

**Department New Request Form  
Fiscal Year 2020**

Major Department: **Administration**  
 Division/Sub-Department: **Attorney**  
 Request Category: **New**  
 Request Rating: **Urgent**

Rank: **2**

Title of New Request: **Deputy City Attorney I**

Funded?

**1. Request Rationale:**

Additional prosecuting attorney to manage criminal case load.

**2. Service Delivery Impact:**

Increased victim and public safety.

**3. Personnel Requirements (# FTE's required):**

1

**4. Cost Impact of New Program:**

Account #	Item	Qty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2020 Unfunded	FY 2020 Funded	Proposed FY 2021 Ongoing
1000.270.411125.110	Salary	1	71403		71,403	35,701	35,702	
1000.270.411125.140	Fringe	1	17044		17,044	8,522	8,522	
1000.270.411125.370	Travel	1	2810		2,810	-	2,810	
1000.270.411125.380	Training	1	1390		1,390	-	1,390	
1000.270.411125.330	MT State Bar Dues/License	1	495		495	-	495	
1000.270.411125.330	Advertising	1	351	351	-	-	351	
1000.270.411125.210	Desk, chair, supplies	1	3700	3,500	200	-	3,700	
1000.270.411125.390	Moving expenses	1	1500	1,500	-	-	1,500	
1000.270.411125.940	Computer, phone, licensing	1	4674	4,674	-	-	4,674	
1000.270.411125.360	Justware annual usage fee	1	1123		1,123	-	1,123	
					-	-	-	
					-	-	-	
					-	-	-	
<b>Expense Sub-Total</b>				<b>10,025</b>	<b>94,465</b>	<b>44,223</b>	<b>60,267</b>	<b>-</b>

**Revenue Offset:**

Account #	Revenue Description	Proposed Onetime Revenue	Proposed Ongoing Revenue
1000.000.311000.00	T General Property Taxes	10,025	94,465
<b>Revenue Sub-Total</b>		<b>10,025</b>	<b>94,465</b>

**Net Cost of Impact for New Program** **-**