

**Department New Request Form
Fiscal Year 2021**

Program	Redevelopment Housing	Title of New Request:	Rank: 1
Department	Housing & Community Development	Affordable Housing Trust Fund	
Request Category	New		
Request Rating	New Program		
Department Goal	Implement Housing Policy Recommendations: Create & Fund Affordable Housing		

1. How will request assist in achieving Department Goal and benefit the customer?

HCD has been working to adopt and implement Housing Policy since its inception in 2016. Establishing the trust fund, and actually committing funds to it, are the very basic building blocks of the housing policy. It is extremely dangerous to pass the policy, establish the trust fund, and not commit any local funds to supporting its goals. A key component to Bozeman's workforce housing fund is their annual commitment of mills to the fund. The City of Missoula's 2020-2023 Strategic Plan calls for the "Support of economic growth through the implementation of housing policy" including establishing the trust fund, developing an incentives program, and redeveloping properties to meet housing needs. In order to continue with any other housing policy elements, including incentives and redevelopment, we need a trust fund established and funded at a base level.

With the establishment of the trust fund close to completion, we request a one-time allocation in Fiscal Year 21 in the amount of \$750,000 to establish a basic level of funding from which to operate the fund. Depending on which programs are funded once administrative rules and an allocation plan are established, the trust fund could serve over 1,000 Missoulians in its first year. Fulfilling this initial funding request, which would equal over three year's worth of annual requests, will help HCD meet City Council and departmental goals related to implementing housing policy and serve all Missoulians by establishing this flexible local funding.

2. What specifically is needed to achieve this goal?

A one-time allocation in the amount of \$750,000 will establish the fund and allow it to begin operating. Creating and administering a local housing trust fund is a big lift that requires additional staff capacity to ensure we have quality programs, reporting, and transparency in the fund. Any project or program funded will also leverage a variety of other city resources as applicable, including federal HUD entitlement funds, infrastructure funds, TIF funding, transportation funds, and parks funding. But a year-one allocation of \$750,000, which is the equivalent of over three years of annual requests of \$200,000 referenced in the city housing policy, will enable to fund to begin operations, fund essential housing programs, and demonstrate the City's commitment to investing in solving our affordable housing.

3. Cost Impact of New Program:

Account #	Item	Qty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2021 Unfunded	FY 2021 Funded	Proposed FY 2022 Ongoing
Ongoing Expenses								
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
One-time Expenses								
1000.390.510300.845	Affordable Housing Trust	1	750000	750,000		750,000	-	
				-		-	-	
				-		-	-	
				-		-	-	
				-		-	-	
Expense Sub-Total				750,000	-	750,000	-	-

Revenue Offset:

Account #	Revenue Description	Proposed Onetime Revenue	Proposed Ongoing Revenue
	MRA administrative support offset		
1000.000.311000.00	F Fund Balance	750,000	
Revenue Sub-Total		750,000	-

Net Cost of Impact for New Program 750,000

4. What sort of data will be used to report results and outcomes of request and how will it be reported?

With this initial influx of funds, we will be able to seed the fund for some basic programs and hire an Affordable Housing Trust Fund Administrator. The Administrator will be responsible for building out robust reporting systems to collect concrete data on all outcomes of funded programs and projects. These will include counts of individuals and households served, as well as demographic information for those served. Depending on the type of program or project, we will also collect number of units, or homes created or preserved as applicable. The Administrator will work to capture the full impact of the fund through annual reporting.