

CAPITAL IMPROVEMENT PROGRAM

City of Missoula CIP Project Request/Update Form FY 2021 - 2025

Department Listing		New or Update	Required	Delay	Project Title	
1	of 2	New	Is this project Required?	Can project be delayed?	IT Cloud & Security upgrades	
Project Rating	Department Central Services		Yes	No		
Required	Information Technologies	Is the project APPROVED for Fiscal Year 2021?			FUNDED?	

Summary Description and rationale of project and funding sources:

More software is going cloud based, and more staff are working remotely. This will require several applications be purchased and maintained to ensure an efficient environment. The three parts to this are moving to Office 365, tying current Active Directory to Aure Premium for 365 and moving to Adobe subscriptions. Two factor authentication helps to ensure that the person entering credentials is who they say they are. It requires two things: something you know and something you have. This is mandated by the State. Cares included hardware and software as allowed by the Cares Provision for IT related items to help counter covid-19. Adding 3 security applications & Costs for Video Conferece hardware and software for Virtual Public Meetings.

History & Current Status: Impact if Cancelled or Delayed

Delaying this will result in pushing cloud application support for the city out another year.

Are there any site requirements/ Potentially Affected Interest (PAI) Coordination:

How is this project going to be funded:							
Funding Source			Yr. 1. budget	Unappropriated subsequent years			
			FY2021	FY2022	FY2023	FY2024	FY2025
Federal/State Grant			766,450				
Impact Fees		Impact Fees					
Type	Approval	Date	Amount	Amounts			
			\$ 766,450	\$ -	\$ -	\$ -	\$ -

How is this project going to be spent:							
Budgeted Funds	Accounting Code	Prior Year Expenses	FY2021	FY2022	FY2023	FY2024	FY2025
A. Land		-					
B. Constuction		-					
C. Contingencies		-					
D. Design & Engineering		-					
E. Construction Mgmt		-					
F. Percent for Art		-					
G. Equipment Costs	4011.390.410560.940.000	602,127	766,450				
H. Other		-					
		602,127	766,450	-	-	-	-

Is this equipment prioritized on an equipment replacement schedule? No

Is there going to be ongoing Operating and/or Maintenance costs upon completion of the project? Yes

(account for operational savings and/or reduction in current budget of previous operating/maintenance charges)							
Expense Object	Accounting Code		FY2021	FY2022	FY2023	FY2024	FY2025
A Personnel							
B Supplies							
C Purchased Services							
D Fixed Charges							
E Capital Outlay							
F Debt Service							
G (Operational Savings)							
			-	-	-	-	-

NOTE: Approval of the CIP does not indicate approval of the ongoing operating and maintenance costs. Those costs must be submitted as a "New Request" in the regular budget process. This will ensure the coordination exists between the CIP and the new request

Description of additional operating budget impact:

Responsible Person:	Responsible Department:	Date Submitted to Finance	Today's Date and Time	Preparer's Initials
Carl Horton	Central Services	7/22/2020		CEH

All Items in these 3 sections qualify for Cares

Cares (Extension of Services)			
Item	count	Item Cost	Total
Cameras for 175 desktops	175	\$ 50.00	\$ 8,750.00
Headsets for 175 desktops	175	\$ 50.00	\$ 8,750.00
Desktops new for video conferencing	175	\$ 800.00	\$ 140,000.00
Move to MS 365	655	\$ 250.00	\$ 163,750.00
Azure for MS 365	1	\$ 55,000.00	\$ 55,000.00
MS 365 setup and migration	1	\$ 50,000.00	\$ 50,000.00
Adobe Subscriptions for 150 remote users	150	\$ 182.00	\$ 27,300.00
		Total	\$ 453,550.00

Cares Security Provisions (Hardware, Software)			
Item	count	Item Cost	Total
2 factor authentication	1	\$ 50,000.00	\$ 50,000.00
Seculore	1	\$ 30,000.00	\$ 30,000.00
Netscope for remote & user security	655	\$ 180.00	\$ 117,900.00
		Total	\$ 197,900.00

Cares Virtual Public Meetings (Hardware, Software, Installation)			
Item	count	Item Cost	Total
Video Conference Hardware	1	\$ 30,000.00	\$ 30,000.00
Video Conference License	1	\$ 39,000.00	\$ 39,000.00
Video Conference Installation Services	1	\$ 34,000.00	\$ 34,000.00
Video to describe hardware and install service	1	\$ 12,000.00	\$ 12,000.00
		Total	\$ 115,000.00

Total Cares Submission

\$ 766,450.00