

Missoula Cemetery Board Meeting
Thursday, August 6, 2015
12:00pm
Missoula City Cemetery Office

Minutes

Present: Mary Lou Cordis, Marjorie Jacobs, Sharee Fraser, Ron Regan, Lani Moore, Mary Ellen Stubb
Absent: Carol Gordon, Pat McHugh

Approval of board minutes: May 2015 - Mr. Regan noted a correction re: a deadline for the web - it should be removed as he doesn't recall saying that. Unanimously approved as corrected.

Public comment. None.

Financials.

FY15 ending revenues and fund balances were reviewed. Revenues ended higher than the year before. A short discussion was held on fiscal year adjusting entries. FY16 revenue is currently ahead of last year at this time. A short discussion was held on the price of our veteran graves compared to the veteran cemetery.

FY15 ending expenditure budget was reviewed. The cemetery turned back \$9,586 to the city from our line items (mostly from fuel and utilities) and an additional \$22,557 from salaries (past director's unused wages.) FY16 expenditures were reviewed for July.

New or Continuing Items.

Board election of officers - Mrs. Fraser agreed to continue as chair. **MOTION: Mrs. Jacobs moved that the cemetery board re-elect Mrs. Sharee Fraser as board chair. Mrs. Cordis seconded. Approved: 3 ayes, 2 absent.**

Screening project - After much discussion regarding the lack of cleanup in the gravel pit area, the board wrote a letter to all departments currently using the area. The letter was addressed to **Donna Gaukler-Parks Dept., Brian Hensel-Street Dept., Dale Bickell-CAO, and Mike Haynes-Dev. Svcs.** The letter stated:

This letter is regarding the Park Dept. DNRC Grant Project which was approved by the cemetery board of trustees on May 1, 2014. The agreed upon timeline for cleanup has expired, however, the area has not been cleaned as agreed.

We are now formally requesting that all materials, scrap, metal, chips, and unused piles be cleaned up or removed by your departments.

We invite you to an open discussion regarding the use and cleanup of this area. Please attend the next cemetery board meeting to be held on September 3, 2015 at 12:00pm in the cemetery office.

The letter was signed by board chair, Mrs. Sharee Fraser. **MOTION: Mrs. Cordis moved to approve and send the letter. Mrs. Jacobs seconded. Approved: 3 ayes, 2 absent.**

Stories and Stones - The date for this year's tour is Sunday, October 25th. Mr. Regan stated Jennie Pak was the storyteller volunteer who is in charge of coordinating the storytellers and advertising. The board previously approved funds to purchase a stapler and that has been done and printing will begin soon. Mrs. Fraser will ask local sororities if they would be interested in volunteering for the event as part of their community service. Mr. Regan said this winter we need to bring people to the board and really discuss the event, volunteers, and trying something different such as limiting the number of stories and having storytellers willing to tell different stories.

Informational Items.

Website overview - Mr. Regan stated the website is completed. A lot of work and discussion had gone into the site and staff hopes it will be a good selling tool. The board said they would look at the website from their home computers.

Mapping project - Mr. Regan said Mrs. Moore is still working on this project and it will take a while before this is done.

Adjournment at 1:53pm. Next meeting will be September 3, 2015.

Respectfully submitted,

Mary Ellen Stubb, Cemetery Sexton