

City of Missoula Emergency Construction

COVID-19 Protocol

Functioning critical infrastructure is imperative during the response to the COVID-19 emergency for both public health and safety as well as community well-being. Building, Plumbing, Electrical, Mechanical and Infrastructure inspections will continue in accordance with the following guidelines. Inspectors may cancel any inspection if the occupants are sick, been exposed, have travelled abroad in the last 30 days, or cannot provide social distancing practices for the inspection. Those inspections will need to be rescheduled to the end of the emergency.

- Inspections associated with new residential and commercial buildings may proceed provided there is no contact with the general public or construction staff. Construction staff will be required to vacate the inspection area(s) prior to arrival of inspection staff. The inspection area(s) will be released back to the contractor at the conclusion of the inspection process. Video and photo inspections are not approved for new construction projects at this time.
- For plan review, please contact the plan reviewers via e mail or by phone.
 - Brian Cook, Building Plans Examiner – cookb@ci.missoula.mt.us
 - Cristina Coddington, Building Plans Examiner – coddingtonc@ci.missoula.mt.us
 - Tony Sauro, Plumbing Plans Examiner – saurot@ci.missoula.mt.us
 - Wally Dunlap, Mechanical Plans Examiner – dunlapw@ci.missoula.mt.us
 - Justin Hait, Electrical Plans Examiner – haitj@ci.missoula.mt.us
 - Civil Plans, Engineering Help Desk (552-6635) – EngPermitDesk@ci.missoula.mt.us
- Inspections which require access into occupied areas of both residential and commercial structures are suspended. No inspectors are allowed into any occupied area of structures.
- For inspections of occupied residential dwellings. Prior approval from the inspector is required to perform the inspection via **Face Time or Zoom**. The inspector will call the permit holder ½ hour prior to the inspection. In addition photos of the inspection must be texted to the inspector so they can be added to the inspection notes. Photos of the inspection areas must be time/location stamped.
- All construction activities must continue to follow social distancing practices.
- Please note that the Building Department is closed for in-person meetings or walk in traffic.
- Permits can be obtained via online or mail in. If you have a building inspection scheduled and have been exposed to COVID-19 or are in isolation please call 406-552-6630 to cancel and reschedule your inspection.
- For Safety against COVID-19, the inspectors may ask questions and/or take other precautions, prior to entering any structure.
- Failure to follow these procedures will result in a non-inspection.

Building Division Inspections of Occupied Dwellings

The following residential inspections will be performed on occupied dwellings with the understanding that if the building inspector determines the work to include suspended inspection work, the inspection may be cancelled. Coordination with your building inspector is paramount on any occupied dwelling inspection. Please communicate with Bill Porteous should you need one of the following

Building

- Roofing
- Siding
- Decks
- Detached garages

Plumbing

- Ext backflow devices for lawn sprinklers

Mechanical

- Mobile home gas service (from meter to existing connection fitting)
- Exterior, underground gas lines that require no interior access for testing i.e., fire pits, bbq ports

Electrical

- Mobile home service (from meter to existing external whip)
- Exterior surface work which does not include any interior connections or work
- Exterior underground work which does not include any interior connections or work
- Solar installations with no interior work

Engineering Division Inspections

Engineering inspections of surface infrastructure and Storm Water Pollution Prevention Plans (SWPPP) will continue with the precautions described above. If the inspector determines that safe social distancing procedures are not being adhered to the inspection may be cancelled.