

Missoula Cemetery Board Meeting
Thursday, September 5, 2013
1:30pm
Ruth Bennett Memorial Chapel
Missoula Cemetery

Minutes

Present: Sharee Fraser, Marjorie Jacobs, Mary Lou Cordis, Doug Waters, Ron Regan, Mary Ellen Stubb

Absent: Carol Gordon, Pat McHugh

1. Approval of board minutes: June 2013 - Unanimously approved as written.
2. Public comment: None.
3. Financials:
 - a. Revenues: Reviewed - still pending FY13 interest allocation from finance.
 - b. Expenditures: Reviewed - same budget as last year with the exception of a special request for an increase in 220 of approximately \$10,000 for fertilization which was approved.
4. Motions needed. (*Quorum is needed*) None.
5. New or Continuing Items for Discussion:
 - a. CIP items: compressor and utility cart. Mr. Waters reported there was not a council quorum yesterday so this item will be taken to council Monday evening. \$20,000 compressor and \$14,000 utility cart will come out of Care Fund. He alerted the board that next year they could anticipate a new mower to be funded from Care Fund.
 - b. Stories and Stones - Date is Sunday, October 27, 2013.

The board agreed to host the storyteller brunch again this year but discussed ways to cut back. It was decided to provide sandwiches, chips, and cookies. (Discussion continued after the meeting was adjourned. The final decision was to sponsor a coffee and roll social hour in place of sandwiches.)

Mrs. Stubb reported the preparation schedule had been moved up a few weeks by Mr. Waters' request. RSVP invitations to storytellers are scheduled to be emailed or mailed next week. Tour information has been placed onto all community web calendars as of today. The formal press release for the tour does not go to media until ten days prior to the event.

Mrs. Fraser and Mrs. Cordis committed to assisting the day of the tour. Mrs. Jacobs was unsure if she could attend. Mrs. Gordon and Mr. McHugh were not present.

Mrs. Fraser asked about carts for transportation as it is important to have. Mrs. Stubb stated UofM has agreed to let us use the carts again this year. There is a Griz game on Saturday so pickup of those carts needs to occur Sunday morning. Mr. Regan stated we only need to rent two carts from the university because he has a new four seat cart that can be used.

Mrs. Stubb said guidebooks from last year were being duplicated for this year. Rain and low attendance last year resulted in a large guidebook inventory remaining this year so only a few hundred guidebooks need to be printed. Any new stories will be placed onto an insert and distributed with the guidebook.

Mr. Waters said he no longer wants guidebooks distributed as promotion for the tour. He has asked Mrs. Stubb to create a one page synopsis of the stories told at the tour which will be distributed throughout town instead of the complete guidebook.

6. Informational Items *(These items require NO immediate board action but are strictly informational item).*

Mr. Waters reported work is continuing on the ordinance and right to inter. He hopes to present something for the board to review by next month.

Mrs. Cordis complimented the cemetery on how very good the grounds look. She donated an old book used by past cemetery boards for history purposes. The book detailed standard cemetery practice and protocol.

7. Adjournment. Next meeting will be October 3, 2013.

**To conserve costs, please bring your agenda and any pertinent documents with you to meetings.