

ADMINISTRATION AND FINANCE COMMITTEE
CITY COUNCIL CHAMBERS
140 WEST PINE STREET
MISSOULA MONTANA
May 18, 1:05 pm

Members present: Stacy Rye, Chair; Ed Childers, Renee Mitchell, Pam Walzer, Dick Haines, Lyn Hellegaard, Jon Wilkins, Bob Jaffe.

Members absent: Cynthia Wolken, Dave Strohmaier, Jason Wiener

Others present: Steve King, Starr Sullivan, Bruce Bender, Brentt Ramharter, Jack Stucky

I. Administrative Business:

A. Approve committee minutes dated: [May 11, 2011](#)
The minutes were approved as submitted.

B. **Public Comment on items not listed on the agenda:**
None

II. Consent Agenda:

Approve claims (accounts payable). -Consent Agenda (Brentt Ramharter)

MOTION: The committee recommends the City Council approve [claims](#) totaling \$692,304.25. ([Detailed Claims](#)) ([Chart of Accounts](#))

III. Regular Agenda:

A. Mayor's presentation of the FY 2012 Capital Improvement Program (CIP). ([memo](#))—Regular Agenda (Brentt Ramharter) (Referred to committee: 03/21/11) (**Held in Committee**)
Steve King, Public Works Director discussed Street Improvement Projects S12 to S23 located in the packet for CIP discussion.

- S12 Hillview Way – Mr. King stated the SID for Hillview Way Improvements failed in the past several years, but the need for improvements still remains. There has been patch work on the lower section, but the road needs significant maintenance. This project will continue to be on the CIP list as a future project when funding becomes available.
- S13 Bellevue Park Curb and Sidewalk Improvements - The existing park does not have curbing on the front side and allows traditional vandalism to occur. Vehicles occasionally drive off the road and through the park. This project has been added to the CIP, but an improvement to this park has never become a priority. This improvement may be considered next year.
- S14 Lower Miller Creek Road Reconstruction Phases III through VII – There has been many phases for the miller Creek improvements and another phase will begin this summer. The project starts at Lower Miller Creek Linda Vista Blvd. and continues to the roundabout where upper and lower Miller Creek intersects. The \$500,000 Federal Grant money will pay for the improvements.
- S15 Gravel Streets Paving – There are several City blocks that are not paved for a variety of reasons, and some have asphalt millings. Staff is working on the project to be proposed to the council for approval including owner property assessments. If approved, the project will begin this summer.
- S16 Mullan and George Elmer Drive Intersection Signal – The Mullan Rd. is experiencing subdivision development and there are requirements involved. One requirement is a signalized traffic light at the intersection of George Elmer Dr. and Mullan Road. Public Works has discussed a roundabout that may be considered in the future.

- S17 Van Buren St. Reconstruction - This project has been on the CIP list for a long time and a Rattlesnake Infrastructure priority plan has been submitted to Public Works. It is clear that Van Buren St. Improvements is a priority for the neighborhood councils and infrastructure process. The improvements will include the two lane road with boulevard sidewalks. There are a lot of challenges to this project including parallel irrigation ditches along the road and slope run off from Mount Jumbo. Public Works will work with the neighborhoods regarding improvement options.
- S18 Street Improvement and Major Maintenance Program - Mr. King mentioned Missoula's hard winter caused major damage to the Cities roads and has created many overlays. Several grants helped pay for other road projects in the City and the gas tax fund paid for the overlays, leaving the gas fund depleted. Mr. King suggests increasing the Special Road District fund by \$100,000 to help fund road projects. He distributed a 2011 [Special Overlay Project spreadsheet](#) for projects to begin this fall and next spring, and he discussed the funding source for each project.
- S19 Annual Sidewalk Installation and Replacement Program – There are many projects in progress throughout the City and the CIP list is on-going.
- S20 Neighborhood Infrastructure Street Improvements – The Neighborhood Councils met and discussed neighborhood priorities. There will be neighborhood initiative projects that staff will bring to council for consideration.
- S21 Russell Street Reconstruction – Public Works continues to struggle with Russell St. and the Federal requirements. This project will be discussed in the Public Works committee today. He noted there are funds for this project when it is approved.
- S22 Russell Trail Crossings – There are four separate trail crossings related to the Russell Street project. He discussed where they are located.
- S23 Scott and Toole Intersection Improvements – This is a neighborhood council initiated project and the ward members helped advocate for the improvement. There are growth concerns and mixed use properties in this vicinity. City staff discussed building a mini urban roundabout with a raised island in the center verses a landscape. This will allow large trucks to maneuver around it easier. Public Works and the Missoula Redevelopment Agency are working together on this project, but it is not ready to be proposed to the council.

Wastewater Projects:

Mr. King stated Starr Sullivan is very knowledgeable and has many decades of excellent experience with wastewater facilities.

- WW1 Old Highway 93 Sewer Interceptor – This interceptor is a relief line for future growth in the Linda Vista Miller Creek area. Utilities have been extended in this area for years and the sewer system is complete to date. There are other properties that have potential to develop and if this happens, a relief line will have to come into effect. This is a future project.
- WW2 Eko Compost Land Purchase – The City has a long term contract with Eko Compost for many years. Their business is next to the wastewater treatment plant and it is a viable operation as they create a product for the community. The City has a good working relationship with Eko Compost and would like to continue the relationship, and if Eko compost were to go out of business the City would like to continue the composting service.

Mr. King stated to make it durable it would be in the interest of the City to purchase the property underneath the operation, but not the business. Bruce Bender has been discussing the possibility with the owners of Eko Compost and they are interested. If the City owned the

property the business would receive a long term lease from the City. Mr. King noted this project is new to the CIP list.

The committee will discuss the remaining CIP project list at the next council meeting which includes Wastewater Projects- WW3-WW07 and the Community Service Projects – CS06-CS08 and CS11-CS20.

IV. Held in committee

- A.** Approve claims. (Ongoing) (Consent Agenda)
- B.** Approve journal vouchers. (Ongoing) (Consent Agenda)
- C.** Approve budget transfers. (Ongoing) (Consent Agenda)
- D.** An ordinance amending the municipal code as it relates to bike licensing. ([A&F](#)) (Returned from council floor: 12/15/08)
- E.** Implications of establishing maintenance districts. ([memo](#)) – Regular Agenda (Bob Jaffe) (Referred to committee: 05/11/09)
- F.** Clarify position of council member who also serves on the board of a non-profit agency that has dealings with the city. ([memo](#)) – Regular Agenda (Ed Childers) (Referred to committee: 07/20/2009)
- G.** Review the FY 2011-15 capital improvement projects (CIP). ([memo](#)) – Regular Agenda (Brentt Ramharter) (Referred to committee: 04/19/2010)
- H.** Amend Council rules to change the Council's regular meeting schedule to two meetings per month ([memo](#)).—Regular Agenda (Marty Rehbein) (Referred to committee: 06/07/10)
- I.** Discuss the disposition of surplus city property. ([memo](#))—Regular Agenda (John Newman) (Referred to committee: 10/25/10)
- J.** Amend the FY 2010 budget to appropriate expenditures that were not identified in the original budget. ([memo](#))—Regular Agenda (Brentt Ramharter) (Referred to committee: 11/01/2010)
- K.** Discuss outstanding third-party contracts. ([memo](#))—Regular Agenda (Lyn Hellegaard) (Referred to committee: 11/08/10)
- L.** Review the city's current policy for charging the public for various city-produced documents ([memo](#))—Regular Agenda (Dave Strohmaier) (Referred to committee: 12/06/10)
- M.** Confirm the reappointment of Mark Muir to the Impact Fee Advisory Committee completing a term commencing December 1, 2010 and ending November 30, 2014. (Returned from Council floor: 11/1/10)
- N.** Provide an opportunity for the public to comment on whether the Palace Apartment low-income housing rehabilitation project located at 149 W. Broadway meets a community housing need. ([memo](#))—Regular Agenda (Marty Rehbein) (Referred to committee: 04/25/11)
- O.** Review Missoula's insurance experience, particularly work comp; propose improvements if warranted. ([memo](#))—Regular Agenda (Ed Childers) (Referred to committee: 05/09/11)

V. Adjournment

The meeting adjourned at 2:00 pm

Respectfully submitted
Kelly Elam
City Clerk Office