

CAPITAL IMPROVEMENT PROGRAM

City of Missoula CIP Project Request/Update Form FY 2020 - 2024

Department Listing		New or Update	Required	Delay	Project Title	
1	of 2	Update	Is this project Required?	Can project be delayed?	Software updates/ improvements	
Project Rating	Department		No	No		
Replacement	Administration	Is the project APPROVED for Fiscal Year 2020?			FUNDED?	

Summary Description and rationale of project and funding sources:

History & Current Status: Impact if Cancelled or Delayed

Are there any site requirements/ Potentially Affected Interest (PAI) Coordination:

None

List of Projects

Individual Project Title	Rating	Year	Individual Project Title	Rating	Year
Enterprise Content Mgmt	Efficiency	FY2020			
Financial Management & Reporting	Replacement	FY2021			
Human Resource Info System	Urgent	FY2021			

How is this project going to be funded:

REVENUE	Funding Source		Yr. 1. budget	Unappropriated subsequent years			
			FY2020	FY2021	FY2022	FY2023	FY2024
	Debt Service		270,286	771,684			
Water		25,000	279				
Impact Fees			Impact Fees				
Type	Approval	Date	Amount	Amounts			
			\$ 295,286	\$ 771,963	\$ -	\$ -	\$ -

How is this project going to be spent:

EXPENSE	Budgeted Funds	Prior Year Expenses	FY2020	FY2021	FY2022	FY2023	FY2024
	A. Land			-	-	-	-
B. Constuction			-	-	-	-	-
C. Contingencies			-	-	-	-	-
D. Design & Engineering			-	-	-	-	-
E. Construction Mgmt			-	-	-	-	-
F. Percent for Art	No		-	-	-	-	-
G. Equipment Costs			-	-	-	-	-
H. Other			295,286	771,963	-	-	-
			-	295,286	771,963	-	-

Is this equipment prioritized on an equipment replacement schedule? Yes

Is there going to be ongoing Operating and/or Maintenance costs upon completion of the project? Yes

(account for operational savings and/or reduction in current budget of previous operating/maintenance charges)

Operational Budget Impact	Expense Object	FY2020	FY2021	FY2022	FY2023	FY2024
	A Personnel		-	-	-	-
B Supplies		-	-	-	-	-
C Purchased Services		75,000	75,000	75,000	75,000	75,000
D Fixed Charges		-	-	-	-	-
E Capital Outlay		-	-	-	-	-
F Debt Service		-	-	-	-	-
G (Operational Savings)		(65,160)	(65,160)	(65,160)	(65,160)	(65,160)
		9,840	9,840	9,840	9,840	9,840

NOTE: Approval of the CIP does not indicate approval of the ongoing operating and maintenance costs. Those costs must be submitted as a "New Request" in the regular budget process. This will ensure the coordination exists between the CIP and the new request

Description of additional operating budget impact:

Responsible Person:	Responsible Department:	Date Submitted to Finance	Today's Date and Time	Preparer's Initials
Scott Paasch	Central Services	5/6/2019	5/6/2019	SP