

**Department New Request Form
Fiscal Year 2020**

Major Department:

Division/Sub-Department:

Request Category:

Request Rating:

Rank:

Title of New Request:

Funded?

1. Request Rationale:

Hire consultant to customize a front-end application interface to existing Accela Asset Management Software for use in the field. Allows for Storm Water Utility Field Technicians and Regulatory Compliance Specialist to gather data, track asset inspection and maintenance and document permit compliance for reporting to MT DEQ for MS4 compliance and USACE on Missoula levee system.

2. Service Delivery Impact:

To replace current manual and labor intensive documentation and data recording with follow-up data entry by administrative office staff.

3. Personnel Requirements (# FTE's required):

n/a

4. Cost Impact of New Program:

Account #	Item	Qty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2020 Unfunded	FY 2020 Funded	Proposed FY 2021 Ongoing
5450.334.430210.350	Professional Services	1	100000	100,000	-	-	100,000	
Expense Sub-Total				100,000	-	-	100,000	-

Revenue Offset:

Account #	Revenue Description	Proposed Onetime Revenue	Proposed Ongoing Revenue
5450.000.345034.00	E Storm Water Use fees	100,000	-
Revenue Sub-Total		100,000	-

Net Cost of Impact for New Program