

Missoula City Cemetery Board Meeting
Thursday, October 2, 2014
1:30pm
Missoula City Cemetery Office

Minutes

Present: Marjorie Jacobs, Mary Lou Cordis, Sharee Fraser, Ron Regan, Mary Ellen Stubb, Lani Moore, Pat McHugh

Absent: Carol Gordon

1. Approval of board minutes: May 2014 - Approved as submitted.
2. Public comment: None.
3. Financials:
 - a. Revenues: September 2014 - Reviewed. Interest revenue questioned, Mr. Regan will inquire at the finance department.
 - b. Expenditures: September 2014 - Reviewed. Mr. Regan reported that building and sidewalk restoration work is ongoing.
4. Motions needed. (*Quorum is needed*)
 - a. Change time of monthly board meeting. **MOTION: Mrs. Jacobs moved to change the time of monthly board meetings from 1:30pm to noon on the first Thursday of each month. Mr. McHugh seconded. Approved - 4 = Yes, 1 = Absent.** The next board meeting will be Thursday, November 6, 2014 at 12:00pm.
 - b. Future for Stories and Stones. Mrs. Fraser appreciated cemetery staff moving forward this year with Stories and Stones and wants notice given prior to major changes. Mr. Regan stated the consensus in the office was to set the tour aside and review possibilities later. He said Mrs. Stubb prefers to end the tour on a high note while the board and staff take time to discuss options for future tours. Mr. Regan said city administration felt the tour should continue until the storytellers and public receive proper notice of a change. Mr. McHugh asked how the cemetery staff would respond to questions of why the tour is stopping. The agreed response was that the tour has grown so much that it's difficult to manage and staff. Mr. Regan said Mrs. Stubb would draft a letter to the storytellers for the mayor's office to review. Notification stating this would be the last time the tour is presented annually should be sent to the storytellers next week and to the media with the tour press release. **MOTION: Mr. McHugh moved to discontinue presenting Stories and Stones on an annual basis due to the amount of work and staffing requirements. Mrs. Cordis seconded. Approved - 4 = Yes, 1 = Absent.**
5. New or Continuing Items for Discussion:
 - a. Stories and Stones 2014 update. Mrs. Stubb reported everything is on schedule. She has received confirmations from 31 storytellers, the fiddlers, two vendors, and three non-profit and business information tables. The storyteller count includes three new stories or new storytellers.

Mrs. Fraser confirmed the board would provide rolls and coffee during a social hour in the shop from 10:30am - 11:30am. The cemetery will provide the coffee, tea, and paper products. Confirmed board members on tour day are Mrs. Fraser and Mrs. Cordis. Mrs. Jacobs will contact the cemetery once she reviews her schedule. (Update: Mrs. Gordon called later that day to confirm she would assist on tour day.) Mrs. Stubb asked for volunteers for KECI media requests: Oct. 9th for Community Calendar and Oct. 24th for Montana Today show. The board suggested Mrs. Stubb do the interviews. Mr. Regan thought Mrs. Gordon was willing to do interviews if she is in town. (Update: Mrs. Gordon confirmed she was unable to do the interviews, however, Dr. Robert Brown agreed to do the Community Calendar and the Montana Today show is no longer conducting interviews.) Postcards won't be mailed this year but over 915 requested email notices would be sent. There are a large number of leftover guidebooks so no printing is scheduled. The Mayor and Sheriff books were printed and stapled with the new cemetery copier. A handout with new stories will accompany last year's guidebook. The university has agreed to two cart rentals and Mr. Regan will arrange transportation.

6. **Informational Items** *(These items require NO immediate board action but are strictly informational item).*
7. **Adjournment.** Next meeting will be November 6, 2014 at **12:00pm in the cemetery office.** (Please note new time and place. All meetings will now be on the 1st Thursday each month from 12:00pm - 1:00pm in the cemetery office.)

**To conserve costs, please bring your agenda and any pertinent documents with you to meetings.