

CAPITAL IMPROVEMENT PROGRAM
City of Missoula CIP Project Request Form FY 2015-2019

Program Category:	Project Title:		13 Project #	14 Project #	15 Project #
Community Service	Upgraded Court Technology + JusticeWeb/Electronic Storage				CS-05

Description and justification of project and funding sources:

COURT TECHNOLOGY: Municipal Court requires an upgrade to audio recording systems for 2 reasons: 1. One will be set up in the Assistant Judge's office so all case-related verbal communication with attorneys and defendants can be recorded as is legally mandated, and 2. outdated disk-recording style decks in both courtrooms will be upgraded. Service delivery impact is as follows: Due to unmet critical space needs in Municipal Court, Judges hold conversations in their offices with attorneys and defendants before, during and after hearings and trials. Upgrading audio eliminates sending 24 jurors into the first floor City Hall hallway to wait until discussions are complete. Statutorily, all conversations must be recorded and retained as part of the legal record. The current system is now over ten years old. Advances in technology now allow for Court audio to be stored on servers. This stand alone recording system enhances productivity and provides for increased reliability in meeting state-mandated records retention requirements.

JUSTICE WEB/ELECTRONIC STORAGE: Funding the project will allow implementation of JusticeWeb in the City Attorney's Office (CAO). A Storage Area Network (SAN) unit provides electronic storage capabilities required to maximize and utilize the modules of JusticeWeb. JusticeWeb E-Discovery facilitates the timely, efficient and secure release of discovery materials in criminal cases. An online registry service allows defense counsel and defendants access to discovery materials in electronic format. Increased electronic storage allows for all case materials (including video, photos, etc.) to be stored in the CAO electronic file rather than hardcopy storage. Discovery files can then be downloaded by the defense. The software is secure and allows for the electronic transmission of confidential criminal justice information (CCJI) in a safe manner. In turn, defense can use E-File to file documents in a criminal case. A defendant can fill out an electronic request for discovery form and submit it online. E-View will facilitate increased services to others including victims of crime and citizens. A secure online portal can keep victims informed of case progress and status at anytime.

Is this equipment prioritized on an equipment replacement schedule?

	Yes	No	NA
Additional SANS will be added to this as additional storage space is required.	x		

FTR Touch computers will be on a 5 yr replacement cycle, as technology advances.

Are there any site requirements:

Secure storage for servers, as is currently the case with all City of Missoula servers.

How is this project going to be funded:

REVENUE	Funding Source	Accounting Code	FY15	FY16	FY17	FY18	FY19	Funded in Prior Years
	Equipment Lease Financing (Est. 3 yr. lease)			35,510				
			35,510	-	-	-	-	-

How is this project going to be spent:

EXPENSE	Budgeted Funds	Accounting Code	FY15	FY16	FY17	FY18	FY19	Spent in Prior Years
	A. Land Cost							
B. Construction Cost								
C. Contingencies (10% of B)								
D. Design & Engineering (15% of B)								
E. Percent for Art (1% of B)								
F. Equipment Costs			27,485					
G. Other			8,025					
			35,510	-	-	-	-	-

Other is contracted cost of equipment installation and set-up by vendor.

Does this project have any additional impact on the operating budget:

OPERATING BUDGET COSTS	Expense Object	Accounting Code	FY15	FY16	FY17	FY18	FY19	Spent in Prior Years
	Personnel							
Supplies								
Purchased Services		1000.230.410360.390	2,000	2,500	3,000	3,500	4,000	1,600
Purchased Services		270.411125.360	6,502					
Fixed Charges								
Capital Outlay								
Debt Service								
			8,502	2,500	3,000	3,500	4,000	1,600

Description of additional operating budget impact: MUNI CT: Purchased services include annual maintenance contracts, which are projected to increase over time, as is industry trend. ATTY: The additional monies in the operating budget are for Support and Maintenance with New Dawn Technologies for JusticeWeb software. These fees include all upgrades of the software in addition to support and maintenance.

Responsible Person:	Responsible Department:	Date Submitted to Finance	Today's Date and Time	Preparer's Initials	Total Score
Tina Schmaus	Municipal Court	4/24/2014	4/24/2014 14:05	TS	33
Kelleen M Roseboom	Attorney	3/10/2014	3/5/2015 9:12	KMR	36

CAPITAL IMPROVEMENT PROGRAM

Project Rating

(See C.I.P. Instructions For Explanation of Criteria)

Program Category:	Project Title:				10 Project #	
Community Service	Upgraded Court Technology + JusticeWeb/Electronic Storage				CS-05	
Qualitative Analysis		Yes	No	Comments		
1. Is the project necessary to meet federal, state, or local legal requirements? This criterion includes projects mandated by Court Order to meet requirements of law or other requirements. Of special concern is that the project be accessible to the handicapped.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Montana Statute dictates record retention policies.		
2. Is the project necessary to fulfill a contractual requirement? This criterion includes Federal or State grants which require local participation. Indicate the Grant name and number in the comment column.		<input type="checkbox"/>	<input checked="" type="checkbox"/>			
3. Is this project urgently required? Will delay result in curtailment of an essential service? This statement should be checked "Yes" only if an emergency is clearly indicated; otherwise, answer "No". If "Yes", be sure to give full justification.		<input type="checkbox"/>	<input checked="" type="checkbox"/>			
4. Does the project provide for and/or improve public health and/or public safety? This criterion should be answered "No" unless public health and/or safety can be shown to be an urgent or critical factor.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Court is mandated by state statute to maintain audio recordings of all proceedings.		
Quantitative Analysis		Raw Score Range	Comments		Weight	Total Score
5. Does the project result in maximum benefit to the community from the investment dollar?		(0-3) 2	Installation of this system allows for integration of technological upgrades that are necessary as the Court meets state requirements. This also allows for increased efficiency and productivity in the court.		5	10
6. Does the project require speedy implementation in order to assure its maximum effectiveness?		(0-3) 2	Time is of substantial importance due to technologicce upgrades coming to the Municipal Court with electronic filing in the 4th District and a statewide upgrade to Enterprise in the courts.		4	8
7. Does the project conserve energy, cultural or natural resources, or reduce pollution?		(0-3) 1	Project eliminates the purchase and production of disks for storage.		3	3
8. Does the project improve or expand upon essential City services where such services are recognized and accepted as being necessary and effective?		(0-2) 2	Industry trends evidence the need for technological advances in all areas of government where records retention is required.		4	8
9. Does the project specifically relate to the City's strategic planning priorities or other plans?		(0-3) 1	Fundiong and Services: this project improves our level of services to citizens		4	4
Total Score						33

15 Project #	Project Title:
CS-05	Upgraded Court Technology + JusticeWeb/Electron

Date	Author	Notes
		<p>From: Carl Horton Sent: Wednesday, May 7, 2014 1:32 PM To: Leigh Griffing; Scott Paasch Cc: Jason Wiener; Bruce Bender Subject: cip</p> <p>As I discussed at a & f today I would like to add \$3,000 to the court project and dismiss the attorney one. That will cut \$11,000 off the cip for this year.</p> <p>Carl Horton IT Director City of Missoula 4065526141 option 5,5</p>

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CAPITAL IMPROVEMENT PROGRAM City of Missoula CIP Project Request Form FY 2015-2019

Program Category:	Project Title:	13 Project #	14 Project #	15 Project #
Community Service	JusticeWeb / Electronic Storage			CS-06

Description and justification of project and funding sources:

Funding the project will allow implementation of JusticeWeb in the City Attorney's Office (CAO). A Storage Area Network (SAN) unit provides electronic storage capabilities required to maximize and utilize the modules of JusticeWeb. JusticeWeb E-Discovery facilitates the timely, efficient and secure release of discovery materials in criminal cases. An online registry service allows defense counsel and defendants access to discovery materials in electronic format. Increased electronic storage allows for all case materials (including video, photos, etc.) to be stored in the CAO electronic file rather than hardcopy storage. Discovery files can then be downloaded by the defense. The software is secure and allows for the electronic transmission of confidential criminal justice information (CCJI) in a safe manner. In turn, defense can use E-File to file documents in a criminal case. A defendant can fill out an electronic request for discovery form and submit it online. E-View will facilitate increased services to others including victims of crime and citizens. A secure online portal can keep victims informed of case progress and status at anytime.

Is this equipment prioritized on an equipment replacement schedule?	Yes	No	NA
			x

Are there any site requirements:

Consulted with IT

How is this project going to be funded:

REVENUE	Funding Source	Accounting Code	FY15	FY16	FY17	FY18	FY19	Funded in Prior Years
	General Fund (Lease)	270.411125.940			5,000	5,000	5,000	
			-	5,000	5,000	5,000	-	-

How is this project going to be spent:

EXPENSE	Budgeted Funds	Accounting Code	FY15	FY16	FY17	FY18	FY19	Spent in Prior Years
	A. Land Cost							
B. Construction Cost								
C. Contingencies (10% of B)								
D. Design & Engineering (15% of B)								
E. Percent for Art (1% of B)								
F. Equipment Costs			14,000					
G. Other (financing)			1,000					
			15,000	-	-	-	-	-

Does this project have any additional impact on the operating budget:

OPERATING BUDGET COSTS	Expense Object	Accounting Code	FY15	FY16	FY17	FY18	FY19	Spent in Prior Years
	Personnel							
Supplies								
Purchased Services		270.411125.360	6,502					
Fixed Charges								
Capital Outlay								
Debt Service								
			6,502	-	-	-	-	-

Description of additional operating budget impact: The additional monies in the operating budget are for Support and Maintenance with New Dawn Technologies for JusticeWeb software. These fees include all upgrades of the software in addition to support and maintenance.

Responsible Person:	Responsible Department:	Date Submitted to Finance	Today's Date and Time	Preparer's Initials	Total Score
Kelleen M Roseboom	Attorney	3/10/2014	3/5/2015 9:12	KMR	36

**atty
Project Rating**

(See C.I.P. Instructions For Explanation of Criteria)

Program Category:	Project Title:				10 Project #
Community Service	JusticeWeb / Electronic Storage				CS-06
Qualitative Analysis		Yes	No	Comments	
1. Is the project necessary to meet federal, state, or local legal requirements? This criterion includes projects mandated by Court Order to meet requirements of law or other requirements. Of special concern is that the project be accessible to the handicapped.		XX		This project enables the City Attorney's Office to more efficiently and securely fulfill it's obligation to provide discovery in criminal proceedings to defendants and/or counsel in a timely, secure, and confidential manner.	
2. Is the project necessary to fulfill a contractual requirement? This criterion includes Federal or State grants which require local participation. Indicate the Grant name and number in the comment column.			XX		
3. Is this project urgently required? Will delay result in curtailment of an essential service? This statement should be checked "Yes" only if an emergency is clearly indicated; otherwise, answer "No". If "Yes", be sure to give full justification.			XX		
4. Does the project provide for and/or improve public health and/or public safety? This criterion should be answered "No" unless public health and/or safety can be shown to be an urgent or critical factor.			XX		
Quantitative Analysis	Raw Score Range	Comments		Weight	Total Score
5. Does the project result in maximum benefit to the community from the investment dollar?	(0-3) 2	See supporting documentation.		5	10
6. Does the project require speedy implementation in order to assure its maximum effectiveness?	(0-3) 1			4	4
7. Does the project conserve energy, cultural or natural resources, or reduce pollution?	(0-3) 2	Results in the reduction of solid waste. Thousands of DVDs are burned each year, one for prosecution and one for defense. These DVDs contain CCJI and must be destroyed and disposed of in the land fill.		3	6
8. Does the project improve or expand upon essential City services where such services are recognized and accepted as being necessary and effective?	(0-2) 2	Exchange of discovery in criminal proceedings is required by law. The project improves the methods used to provide that information to the defense. The project improves the CAO's ability to improve the security of the CCJI it provides to the defense.		4	8
9. Does the project specifically relate to the City's strategic planning priorities or other plans?	(0-3) 2	This project is directly related to CAO Goal #2, Quality of Life for All Citizens. The project improves the discovery process in criminal proceedings making it more timely, efficient, and secure. Phase I is eDiscovery with the Phase II will involve setting up a victims portal so victims of domestic violence and all violent crime can log in and see specific information and updates on the criminal case pending.		4	8
Total Score					36



Discovery can be a time consuming and painful process. Prosecutors, scrambling to get ready for trials, hearings, and meetings, have little time to spare for discovery requests. On the other side, defense attorneys, already inundated with large caseloads, often feel neglected by prosecutors as they try to get discovery items they're lawfully entitled to. While some of this is simply the nature of our justice system, much could be helped with a more efficient discovery process. And that's why we created JusticeWeb E-Discovery.

ADVANTAGES OF JUSTICEWEB E-DISCOVERY

Using JusticeWeb E-Discovery as your online portal offers many advantages, including:

- **Accessibility**—Defense attorneys need only an Internet connection to access discovery files from JusticeWeb at any location, using any device. All discovery packets are stored in compressed folders to speed downloading of large files.
- **Inexpensive**—By using the JusticeWeb E-Discovery portal, both prosecution and defense attorneys can maintain electronic discovery files, reducing paper costs and storage space. In addition, paper or CD/DVD discovery packets can take staff hours to generate or manage. By making electronic files available online, JusticeWeb dramatically reduces the time needed by office staff to manage discovery.
- **Efficient**—JusticeWeb E-Discovery's workflow and seamless integration with your case management solution helps you quickly create, post, or download discovery packets within minutes of a discovery request. Attorneys on both sides no longer have to put justice on hold while they wait for discovery to catch up.

HOW IT WORKS

Harnessing the power of the Internet, JusticeWeb E-Discovery gives defense attorneys online access to electronic discovery files. Prosecutors can create "discovery packets" which bundle electronic documents and files to make available through an online portal. Defense attorneys can request an account or log in and download discovery packets in a fraction of the time it takes to receive discovery by paper, CD, or DVD.

SECURITY

JusticeWeb E-Discovery employs multiple layers of security to make certain discovery packets are not altered, tampered with, and viewed by those without proper credentials.

- **Read-only format**—Only documents and files marked as "discovery" can be included in a discovery packet. Files changed to a status of "discovery" automatically become read-only or locked files. This layer of security ensures that file in discovery packets are difficult to alter and an original, unchangeable copy of all files in a discovery packet remain securely in your case management solution's database.
- **Activation/Expiration dates**—In order for a discovery packet to appear in the JusticeWeb E-Discovery portal, it must be marked with an activation date.



An activated discovery packet can remain indefinitely, or for a limited time by applying an expiration date. Packets can be made available for as short as a single day, giving you control over the availability of the discovery packet at all times.

- **Encryption**—While some discovery files are public, others may contain sensitive information. JusticeWeb allows you to encrypt discovery packets requiring viewers to enter an encryption key in order to gain access. Encryption keys are provided through the defense attorney's secure JusticeWeb account. Apply one of several types of encryption to protect sensitive information.

COMMUNICATION

For prosecutors dealing with many defense attorneys, and defense attorneys dealing with several cases involving the same prosecutor's office, communicating which discovery packet is available, for which case, and when, can be a complex task. JusticeWeb solves this problem with discovery packet notifications. When a new discovery packet posted to the online portal, JusticeWeb sends a notification to each involved attorney on the case. The notification signals that a new packet has been created, for which case, and provides a link to the online portal.

Likewise, each defense attorney can access their secure JusticeWeb account for a listing of all their active cases with the prosecutor's office and can quickly see which case has an active discovery packet available for download.

VERSATILITY

JusticeWeb E-Discovery has the versatility to handle many file types, require payment or not require payment for discovery packet download, and provide solutions for a variety of government agencies.

- **Handling many file types**—Because discovery packets are assembled from files in the JustWare database, packets can handle all file types supported by JustWare, including word processing documents, PDF, TIFF, pictures, videos, and audio files.

- **Pay or no pay**—As part of their setup, discovery packets can be flagged as requiring payment or no payment in order to download. JusticeWeb tracks payment history by account, meaning that a defense attorney need only pay once, and then can have unlimited download access to the discovery packet while it remains active.

- **Thinking outside the box**—JusticeWeb E-Discovery was primarily designed with the criminal discovery process in mind, but the highly configurable nature of JustWare and JusticeWeb allows the systems to match a variety of situations. Civil discovery, public records requests, auditing, research; the only limit is your imagination.

NUTS AND BOLTS

Each element of the JusticeWeb E-Discovery portal can be managed through the JusticeWeb System Administration page.

- **Manage accounts**—Every time a new defense attorney registers for a secure JusticeWeb account, their information is added to the request queue. From the System Administration page, prosecutors can review the application, accept or reject, and send an activation email to the defense attorney.
- **Manage discovery requests**—Rather than wait for prosecutors to post a discovery packet, defense attorneys can request discovery items from their secure JusticeWeb account. Both individual and batch requests can be managed by the prosecutor's office from the System Administration page.
- **Set payment schedules**—From the System Administration page you can control fee schedules including, flat discovery fee, service fees, taxes, and shipping and handling. With an unlimited number of possible fee schedules, you can produce a unique set of fees to go along with each discovery packet type.
- **Page configuration**—The information, links, and layout of your JusticeWeb online portal page are controlled from the System Administration page. Use the drag-and-drop page builder to



Whether you're working with a criminal, civil, specialty, or pro se litigation case, each has to meet a certain standard before your court or agency can accept it as an open case. The proper forms—including all files, evidence, and motions—must be attached. Completing a new filing can be a lengthy process for both the filer and office staff as they work together to meet these requirements. Of course, as our legal system gets busier, staff members have less time to spend with new case filings. Finding a simple way to submit and manage these new cases is more essential now than ever before, and that's why we created JusticeWeb E-Filing.

JusticeWeb E-Filing is an efficient, online submission portal that will help you manage case filings more effectively in less time.

ADVANTAGES OF JUSTICEWEB E-FILING

Using JusticeWeb E-Filing as your online submissions portal offers many advantages, including:

- **Accessibility**—Attorneys and public users need only an Internet connection to file their case, claim or suit from any location, using any device through the JusticeWeb E-Filing portal. JusticeWeb uses HTTPS encryption (the same level of security used in online banking) and CAPTCHA technology to protect sensitive information and user accounts from theft or unauthorized viewing. By logging in to their secure JusticeWeb account, users can see the current status of all current filings or filings they are associated with.
- **Inexpensive**—Handling new case filings electronically through JusticeWeb E-Filing reduces paper costs and storage space while freeing office staff for higher priority tasks. JusticeWeb allows your agency to take great steps toward paper-on-demand operations.
- **Efficient**—Workflow automation in JusticeWeb E-Filing automates repetitive tasks throughout the filing process, making the JusticeWeb online filing portal the most efficient way to file a new case. Escalate cases, automate documents, automatically send notification to involved parties or review staff, and more without lifting a finger.

HOW IT WORKS

Harnessing the power of the Internet, JusticeWeb E-Filing allows attorneys, office staff, and the general public to submit electronic case filings through a secure online account to a court or agency. Each user walks through a step-by-step online filing process that mirrors your current filing process as they fill out and submit required document and forms. Each user can log into their secure, personal account to review the status of all pending submissions or cases they are associated with. Through its simple browser-based filing portal, JusticeWeb E-Filing reduces the need for your staff to spend valuable time managing new case filings.



STANDARDIZATION

New cases come from many different sources, and therein lies part of the difficulty surrounding new cases. Most probably come in paper forms filed onsite, but others come from disparate sources such as email, batch from other agencies, or through an online portal. They can be filed by attorneys, other agencies, or from the general public.

JusticeWeb E-Filing creates a standard location and process for filing a new case no matter the source. As part of your installation of JusticeWeb, project managers work with you to electronically mirror your current filing process including forms, documents, signatures, and other requirements. From a listing of the types of cases your court or agency handles, users can choose the case type that fits their situation best and they follow the step-by-step branch through to submission. Once a new case is submitted, and depending on your court or agency rules, users can create additional or supplemental filings associated with the active case.

AUTOMATION

Closely linked with the standardization capabilities in JusticeWeb E-Filing is workflow automation. As users follow the step-by-step online process and submit a new case, JusticeWeb performs automated tasks that you determine. Create a new case file in your case management system, set deadlines and milestones for the case, check for duplicate names or information, send notifications of new cases to review staff, escalate cases above a designated financial threshold, send automatic email notices to involved parties, generate live documents that are attached to the case, and more. Each automated step saves you time and makes sure your processes are met and the correct documents are included on every new case.

VERSATILITY

JusticeWeb E-Filing has the versatility to handle many file types, set up filing fees, and provide solutions for a variety of government agencies.

- **Handling many file types**—In each electronic case filed through JusticeWeb E-Filing, users have the option to submit pertinent case files including evidence, documents, and additional forms. JusticeWeb can accept a variety of file types including documents, PDF, TIFF, pictures, videos, and audio files.
- **Set up filing fees**—With each case filing option you set up in JusticeWeb, you can also assign a unique fee schedule. JusticeWeb accepts secure payments, audits, and reports on filing fees associated with each case and/or user.
- **Solutions outside the box**—JusticeWeb E-Filing is not just for courts. Government agencies at all levels accepting filings of any sort can benefit from JusticeWeb. The versatility of the e-filing portal allows it to be configured to your situation whether criminal, civil, or pro se litigation. Agencies handling specialty cases can use JusticeWeb as well. The Utah State Tax Commission in Salt Lake City, Utah, uses JusticeWeb E-Filing to efficiently process tax claims.

CONFIGURABILITY

JusticeWeb E-Filing's versatility stems directly from its highly configurable design. The System Administration page allows you access and control of everything "under the hood" of your JusticeWeb installation. Each element of the System Administration page is efficient and intuitive:

- **Manage accounts and filings**—Requests for new user accounts from attorneys, agencies, or pro se litigants are routed to the account management section in the System Administration page. Office staff can review new applicants, accept or reject requests, and send activation emails. Password recovery is enabled on each account. Authorized administrators can also review and approve new or queued case filing from the account management section.
- **Configure your layout**—The information, links, forms, and layout of the public-facing



Attorneys and public users need only an Internet connection to file their case, claim or suit from any location, using any device through the JusticeWeb E-Filing portal.

JusticeWeb portal is controlled by the configuration section of the System Administration page. Use drag-and-drop page builders to create custom forms, links, buttons, text, and more. No web programming experience is required to use the intuitive layout builder. Updates are immediately added to the live JusticeWeb page.

INSTALLATION TYPES

JusticeWeb E-Filing may be installed as an add-on to JustWare or as a stand-alone solution.

JusticeWeb E-Filing as an add-on to JustWare— JusticeWeb Public Access was developed to operate seamlessly with the JustWare case management platform. Acquire JusticeWeb E-Filing or other modules as part of your initial JustWare installation, or add them later to increase the effectiveness of your case management solution.

JusticeWeb E-Filing as a stand-alone solution—While we encourage purchasing JusticeWeb E-Filing along with the JustWare case management solution, it's highly

configurable nature allows it to solve your e-filing needs no matter what solution you use. Through our Application Programming Interface (API), JusticeWeb E-Filing integrates with your current case management platform to produce a fast and easy e-filing portal.

ABOUT NEW DAWN TECHNOLOGIES

New Dawn Technologies provides justice software, training, support, and services for thousands of justice professionals including courts, prosecutors, probation, parole, pretrial services, public defenders, and other government. New Dawn's products are used in more than 300 government and justice agencies world-wide.



Schedule an online demonstration today.

Phone +877 587 8927 ext. 3 / Fax +603 308 8138
sales@newdawn.com / www.newdawn.com



In today's justice community, transparency and accountability of government agencies is a necessity. Through JusticeWeb's secure public portal, external parties can access agency-defined data with read-only permission. By incorporating JusticeWeb E-View into your case management solution, you'll be able to seamlessly share reports, data, and calendars with the public and give more in-depth information to users with a secure login. In addition, JusticeWeb E-View can reduce phone inquiries, and save time and money eliminating the need to send paper copies to case-involved parties or stakeholders.

ADVANTAGES OF JUSTICEWEB E-VIEW

- **Accessibility**—With JusticeWeb's secure online platform, you have the ability to share agency-defined data with the public or accessible only through a dedicated login. You have complete control of each user, or user-group granting various levels of access whether they be the press, case-involved persons, or stakeholders.
- **Efficiency**—Spend less time answering questions from stakeholders and the general public by providing read-only access to the most commonly requested materials online. By giving external users the ability to access calendars, agency-defined reports, or general case information online, you'll reduce the amount of time needed to respond to public inquiries, phone calls, and data requests.

HOW IT WORKS

By harnessing the power of the internet, JusticeWeb E-View provides read-only access to data from your case management system directly to the press, claimants, and other stakeholders. With user groups, you determine what different users see, for example, law enforcement may have read-only access to case documents and calendars involving their department, versus the general public only having access to a calendar or annual statistic reports.

SECURITY

To protect the sensitive data you choose to share, JusticeWeb deploys multiple layers of security. JusticeWeb's security makes certain that your materials can only be accessed by those you've granted permissions to and that there is no risk of corruption.

- **Read-Only format**—JusticeWeb E-View only gives access to the documents or reports you select. The original files are housed securely within your case management system.
- **User-Based Permissions**—Permission-based accessibility allows you to restrict or grant access based on login credentials. Users may only access the materials/data per your permissions. This type of security allows you to provide stakeholders with more detailed reports or calendars, while still maintaining a transparent government for the general public.



Enter Event Date for Report: 4/6/2012 Choose Courtroom(s) To Include In Report: Ctm 1, Ctm 20, Ctm 100K, Ctm
 Choose Court Event(s) To Include In Report: 4046 MOTION, 4046 NOTICE, A

14 1 of 1 100% Print Next Select a format Report



DenverDA

Mitchell R. Morrissey, District Attorney - Second Judicial District
 201 W. Colfax Avenue, Dept. 801, Denver, CO 80202

BUS. PHONE: 720-862-9200
 FAX: 720-862-9325

Events For: 4/6/2012

Juvenile cases are excluded from this report.

NOTICE: The accuracy of information provided by the Denver District Attorney's Office Website concerning court proceedings is not official. This information is provided as a public service. No assurance as to the accuracy of this information is intended. Official information concerning court proceedings in Denver should be obtained from the clerk of the District Court in Room 135, Phone: (720) 865-8301 or the clerk of the County Court in Room 160, Phone: (720) 337-0410.

CAUTION: There are certain names that are more common than others and many individuals may have the same or similar names. You should not rely on the appearance of a name alone in this limited information as identifying any particular individual.

Daily Case Events: Click on Arrows to Change Column Sort Orders

Case	Defendant	Time	Courtroom	Event [Status]
12CR01268	ABERNATHY, MATTHEWB	2:58PM	NO ASSIGNED COURTROOM	CHARGES FILED [FILED IN COURT]
12M03202	ABITIA, ADAM J	8:00AM	Ctm 3B	ARRAIGNMENT
12CR10008	ACOSTAGRAJEDA, VICTOR A	1:30PM	Ctm 5A	PRELIMINARY HEARING [SUBPOENA GENERATED]
12CR10508	ACOSTAGRAJEDA, VICTOR A	8:30AM	Ctm 5A	STATUS HEARING
11M10628	AGUIYO, MARICELA A	8:15AM	Ctm 3B	MOTION FILED
12M00925	ALATANI, RAJED	8:30AM	Ctm 3D	PLEA AND SETTING
12M02683	ALCOCKER, LILJA D	10:00AM	Ctm 3B	ARRAIGNMENT
11N10615	ALEXANDER, LLOYD K	9:00AM	Ctm 3B	SENTENCING HEARING
12N02667	ALLIMAN, MOHAMMED	8:30AM	Ctm 3A	PLEA AND SETTING
12CR00294	ALLAN, NICHOLAS J	8:30AM	Ctm 5C	ARRAIGNMENT
11CR03518	ALTON, JAMES C	8:30AM	Ctm 5B	APPEARANCE ON ARREST WARRANT [ADMITS VIOLATION]
11CR02815	ALVARADO, BARBIE	8:30AM	Ctm 5D	SENTENCING HEARING [SENTENCE IMPOSED]
12M02809	ALVAREZ-LOPEZ, SAMUEL D	8:00AM	Ctm 3D	ARRAIGNMENT
10CR04818	AMES, JENNIFER LEANN	1:30PM	Ctm 5D	MOTIONS HEARING
12M03309	AM SIGUINE, MOHAMMED	1:30PM	Ctm 3D	IN-CUSTODY HEARING

You can share information from your case management system through JusticeWeb E-View. The Denver City District Attorney uses this functionality to share their court dates.

INSTALLATION TYPES

JusticeWeb E-View may be installed as an add-on to JustWare or as a stand-alone solution.

- **JusticeWeb E-View as an add-on to JustWare**—JusticeWeb was developed to operate seamlessly with the JustWare case management platform. Acquire JusticeWeb as part of your initial JustWare installation, or add it later to increase the effectiveness of your case management solution.
- **JusticeWeb E-View as a stand-alone solution**—While we encourage purchasing JusticeWeb along with the JustWare case management solution, its highly configurable nature allows JusticeWeb to solve your public portal needs no matter what case management solution you use. The stand-alone JusticeWeb solution integrates with your current system to grant secure online access to the materials you define.

ABOUT NEW DAWN TECHNOLOGIES

New Dawn Technologies provides justice software, training, support, and services for thousands of justice professionals including courts, prosecutors, probation, parole, pretrial services, public defenders, and other government. New Dawn's products are used in more than 300 government and justice agencies world-wide.



Schedule an online demonstration today.

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JUSTICE ONLINE

*Secure web-based access to
case information*

 New Dawn

ABSTRACT

Agencies struggle to share a variety of vital case information with other offices that use completely different software tools. The solution is an online, secure, browser-independent tool that allows agencies to easily share information with each other and with the public without requiring an unreal amount of time and resources to manage security. This white paper will explore ways to easily share case information securely with various groups.

THE DILEMMA OF EFFICIENT INFORMATION SHARING

It is often a very difficult and time consuming task to adhere to valid information requests while ensuring the confidentiality of sensitive data. Security measures can turn the sharing of information into a series of requests and approvals.

Although the particular information being requested or required is generally not sensitive information, it most often accompanies very sensitive and confidential information in the database of a Case Management System (CMS). Obviously, only certain authorized personnel at an agency can be allowed access to the database where the requested information resides.

The process of adhering to valid information requests can become even more time consuming and involved when there are fewer people authorized to access information—sensitive or otherwise. Agencies end up spending an inordinate amount of time and resources creating, printing, faxing and sending reports, updating archaic spreadsheets, coordinating schedules and calendars, answering calls from the media about public affairs, and researching something as simple and mundane as the particular time a defendant or witness needs to be in court.

JUSTICE ONLINE

The web browser is fast becoming the common software application that allows agencies with similar and disparate systems to interact with each other. Millions of people everywhere enjoy the luxury of quick and easy access to remote data.

An online solution, however, requires intense security management in order to adhere to

confidentiality requirements. In order to protect sensitive information in a CMS database, any web-based information-sharing application needs to be able to manage who is requesting access to information and what data they are permitted to see, keeping restricted information confidential and secure. The amount of time ensuring security protocols often increases proportionately to the number of different groups and people accessing the data. Obviously this ratio seems to cancel out the convenience of web access, which is optimized with a maximum number of users.

Security often requires that a CMS database cannot be on the same machine as a web server because a web server is externally available and sensitive information in a live database cannot be so easily accessible to the outside world. When a user provides credentials to a web server, those credentials cannot be passed to a database server on a separate machine, a process referred to as "double-hopping." In order to share information online, a copy of the database is made available on the web server. The obvious problem with this solution is that the database copy does not reflect current information, practically negating the convenience of online access.

Security measures and technology restraints also decrease usability for end users. Users have less flexibility to filter data to their needs because security measures taken on the front end essentially create an all-or-nothing scenario: "here is the data you are allowed to see, take it or leave it." Such static reports have historically been, and for some, continue to be, in the form of a Word document or PDF file manually updated and posted by someone with access to case information that is able to judge what data can be shared and what must remain confidential. In addition to requiring a lot of administrative time, such reporting methods make it impossible for a viewer to specify information that they want to

see while excluding superfluous information that they don't care about.

FORMULA FOR SUCCESS

The obvious goal when looking for an online application is to find something that allows instant online access to important up-to-the-second information while easily adhering to security protocols and ensuring the confidentiality of sensitive information; all while reducing administrative costs and time involvement. Individual components that are essential parts of a winning formula include the following:

Security – Security is vital in any implementation of criminal justice access via the web. In order to maximize efficiency, your online solution must include the ability to easily and quickly create and manage a number of user profiles, each with detailed permissions.

Current information – An online solution is useless if it doesn't make up-to-date information available. Your viewers expect to have access to relevant and current information in order to facilitate better decision making.

Available anytime – Usability of an online solution is maximized if the information is available at all times for viewers to access at their convenience.

Time efficient – An online solution must be far more time efficient than personally adhering to information requests. It should be quick and easy to set up and maintain.

True ad-hoc reporting – You want to give viewers information possibilities, not restrictions. If users have access to information, they should have many different ways to customize their queries.

Data display options – The more display options you have to present data to viewers the more appeal your online application will have. A wide range of display and formatting options allows you to present all types of data in a way that is easy to digest.

Compatibility – You want to eliminate technological barriers by implementing a solution that is compatible with all web browsers and text

editors. The last thing viewers want to be told is that they have to use a certain browser to view data or a certain program to print.

Automation – A solution that includes automation features will eliminate time and cost restraints associated with information sharing. An online application could, and should, be able to accumulate data, format it for displaying, and deliver it automatically to an agency that requires regular information reports with absolutely no effort on your part.

BUTLER COUNTY PROSECUTOR'S OFFICE: A SUCCESS STORY

Butler County Prosecutor's Office in Hamilton, Ohio manages a broad range of both civil and criminal cases. They have many tasks including prosecuting criminals, acting as civil attorneys for the county, completing tax foreclosures, serving as juvenile representation for their child protective agency, and prosecuting delinquent crime. Each of these tasks requires the Prosecutor's Office to collaborate with many different groups, and they have set up secure, web-based access to help them to communicate information both accurately and efficiently with many of these groups.

The Butler County Prosecutor's Office has chosen JusticeWeb E-View from New Dawn Technologies to successfully provide vital case information to many different groups within their jurisdiction.

Police Officers

Police officers must testify in court often. JusticeWeb E-View can easily provide a personal calendar with their scheduled court appearances. Shift supervisors and other supervisory personnel can also access this information anytime—or have it automatically emailed to them—for all of the officers that they supervise so that they can both remind the officers of their court obligations and manage overtime hours.

Civil Agencies

Civil agencies often need to access information on the status of cases being processed in the county prosecutor's office. Rather than regularly calling the office to discover the status of foreclosures, civil agencies can, at their leisure, simply access this information online.

"I would recommend New Dawn and JustWare to anyone in the industry. I wish that more people in our area would jump on the boat. The integration that you can see when multiple agencies that you work with are using New Dawn products is just fantastic."

-Brad Shafer, Systems Administrator, Butler County Prosecutor's Office, OH

Child Support Enforcement Agencies

Child support enforcement agencies are often obligated to report the status of their cases to both support recipients and the state agencies with whom they work. This data from the prosecutor's office is available at all times in easy-to-use reports.

These agencies and others often request monthly or weekly reports. These reports were more work for both the prosecutor's office and for the external agency before the office implemented an online system. In the prosecutor's office, an employee would have to run the report, print it, and fax it, a process that was occasionally overlooked due to other important items in the office workflow. The external agencies would have to wait for the information and if it was not delivered on time, they would often have to call the prosecutor's office to contact someone to deliver the report. Now these agencies have access to these reports at their convenience and no extra work need be done at the prosecutor's office to provide it to them.

Butler County's decision to implement an interface like this has allowed them to develop positive relationships with all the agencies with which they interact and it will soon reach out to the media and the general public. State governments are willing to invest in such a project, just as a grant from the state of Ohio facilitated the implementation of JusticeWeb E-View in Butler County.

COLUMBIA MUNICIPAL COURT: REACHING OUT TO THE PUBLIC

When Columbia Municipal Court in Missouri implemented JustWare, a CMS from New Dawn Technologies, they were faced with an immediate need to find a web-based case information sharing application.

Columbia Municipal Court has implemented JusticeWeb E-View, also from New Dawn, and is successfully adhering to the requirements of state law by providing the general public with access to case information. JusticeWeb E-View is using Microsoft SQL Reporting Services security to lock viewers out of reports that contain sensitive information and have been written for the court and prosecutors.

The Public

Columbia Municipal Court has set up a public kiosk to provide secure web-based access to case information via JusticeWeb E-View. JusticeWeb E-View provides a general login that gives the public access to specific reports. These reports give them basic case information in an easy-to-read format. A viewer can access this case information at any time, without having to wait for office hours, wait on hold, or deal with any other inconvenience. Office staff members save hours of valuable time not answering phone calls about simple matters.

Other Agencies

In addition to providing the public access to case information, the municipal court is able to share case information with the police department's evidence and records division as well as the city prosecutor's office so that they can close out their cases accordingly. Limited access is also given to the agency's human resources department for background checks on employment applicants. In addition to saving Columbia Municipal Court time and resources fielding calls from the public, JusticeWeb E-View saves office staff time sharing information with other agencies via fax and telephone calls. Security features allow sensitive information to remain confidential while the court is able to share appropriate information effortlessly.

JUSTICEWEB E-VIEW

JusticeWeb E-View is a proven solution to online data sharing. Custom reports are created by an agency and deployed online. Role-based security protocols are set and user profiles are added. A user can then access a report via JusticeWeb E-View, defining specific filter criteria, and generating a dynamic report that reflects current data.

JusticeWeb E-View has all of the right ingredients for an online solution:

Security – JusticeWeb E-View integrates with IIS and Active Directory security features. Each query that you define in JusticeWeb E-View can be given unique access permissions. For example, only law enforcement staff, or even certain law enforcement staff members, will have permission to view pertinent case information. Other queries can be made accessible to outside agencies or the public, according to the security logins that you define. Only JusticeWeb E-View administrators have permission to define web queries, users, agencies and passwords. A log is also kept of users who access JusticeWeb E-View, providing administrators with further security oversight.

Current information – JusticeWeb E-View reports are generated in real time when the user specifies filter criteria. Data is completely current, reflecting the JustWare CMS database. For information that does not change often, or for reports that do not necessarily need up-to-the-second information, however, caching and

“The kiosk allows individuals to search records on their own without having to bother staff. Simple requests can be handled at the kiosk.”

–Sbara Meyer, Court Administrator, Columbia Municipal Court, MO

snapshot options are available to reduce server traffic.

Available anytime – Once you publish a report, it is available anytime for users who meet the security requirements. Users can then view information when necessary in order to complete their own work, satisfy their questions or concerns or update their schedules and calendars.

Time efficient – You only need to create a report, publish it and set up security features once. After a report has been published it has infinite usability and complete viewer-customizability; no extra effort on your part need be made. Ongoing security maintenance is accomplished in a matter of minutes.

True ad-hoc reporting – Customize filter options for your viewers. Any database table column can be used as a filter for viewers to narrow down the results of their query. Free-text search fields, drop-down single or multi-select lists, calendars from which to select date ranges, and other filter options can be specified by you to allow viewers access to current and customized data. It is exactly what users want, when they want it, without giving them the trouble of having to sort through irrelevant data or requiring you to provide further assistance to meet viewer specifications. JusticeWeb E-View even has the ability to create a single report that reflects data retrieved from multiple databases!

Data display options – Using Microsoft SQL Reporting Services, JusticeWeb E-View provides you with formatting and display options to meet the easy-viewing requirements of those with whom you are sharing information. You are not limited to just tabular display. Instead, you have display options that include calendars, cross-tab reports listing aggregate data, graphics, fonts, charts, graphs, tables, etc. Viewers will be

completely satisfied by the easy-to-digest format of JusticeWeb E-View reports. You can even add your agency's logo to JusticeWeb E-View to provide your users with a familiar environment and to help reach out to the public.

Compatibility – JusticeWeb E-View uses the latest in XHTML technology, ensuring that you can properly run, display and print information from Internet Explorer and Firefox, as well as from email applications like Microsoft Outlook and Mozilla Thunderbird. You also have many exporting and printing options in other common formats such as Adobe PDF, Rich Text Format (RTF), Comma Delimited (CSV) and others. Additionally, intuitive and familiar programs and technologies like Microsoft SQL Reporting Services make reports in JusticeWeb E-View easy to author and maintain.

Automation – With JusticeWeb E-View, many information sharing tasks are automated. Reports are automatically generated and emailed on a schedule, saving you the time of having to update, print and fax information to other agencies. Automate simple but time-consuming tasks by setting up subscriptions for users and groups to receive regular emails with court calendars, event information, or any other pertinent case information.

You need only create a report once with Microsoft SQL Reporting Services and deploy it to a report server, setting specific security features for the report or for all reports in a folder. After a report has been deployed it can be generated and viewed by anyone meeting the security requirements at any time or set up to be generated and emailed to a specific user or group according to a schedule. The amount of time creating a report and setting security requirements is relatively negligible compared to the amount of time you might spend answering phone calls or entering data into a spreadsheet to send to another agency or the amount of time it takes to maintain security protocols for another type of online application.

JusticeWeb E-View's capability and tight security gives web access to public case, docket and name information. It provides relevant data to the press, victims, and other pertinent case stakeholders:

- The media can access information from a public prosecutor's office.

- A witness or defendant can check the time they are supposed to be in court.
- A police officer can receive regular emails containing a calendar of dates, times and court numbers for cases to which they've been subpoenaed.
- Attorneys, judges and probation staff can access event and active case information, including case status, and view office and personal calendars.
- Jail staff can easily get a printable event list for incarcerated offenders for trial preparation.
- The public can access sex offender records. You define the queries that present limited data to the public, such as registered address, alias, mug-shots, age, physical description, vehicle information, offenses and other critical offender information. If you have a specific website for sex offender information, JusticeWeb E-View can automatically generate and post an updated report according to a schedule that you specify.

JusticeWeb E-View saves an incredible amount of time and resources for everyone involved, those requesting information and those dispensing.

JUSTICEWEB E-FILING

JusticeWeb E-Filing allows attorneys, office staff, and the general public to submit electronic case filings through step-by-step wizards and forms. Each user has access to the status of all pending submissions or cases they are associated with. Through its simple browser-based filing portal, JusticeWeb E-Filing reduces the need for your staff to spend valuable time managing new case filings.

Accessible – Attorneys and public users need only an Internet connection to file their case, claim or suit from any location, using any device through the JusticeWeb E-Filing portal. JusticeWeb uses HTTPS encryption (the same level of security used in online banking) and CAPTCHA technology to protect sensitive information and user accounts from theft or unauthorized viewing.

Inexpensive – Handling new case filings electronically through JusticeWeb E-Filing reduces paper costs and storage space while freeing office staff for higher priority tasks. JusticeWeb allows your agency to take great steps toward paper-on-demand operations.

Efficient – Workflow automation in JusticeWeb E-Filing automates repetitive tasks throughout the filing process, making the JusticeWeb online filing portal the most efficient way to file a new case. Escalate cases, automate documents, automatically send notification to involved parties or review staff, and more without lifting a finger.

Automation – Closely linked with the standardization capabilities in JusticeWeb E-Filing is workflow automation. As users follow the step-by-step online process and submit a new case, JusticeWeb performs automated tasks that you determine. Automatically create new case files in your case management system, set deadlines and milestones, check for duplicates, send notifications to review staff, attach documents to the case, and more. Each automated step saves you time and makes sure your processes are met and the correct documents are included on every new case.

In each electronic case filed through JusticeWeb E-Filing, users have the option to submit pertinent case files including evidence, documents, and additional forms. JusticeWeb can accept a variety of file types including documents, PDF, TIFF, pictures, videos, and audio files.

JUSTICEWEB E-DISCOVERY

JusticeWeb E-Discovery provides a central location for defense attorneys to get discovery files electronically. Prosecutors create “discovery packets” which bundle electronic files from the case management database and make them available to the defense through an online portal. Defense attorneys log into a secure account and download discovery packets in a fraction of the time it takes to receive discovery by paper, CD, or DVD.

Accessibility – Defense attorneys need only an Internet connection to access discovery files from JusticeWeb at any location, using

any device. All discovery packets are stored in compressed (zipped) folders to speed downloading of large files.

Cheaper – JusticeWeb E-Discovery makes it easier for prosecution and defense attorneys to maintain electronic discovery files, reducing paper costs and storage space. Paper or CD/DVD discovery packets take staff hours to generate and manage. By making electronic files available online, JusticeWeb dramatically reduces time spent by office staff on discovery freeing them for higher priority tasks.

Decreased Workflow – JusticeWeb E-Discovery’s workflow and seamless integration with your case management system helps you quickly create, post, or download discovery packets within minutes of a discovery request. Attorneys on both sides no longer have to put justice on hold while they wait for discovery to catch up.

Security – Because discovery often deals with very sensitive personal information, JusticeWeb employs multiple layers of security to make certain that discovery packets are not altered, tampered with, and viewed by those with proper credentials. JusticeWeb E-Discovery allows you to create discovery packets with locked files, manage activation and expirations dates, encrypt discovery packets for secure download, and keep tabs on activity through audit reports.

Reporting – Each JusticeWeb E-Discovery installation comes with several standard reports that track account activity, downloads, and cash flow of discovery packets. Beyond that, New Dawn Business Intelligence professionals can help you create reports to fit your specific needs. All reports can be configured to display the way you want to see them.

JUSTICEWEB E-PAYMENTS

JusticeWeb E-Payments is an online portal that gives your case-involved parties and stakeholder agencies the ability to quickly pay financial obligations online; reducing the line at your clerk’s window.

Accessibility – JusticeWeb is available anywhere with an internet connection, users will be able to access their account information and pay their financial obligations no matter their location. Profit Potential. Depending on your local

and state statutes, convenience fees may be assigned to each electronic payment and those funds can be used to pay for your case management solution with New Dawn's cost-per-case/transaction-based pricing model.

Efficient – JusticeWeb is built to work seamlessly with your JustWare or other case management solution. Case obligations, fee schedules, and payment histories will update automatically for both solutions. You'll be able to focus on your real priorities by eliminating the need for your staff to manually enter, update, and process payments.

Versatility – Case-involved parties receive a secure JusticeWeb login giving them access to their account information. From your case management system, the workflow of assigning fees and fines is automatically transferred to JusticeWeb – eliminating any additional work for your staff. When the case-involved party accesses their account, they will see an account summary highlighting any financial obligations associated with their record. In addition to their account balances, users have access to payment history, and account totals.

Users can quickly pay one or more of their financial obligations through the e-payment portal in the same way they would pay a bill online. Payment receipts can be printed or emailed immediately following the transaction, and case records are automatically updated to reflect payment.

SUMMARY

The proper online information sharing application ensures the distribution of information while maintaining the confidentiality of sensitive information. Security measures ensure that information can be shared appropriately, saving valuable time and resources.

New Dawn Technologies' Public Access Solutions are making courts and justice agencies across the country more efficient and providing information seekers with the data they need. Contact us to experience a demonstration of our Public Access Solutions.

Schedule a live web demonstration today.
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