	-	47,674	-	6,811	13,621	13,621	13,621
Caras Park Multi-Use Lawn	P&R	Plan	Y	N	-	150,000	-	150,000	-	-	-
Higgins Bridge Park Restoration	P&R	Plan	Y	N	-	324,090	-	324,090	-	-	-
Caras Park Restroom Replacement	P&R	Replacement	Y	N	-	281,250	-	-	281,250	-	-
Clark Fork Islands Nature Preserve	P&R	Plan	Y	N	-	98,000	-	48,000	50,000	-	-
Syringa Parks	P&R	Plan	Y	N	-	243,500	3,500	200,000	40,000	-	-
Upper Duncan Drive Trailhead	P&R	Plan	Y	N	-	60,000	-	60,000	-	-	-
Kiwanis Park	P&R	Plan	Y	N	-	150,000	-	50,000	50,000	50,000	-
Downtown Lions Park	P&R	Plan	Y	N	-	350,000	-	350,000	-	-	-
Trail Lighting Reconstruction	P&R	Replacement	Y	N	-	1,495,000	-	747,500	747,500	-	-
Marilyn Park Sport Courts Replacements	P&R	Replacement	Y	N	-	144,900	-	144,900	-	-	-
Playfair Park Playground Replacement	P&R	Replacement	Y	N	-	575,000	-	575,000	-	-	-
Northside Park Restroom Replacement	P&R	Plan	Y	N	-	8,000	-	8,000	-	-	-
Franklin Park Restroom Replacement	P&R	Plan	Y	N	-	8,000	-	8,000	-	-	-
Southside Lions Park Renovations	P&R	Replacement	Y	N	-	257,000	-	257,000	-	-	-
Riverfront Triangle to McCormick Bridge	P&R	Plan	Y	N	-	9,000,000	-	-	-	-	9,000,000
Tennis Court Replacement	P&R	Replacement	Y	N	-	2,500,000	-	2,500,000	-	-	-
Post Siding Trail and Street improvements	P&R	Plan	Y	N	-	2,600,000	-	-	300,000	2,300,000	-
Missoula College to University/Milwaukee Trail Bridge	P&R	Plan	Y	N	-	9,000,000	-	-	-	1,500,000	7,500,000
White Pine Park	P&R	Plan	Y	N	-	5,004,375	-	-	-	166,250	4,838,125
Rattlesnake Dr. Trail	P&R	Plan	Y	N	-	200,000	-	-	-	-	200,000

FY 2021 BUDGET



CITY OF MISSOULA CAPITAL IMPROVEMENT PLAN FY 2021 - FY 2025			Mayors Budget		FY 2021 Funded Amount	TOTAL PROJECT COSTS					
Department	Rating	Approved	Funded	TOTAL		FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	
Mount Dean Stone Stairs	P&R	Delay	Y	N	-	180,000	-	-	-	-	180,000
Public Works											
Administration											
Public Safety/Public Works infrastructure replacement.	Comm/Sign Shop	Replacement	Y	N	-	275,000	275,000	-	-	-	-
Additions to Core Equipment Proposed Debt Service	Administration	Replacement			-	80,085	-	11,442	22,881	22,881	22,881
Water											
Water System Improvements	Water	Required	Y	Y	2,822,200	2,822,200	2,822,200	-	-	-	-
Water Production Improvements	Water	Required	Y	Y	2,145,500	2,145,500	2,145,500	-	-	-	-
Water Meters	Water	Required	Y	Y	915,000	915,000	915,000	-	-	-	-
Vehicles and Equipment	Water	Replacement	Y	Y	275,000	275,000	275,000	-	-	-	-
Property Purchase	Water	Expansion	Y	N	-	765,000	765,000	-	-	-	-
Core Operating Vehicles & Equipment	Water	Replacement	Y	Y	275,000	1,240,000	275,000	266,000	212,000	178,000	309,000
Wastewater											
Wastewater Collection System Improvements	WW	Urgent	Y	Y	1,802,400	1,802,400	1,802,400	-	-	-	-
Wastewater Plant system improvements	WW	Urgent	Y	Y	677,000	677,000	677,000	-	-	-	-
Garden City Compost System Improvements	WW	Required	Y	Y	140,000	140,000	140,000	-	-	-	-
Core Operating Vehicles & Equipment	WW	Replacement			-	466,000	-	-	70,000	338,000	58,000
Storm Water											
Storm Water Quality Improvements	Storm Water	Required	Y	N	-	2,263,843	462,851	477,857	357,095	360,240	605,800
Levee Maintenance and Certification	Storm Water	Required	Y	N	-	936,802	233,218	226,428	226,428	226,428	24,300
Parking Commission											
Core Operating Vehicles & Equipment	Parking	Replacement	Y	Y	50,000	185,000	50,000	45,000	90,000	-	-
Total					15,356,030	162,383,299	33,487,288	28,952,595	27,652,494	23,405,479	48,885,443

FY 2021 BUDGET



OPERATING BUDGET IMPLICATIONS

FY 2021 BUDGET



CITY OF MISSOULA, MONTANA
FY 2021
New Requests & Tax Scenarios

Future Operating Budget & Debt Service estimates

Request Description	Requested Amount	FY 2022 Operating Increases		
		Future Est - Debt Service	Term	Debt Service - Start Year
General Fund				
<u>Municipal Court</u>				
Copier/printer equipment purchase	5,560	1,966	3	2022
<u>Police</u>				
Purchase new vehicles - motorcycle and special teams transport vehicle	105,000	37,121	3	2022
Replacement of Chief/Assistant Chief/Captains' Vehicles	160,000	56,565	3	2022
rooms	75,150	26,568	3	2022
Total General Fund Operating	2,896,373	122,219		
General Fund CIP (Non Operating) ^				
Ongoing Core Equipment Replacement ^	3,521,302	159,780	various	2022
IT Core Equipment Replacement ^	740,967	51,590	various	2022
Case Management Database Procurement ^	115,000	18,458	7	2022
Replacement and Upgrade CIP ^	228,350	26,770	10	2022
Financial Management & Reporting Software ^	950,000	111,369	10	2022
Communication Infrastructure Replacement ^	90,000	19,652	5	2022
MFD Facilities ^	412,217	66,163	7	2022
Public Safety/Public Works infrastructure replacement. ^	275,000	44,139	7	2022
Total General Fund CIP (Non-Operating)	6,332,836	497,921		
Parks CIP (Non-Operating)				
Parks & Recreation				
Northside Ped Bridge Replacement *	779,130	91,338	10	2022
Total Parks CIP (Non-Operating)	779,130	91,338		
		711,478		



CITY OF MISSOULA, MONTANA
Changes to Baseline Budgets - major operating funds

Department	FY 2019	FY 2020	FY 2020	FY 2021		
General Fund -	Adopted &	Adopted &	Carry-	Proposed	Difference	% change
Combined	Amended	Amended	forwards (One			
			Times)			
	<i>this includes FMRP, All Hazards, Prop Mgmt & Cemetery general funds</i>					
Personal Services	41,096,877	42,697,120	-	45,366,643	2,669,524	6.25 %
Supplies	1,105,742	1,157,400	61,983	1,095,253	(164)	(0.01)%
Purchased Services	3,683,151	4,020,559	268,621	3,700,950	(50,988)	(1.27)%
Fixed Charges	956,841	1,106,381	-	1,256,033	149,652	13.53 %
Debt Service	223,769	571,348	-	557,448	(13,900)	(2.43)%
Grants &	2,871,862	3,289,238	-	3,347,238	58,000	1.76 %
Other	4,335,276	5,481,492	-	5,961,714	480,222	8.76 %
Capital Outlay	-	4,674	4,674	-	-	- %
TOTAL GENERAL						
FUND	54,273,518	58,328,212	335,278	61,285,279	3,292,346	5.64 %