

CAPITAL IMPROVEMENT PROGRAM

City of Missoula CIP Project Request/Update Form FY 2018-2022

Department Priority		Major Department	New or Update	Required Is this project Required?	Delay Can project be delayed?	Project Title		
6	of 7	Public_Works	New			Household Hazardous Waste Facility		
Project Rating	Project Number	Division/ Sub-Department		No	Yes			
0	0	Stormwater	Is the project APPROVED for Fiscal Year 2018?			Y	FUNDED?	Y

Summary Description and rationale of project and funding sources:

The City is looking to collaborate with Missoula County Health Department's Water Quality District to provide a facility that will be open on a regular schedule for citizens to drop off household hazardous waste products. This will prevent these hazardous products from being dumped in locations where they can enter the storm water, wastewater, or water systems in Missoula. The City is offering to provide the facility with utilities and site improvements up to a total cost of \$70,000.

History & Current Status: Impact if Cancelled or Delayed

Currently, the Missoula County Health Department's Water Quality District offers collection services for household hazardous wastes only one day each year.

Are there any site requirements/ Potentially Affected Interest (PAI) Coordination:

How is this project going to be funded:

Funding Source	Accounting Code	Prior Year Summation	Unappropriated subsequent years				
			FY18	FY19	FY20	FY21	FY22
Storm Water Utility	5450.334.*	See "UPDATE" tab for detail of revenue funding sources and amounts.	5,000				
Wastewater Sewer Funds	5311.330.*		32,500				
Water Utility	5210.335.*		32,500				
			70,000				

How is this project going to be spent:

Budgeted Funds	Accounting Code	Prior Year Summation	FY18	FY19	FY20	FY21	FY22
A. Land Cost		See "UPDATE" tab for detail of expenditures sources and amounts.					
B. Construction Cost			63,000				
C. Contingencies (10% of B)			7,000				
D. Design & Engineering (15% of B)							
E. Percent for Art (1% of B)							
F. Equipment Costs							
G. Other							
			70,000				

Is this equipment prioritized on an equipment replacement schedule?

Is there ongoing Operating and/or Maintenance costs upon completion of project?

If "Y" then complete the section below (Operational Budget Impact)

(account for operational savings and/or reduction in current budget of previous operating/maintenance charges)

Expense Object	Accounting Code	FY18	FY19	FY20	FY21	FY22
A. Personnel						
B. Supplies						
C. Purchased Services						
D. Fixed Charges						
E. Capital Outlay						
F. Debt Service						
G. (Operational Savings)						
		-	-	-	-	-

NOTE: Approval of the CIP does not indicate approval of the ongoing operating and maintenance costs. Those costs must be submitted as a "New Request" in the regular budget process. This will ensure the coordination exists between the CIP and the new request

Description of additional operating budget impact:

Responsible Person:	Responsible Department:	Date Submitted to Finance	Today's Date and Time	Preparer's Initials
John Wilson	Public Works	6/28/2017	1/22/2018 16:59	LAH

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6	of 7	Public_Works	New			Household Hazardous Waste Facility	
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		Stormwater	Was the project APPROVED for the prior Fiscal Year 2017?			FUNDED?	

#N/A

Provide an update on the project; phase x of x; % complete; outstanding items/purchases; what is remaining to complete the project.

Project Revenues

Funding Source	Accounting Code	Actual FY 2015	Actual FY2016	Budgeted FY2017	Actual FY2017	Variance FY 2017	Total Project Revenue
						\$ -	\$ -
						-	-
						-	-
						-	-
						-	-
						-	-
						-	-
						-	-
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project Expenditures

Funding Source	Accounting Code	Actual FY 2015	Actual FY2016	Budgeted FY2017	Actual FY2017	Variance FY 2017	Total Project Expenditures
						\$ -	\$ -
						-	-
						-	-
						-	-
						-	-
						-	-
						-	-
						-	-
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -