

Missoula Cemetery Board Meeting
Thursday, May 1, 2014
1:30pm
Ruth Bennett Memorial Chapel
Missoula Cemetery

Minutes

**Present: Sharee Fraser, Carol Gordon, Mary Lou Cordis, Marjorie Jacobs, Pat McHugh,
Alan White, Ron Regan, Doug Waters, Lani Moore**

1. Approval of board minutes: April 2014 - approved as written
2. Public comment: NA
3. Financials:
 - a. Revenues: April 2014 - reviewed
 - b. Expenditures April 2014 - reviewed
 - c. Reserve fund: April 2014 - reviewed
4. Motions needed. (*Quorum is needed*) NA
5. New or Continuing Items for Discussion:
 - a. Park Department DNRC Grant Project (Donna Gaukler and Alan White)

Alan White, Construction Projects Coordinator for the Department of Parks & Recreation was introduced. Mr. White gave a brief history of his background, and the proposed project involving Missoula City Cemetery Land through a grant awarded to the department of Parks & Recreation for the DNRC yard clean up project. The project will repurpose the stock pile in the bull pin through screening, and adding of green materials to make topsoil. This would benefit the cemetery by getting rid of the stock pile on the Cemetery Land and would benefit the department of Parks & Recreation by generating approximately 14,000 cubic yards of quality growth medium along with being available for other departments

Mr. Regan discussed with Alan the fence work that needs to be done to secure the area for the Police Swat and K-9 dog training. The Cemetery will donate the gate, with the Park department responsible for all other costs.

Mr. Regan will be the coordinator for the Cemetery on the Park project, and will work with Mr. White to coordinate the additional clean up of cemetery land currently being used by other departments. Each City Department is responsible for cleaning up their mess on land that is controlled by the Cemetery Board. This clean up project will occur

over the next year, when other department's staff has the time, with completion in the spring of 2015.

Mrs. Fraser asked if any one has any questions.

Mr. Regan asked what is estimated cubic yards in the stock pile. Mr. White stated 8,000 cubic yards. Mr. Regan stated there would be access through a gate in the fence.

Mrs. Jacobs asked if there is water involved. Mr. White stated they are very conscious of dust control. He is talking with Mountain Water about possibly using the hydrant that is out here.

Mr. Regan stated using the hydrant starting on the 16th of May 1, 2014 could be an issue with people starting to plant for Memorial Day, and that caution is needed as there are a lot of people, including children in the cemetery.

Mr. White thought the trucks would fill up early in the morning.

Mrs. Gordon questioned who would pay for the fence.

Mr. White stated hopefully it will be paid for with the grant money, but the cemetery is not paying for the fence.

Mrs. Jacobs asked who is paying for the water.

Mr. White stated the cemetery will not be charged for the water.

Mr. Waters stated he wants to make it clear that The Missoula City Cemetery Board does have control of this project.

Mrs. Gordon asked when this project will start. Mr. White replied, Tuesday, with your permission.

It was stated that the Police Depart, Missoula City Council, Bruce Bender, Jack Stucky, Donna Gaukler, Forestry are all on board with this project.

Mr. Regan stated there will be a representative from each department for the yard clean up that is scheduled for this fall.

Mr. White stated that in the long term they hope to use some of the stumps in the yard to restore river banks.

Mr. Regan thanked Alan for all the information he has provided. That with communication between the departments the yard will be organized, and cleaned up.

Mr. Waters gave a brief history of the Missoula City Cemetery land. He states there are deed restrictions from the Sticht's. In 1959 the Sticht's deed block 33 for \$10.00. Future documents that were done are linked back to this document. In 1966, Mayor Gregory hired Crever & Ward Landscape Architects to draw up the Master Plan for the Missoula City Cemetery. In 1971 the Sticht's conveyed additional parcels for cemetery use only. In 1973 road construction drawings were done for the master plan. There was a discussion

of what the cemetery owns, how it came about, and how it can be used. Mr. Waters showed maps and explained where the boundaries are.

b. Missoula City Cemetery Ordinances

Mr. Waters stated the ordinances are a lot different than what you've seen.

Mr. Waters explained that the ordinance stayed the same, but there was a period of time of modifications. He states we're getting back to what the ordinance says. Mr. Waters states that staff will advise what is needed for an interment, and that if the Missoula City Cemetery can't make a decision it will go to the City Attorney.

Mr. Waters explained that prior to 1975 there was one person, and one monument per grave. As time went on, second interments were allowed.

Mr. Regan stated that we are working on a list to be given out when a grave is sold explaining what it required by the Missoula City Cemetery.

Mr. Waters pointed out that the Conveyance section is in bright red. He also stated that we do not do genealogy anymore. That this all started with a legal case dealing with a portion of our interment files. There were things in the file that should not have been there.

Mr. Waters asked the Cemetery Board to review the ordinance, stating that he wants to have this done before he retires. He stated there are spelling errors, but that the legal part is done. Mr. McHugh stated he did not want to review the ordinance until it comes back from Jim Nugent. Mr. Waters said he will send the board a copy of ordinance when it comes back from Jim Nugent.

6. Informational Items *(These items require NO immediate board action but are strictly informational item).*

Potential Missoula City Cemetery/MRA Industrial Business District in the future.

7. Adjournment. Next meeting will be June 5, 2014.

**To conserve costs, please bring your agenda and any pertinent documents with you to meetings.