

CAPITAL IMPROVEMENT PROGRAM

City of Missoula CIP Project Request/Update Form FY 2018-2022

Department Priority		Major Department	New or Update	Required Is this project Required?	Delay Can project be delayed?	Project Title		
5	of 7	Public_Works	New	Yes	No	Storm Water Facility Plan		
Project Rating	Project Number	Division/ Sub-Department		Yes	No			
Required	0	Stormwater	Is the project APPROVED for Fiscal Year 2018?			Y	FUNDED?	Y

Summary Description and rationale of project and funding sources:

The Stormwater Division of the Public Works Department is a new utility, established in November 2016 as a requirement of the MS4 Stormwater Program mandated by the EPA and Montana Department of Environmental Quality. The StormwaterFacility Plan will involve the evaluation of the existing and future system needs for the utility and the preparation of an operations management plan and a capital improvement plan. The Facility Plan will assist the City in planning for development and upgrade of the system over a 10 year period, through 2027. The planning process will involve an evaluation of data needs to define design storm volumes in each basin, an assessment of the existing GIS database with identification of data gaps, meeting selected requirements of identified minimum control measures in the City's MS4 general stormwater permit, and evaluating the current system's capacity and limitations.

History & Current Status: Impact if Cancelled or Delayed

The stormwater utility is subject to the requirements of the MS4 General Discharge Permit, a issued by the Montana Department of Environmental Quality. The Facility Plan is a critical tool for the evaluation and development of effective strategies to perform the administrative, operational, public outreach, and capital improvement functions required under the permit.

Are there any site requirements/ Potentially Affected Interest (PAI) Coordination:

How is this project going to be funded:

Funding Source	Accounting Code	Prior Year Summation	Unappropriated subsequent years					
			FY18	FY19	FY20	FY21	FY22	
Storm Water Utility	5450.334*	See "UPDATE" tab for detail of revenue funding sources and amounts.	100,000					
			100,000	-	-	-	-	-

How is this project going to be spent:

Budgeted Funds	Accounting Code	Prior Year Summation	FY18	FY19	FY20	FY21	FY22
A. Land Cost		See "UPDATE" tab for detail of expenditures sources and amounts.	100,000				
B. Construction Cost							
C. Contingencies (10% of B)							
D. Design & Engineering (15% of B)							
E. Percent for Art (1% of B)							
F. Equipment Costs							
G. Other							
			100,000	-	-	-	-

Is this equipment prioritized on an equipment replacement schedule?

Is there ongoing Operating and/or Maintenance costs upon completion of project?

If "Y" then complete the section below (Operational Budget Impact)

(account for operational savings and/or reduction in current budget of previous operating/maintenance charges)

Expense Object	Accounting Code	FY18	FY19	FY20	FY21	FY22
A. Personnel						
B. Supplies						
C. Purchased Services						
D. Fixed Charges						
E. Capital Outlay						
F. Debt Service						
G. (Operational Savings)						
		-	-	-	-	-

NOTE: Approval of the CIP does not indicate approval of the ongoing operating and maintenance costs. Those costs must be submitted as a "New Request" in the regular budget process. This will ensure the coordination exists between the CIP and the new request

Description of additional operating budget impact:

Responsible Person:	Responsible Department:	Date Submitted to Finance	Today's Date and Time	Preparer's Initials
Bob Hayes	Public Works - Storm Water Utility	6/28/2017	1/22/2018 16:58	JCW

CAPITAL IMPROVEMENT PROGRAM
 City of Missoula CIP Project Request - [Update Form](#) for FY2018-2022

Department Priority		Major Department	New or Update	Required Is this project Required?	Delay Can project be delayed?	Project Title		
5	of 7	Public_Works	New	Yes	No	Storm Water Facility Plan		
Project Rating	Project Number	Division/ Sub-Department		Yes	No			
Required		Stormwater	Was the project APPROVED for the prior Fiscal Year 2017?			No	FUNDED?	Yes

There is no more info that is required on this sheet, please go to the tab labeled "FRONT".

Provide an update on the project; phase x of x; % complete; outstanding items/purchases; what is remaining to complete the project.

Project Revenues

Funding Source	Accounting Code	Actual FY 2015	Actual FY2016	Budgeted FY2017	Actual FY2017	Variance FY 2017	Total Project Revenue
						\$ -	\$ -
						-	-
						-	-
						-	-
						-	-
						-	-
						-	-
						-	-
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project Expenditures

Funding Source	Accounting Code	Actual FY 2015	Actual FY2016	Budgeted FY2017	Actual FY2017	Variance FY 2017	Total Project Expenditures
						\$ -	\$ -
						-	-
						-	-
						-	-
						-	-
						-	-
						-	-
						-	-
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CAPITAL IMPROVEMENT PROGRAM

Project description/Rating

(See C.I.P Instructions for explanation of the Project Rating and Rational that is required)

Department Priority	Project Rating	Department	New or Update	Project Title
5	Required	Public_Works	New	Storm Water Facility Plan
of 7	0	Stormwater		
Project Rating #1				
Efficiency		Project Rationale #1		
<p>Does the project demonstrate a clear efficiency or productivity gain as demonstrated by a cost/benefit analysis? Include analysis and supporting documentation.</p>				
Project Rating #2				
Required		Project Rationale #2		
<p>Is the project necessary to meet a contractual obligation, Federal, State, or local legal requirements? This criterion includes projects mandated by Court Order to meet requirements of law or other such requirements.</p>		<p>This project is necessary to meet the City's obligations under State and Federal law and provided in detail under the General Permit for Storm Water Discharge Associated with Small Municipal Separate Storm Sewer systems (MS4) - Permit Number MTR 040000 issued by the Montana Department of Environmental Quality.</p>		
Project Rating #3				
Plan		Project Rationale #3		
<p>Does the project meet a goal in an adopted City plan? Identify the plan and how this project meets that goal</p>				
Project Rating #4				
#N/A		Project Rationale #4		