

Missoula Cemetery Board Meeting
Re-scheduled to Thursday, January 10, 2013
1:30pm
Ruth Bennett Memorial Chapel
Missoula Cemetery

Minutes

Present: Sharee Fraser, Mary Lou Cordis, Carol Gordon, Ron Regan, Mary Ellen Stubb

Absent: Doug Waters, Pat McHugh, Marjorie Jacobs

1. Approval of board minutes: November 2012 - approved unanimously.
2. Items involving guests: None.
3. Public comment: None.
4. Financials:
 - a. Revenues: FY12: Reviewed.
 - b. Expenditures: FY12 : Reviewed.
5. Motions needed. (*Full board attendance is needed*) None.
6. New or Continuing Items for Discussion:
7. Informational Items (*These items require NO immediate board action but are strictly informational item*)
 - a. Fees: amended titles for clarification. This item was moved to information only as no motion is required per Mr. Regan's discussion with Attorney Nugent. A funeral director questioned the cemetery's niche wall weekend charges. The cemetery has always followed the municipal ordinance and charged full cremation closing costs when a niche burial was conducted on Saturday. Mr. Regan and Mr. Nugent agreed this was a verbage issue. The solution was to simplify the fee schedule by clarifying niche costs and removing explanatory footnotes from the fee schedule. The fee schedule in its simplified form will be immediately sent to funeral directors and replace what is currently on the cemetery website.
 - b. Nicolet notes from December. Due to the lack of a quorum, the December meeting notes were reviewed but not formal public record. Mrs. Cordis did note a discrepancy where her name was mentioned but needs removed because she was not there.
8. Adjourned at 1:50pm. Next meeting: February 7, 2013

**To conserve costs, please bring your agenda and any pertinent documents with you to meetings.