

**CAPITAL IMPROVEMENT PROGRAM**

**City of Missoula CIP Project Request/Update Form FY 2018-2022**

| Department Priority |                | Major Department         | New or Update                                 | Required<br>Is this project<br>Required? | Delay<br>Can project be<br>delayed? | Project Title                |         |   |
|---------------------|----------------|--------------------------|---|--|-------------------------------------|------------------------------|---------|---|
| 17                  | of 26          | Public_Works             | New   | 0  | 0                                   | Water Division Facility Plan |         |   |
| Project Rating      | Project Number | Division/ Sub-Department |   |  |                                     |                              |         |   |
| 0                   | 0              | Water                    | Is the project APPROVED for Fiscal Year 2018? |  |                                     | Y                            | FUNDED? | Y |

**Summary Description and rationale of project and funding sources:**

The Water Division Facility Plan will look at current water utility facilities, from buildings to water mains, to prioritize future projects as well as to determine the health and efficiency of the water system.

**History & Current Status: Impact if Cancelled or Delayed**

The City of Missoula purchased the water utility in June 2017. This study is needed for the City to assess the system now that it has full access to all facilities.

**Are there any site requirements/ Potentially Affected Interest (PAI) Coordination:**

**How is this project going to be funded:**

| Funding Source                | Accounting Code | Prior Year<br>Summation  | Unappropriated subsequent years |         |         |      |      |
|-------------------------------|-----------------|--|---------------------------------|---------|---------|------|------|
|                               |                 |  | FY18                            | FY19    | FY20    | FY21 | FY22 |
| Water Utility Enterprise Fund | 5210.335.*      | See "UPDATE" tab<br>for detail of revenue<br>funding sources and<br>amounts. | 500,000                         | 500,000 |         |      |      |
|                               |                 |  | -                               | 500,000 | 500,000 | -    | -    |

**How is this project going to be spent:**

| Budgeted Funds                     | Accounting Code | Prior Year<br>Summation   | FY18    | FY19 | FY20 | FY21 | FY22 |
|------------------------------------|-----------------|---|---------|------|------|------|------|
| A. Land Cost                       |                 | See "UPDATE" tab<br>for detail of<br>expenditures sources<br>and amounts. |         |      |      |      |      |
| B. Construction Cost               |                 |   |         |      |      |      |      |
| C. Contingencies (10% of B)        |                 |   |         |      |      |      |      |
| D. Design & Engineering (15% of B) |                 |   |         |      |      |      |      |
| E. Percent for Art (1% of B)       |                 |   |         |      |      |      |      |
| F. Equipment Costs                 |                 |   |         |      |      |      |      |
| G. Other                           |                 |   | 500,000 |      |      |      |      |
|                                    | -               | 500,000   | -       | -    | -    | -    |      |

Is this equipment prioritized on an equipment replacement schedule?

Is there ongoing Operating and/or Maintenance costs upon completion of project?

If "Y" then complete the section below (Operational Budget Impact)

(account for operational savings and/or reduction in current budget of previous operating/maintenance charges)

| Expense Object           | Accounting Code | FY18 | FY19 | FY20 | FY21 | FY22 |
|--------------------------|-----------------|------|------|------|------|------|
| A. Personnel             |                 |      |      |      |      |      |
| B. Supplies              |                 |      |      |      |      |      |
| C. Purchased Services    |                 |      |      |      |      |      |
| D. Fixed Charges         |                 |      |      |      |      |      |
| E. Capital Outlay        |                 |      |      |      |      |      |
| F. Debt Service          |                 |      |      |      |      |      |
| G. (Operational Savings) |                 |      |      |      |      |      |
|                          | -               | -    | -    | -    | -    |      |

*NOTE: Approval of the CIP does not indicate approval of the ongoing operating and maintenance costs. Those costs must be submitted as a "New Request" in the regular budget process. This will ensure the coordination exists between the CIP and the new request*

Description of additional operating budget impact:

| Responsible Person: | Responsible Department: | Date Submitted to Finance | Today's Date and Time | Preparer's Initials |
|---------------------|-------------------------|---------------------------|-----------------------|---------------------|
| Dennis Bowman       | Public Works            | 7/3/2017                  | 1/23/2018 12:18       | LAH                 |



## CAPITAL IMPROVEMENT PROGRAM

### Project description/Rating

(See C.I.P Instructions for explanation of the Project Rating and Rational that is required)

| Department Priority   | Project Rating | Department   | New or Update | Project Title                |
|---|----------------|--|---------------|------------------------------|
| 17  | 0              | Public_Works   | New           | Water Division Facility Plan |
| of 26   | 0              | Water  |               |                              |
| Project Rating #1   |                |  |               |                              |
| <b>Required</b>   |                | Project Rationale #1   |               |                              |
| <p>Is the project necessary to meet a contractual obligation, Federal, State, or local legal requirements? This criterion includes projects mandated by Court Order to meet requirements of law or other such requirements.</p> |                | <p>The Study will assist the Water Utility for prioritizing future Capital improvements. It will also assist the Water utility in future maintenance to bring the system up to industry standards.</p> |               |                              |
| Project Rating #2   |                |  |               |                              |
| #N/A  |                | Project Rationale #2   |               |                              |
| #N/A  |                | Project Rationale #3   |               |                              |
| Project Rating #3   |                |  |               |                              |
| #N/A  |                | Project Rationale #4   |               |                              |
| #N/A  |                | Project Rationale #4   |               |                              |
| Project Rating #4   |                |  |               |                              |
| #N/A  |                | Project Rationale #4   |               |                              |
| #N/A  |                | Project Rationale #4   |               |                              |