

INSTRUCTIONS FOR PREPARING AND FILING

The documents on this page are available in Word. These documents can be either filled out on computer and printed or printed and then filled out. When you open a document, the fields are highlighted gray/bluish-gray. To fill out the document, simply click in the highlighted field and start typing. If you chose to print the document and then fill it out, please write legibly.

Please do not fill out any portion of the document under the sub-title "Order". This is for Court use only.

Once you have filled out the document, you will file the original with the Court and serve a copy of the document on the City of Missoula. You will only need to serve the document on the City of Missoula if there is a cc: City of Missoula underneath your signature.

You may file by US Mail to: Missoula Municipal Court
Attn: Judge Clerks
435 Ryman St.
Missoula, MT 59802

Or by Fax to: (406) 327-2129

Or by Email to: judgeclerks@ci.missoula.mt.us

Example:

Name

Address

Telephone #

Defendant's Name

IN THE MUNICIPAL COURT OF THE CITY OF MISSOULA
COUNTY OF MISSOULA, STATE OF MONTANA

| | |
|---------------------------------------------------------------|-------------------------------------------------------------------------------------------|
| CITY OF MISSOULA, Plaintiff, vs. _____ Defendant. | Case No. _____ DEFENDANT'S MOTION FOR EXTENSION OF APPEARANCE DATE AND ORDER |
|---------------------------------------------------------------|-------------------------------------------------------------------------------------------|

MOTION

The Defendant respectfully moves the Court to continue the _____ for the following reason(s):

The Defendant has contacted the City Attorney's Office regarding this motion and the City Attorney OPPOSES DOES NOT OPPOSE this Motion.

I waive my right to a speedy trial in order to make this request.

The Defendant understands that the filing of this motion does not alter the court date. The Court may deny the request or not rule on the motion in time to excuse the Defendant's presence. The Defendant is required to appear as previously ordered unless this order is granted.

RESPECTFULLY SUBMITTED this _____ day of _____, 20_____.

Defendant
cc: City of Missoula
|

ORDER

IT IS HEREBY ORDERED that the Defendant's Motion is DENIED, GRANTED and the _____ is rescheduled for the this _____ day of _____, 20_____ at _____
SO ORDERED,
DATED: _____

MUNICIPAL COURT JUDGE
cc: City of Missoula
Defendant/Defendant's Attorney

Page 1 of 1: DEFENDANT'S MOTION FOR CONTINUANCE, WAIVER OF SPEEDY TRIAL AND ORDER

To serve the City of Missoula, you can either mail, fax, email, or hand-deliver a copy of the document to the City Attorney's Office located at 435 Ryman St., Missoula, MT 59802.

Once the Judge has reviewed the document and ruled on it, the Clerk of Court will serve a copy of the document on the City of Missoula and you.

NOTE: If you have any questions concerning the document you are filling out, you should contact Missoula Municipal Court at (406) 552-6170.