Department New Request Form
Fiscal Year 2020

Major Department	**Central Services**	***Rank:***	1
Division/Sub-Department	Finance/Treasurer	***Title of New Request:***	Software & Contractual baseline increases
Request Category	**Baseline Adjustment**		
Request Rating	**Required**		Funded?

1. Request Rationale:

Annual Contractual increases in software maintenance and Audit contract

2. Service Delivery Impact:

3. Personnel Requirements (# FTE's required):

4. Cost Impact of New Program:

Account #	Item	Qnty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2020 Unfunded	FY 2020 Funded	Proposed FY 2021 Ongoing
1000.240.410510.320	Folding Machine Maint	1	840		840	-	840	
1000.240.410510.330	CAFR Submittal Fee	1	1875		1,875	-	1,875	
1000.240.410510.350	Annual Audit Increase	1	2830		2,830	-	2,830	
1000.240.410510.350	Eden's annual increase	1	2600		2,600	-	2,600	
1000.240.410510.350	Wdesk (Wdata)	1	18500		18,500	-	18,500	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
			Expense Sub-Total	**-**	**26,645**	**-**	**26,645**	**-**

Revenue Offset:

Account #		Revenue Description	Proposed Onetime Revenue	Proposed Ongoing Revenue
1000.000.311000.00	T	General Property Taxes	-	26,645
		Revenue Sub-Total	**-**	**26,645**

Net Cost of Impact for New Program	**-**