

Missoula Public Library
BOARD OF TRUSTEES MEETING
November 18, 2009

ORDER The meeting was called to order by Chair Neal Leathers

ROLL CALL Members present were: Beth Antonopulos, Brenda Jackson, Neal Leathers, Christine Prescott, Rita Henke, Margaret Wafstet and Honore Bray.
Non-members present: Molly Ledermann, Reference Librarian

CITIZENS COMMENTS

Molly Ledermann reported on the NEA grant for a “Big Read”. This is the largest literary program in the history of the US. The grant is a matching grant and the staff is working on locating donors at this time. The grant is due in February and many schools and community partners will be participating in the six weeks of programming. Molly extended a welcome for help to the board.

MINUTES Minutes of the October 29, 2009 meeting were approved as corrected. A motion was made by Rita Henkel, the motion carried.

CLAIMS Christine Prescott made a motion to approve the claims as corrected. Motion carried

STATISTICS No comments

DIRECTOR’S REPORT

In Packet

Fern asked Honore to let the Board know a sign outside the building is not necessary because there are two on the building. Following discussion it was determined that a sign is necessary in the parking lot as well as on each end of town. Honore will get the necessary agreements in place.

On November 30, from 8 AM – 10 AM there will be an in-service on the Big Read and staff will receive CE for the two hour session. Any board members who wish to attend can also receive CE for the program and have the opportunity to sign up for one of the committees.

The Law Suit with the Butte Silver Bow Library Board and the County had a Supreme Court Decision in favor of the Library Board.

OLD BUSINESS

DVD MediaBank – It is in place and working. Two PC’s are dedicated to selection of titles but you can use any OPAC in the library to make selections. At this time you have 1 hour to pick up the DVD.

Long Range Plan Discussion – Joyce has pulled together the comments made by all departments and is spending time getting everything in the same language. The departments have gotten their reports back with questions they need to answer and then they should resubmit them to Joyce. January is the target date to have a document.

Sign for Swan Valley Branch – Comments from Fern concerning the sign for Swan. “Last months board minutes mentioned a county surveyor drawing? What was this about? We already have signs on two walls of the library - another sign outside the building is not needed. But our building is not visible coming from the south. What we need is just permission from the highway dept. to put up a sign by our library driveway. It would be 2-sided and look much like the street signs. This sign could be made locally by Condon Sign Shop who do many signs for the Forest Service state wide.” The board agreed that a sign is needed in the driveway but they also want a sign on both the South and North ends of town. Honore will work on the agreements needed for the signage.

Clinton Branch possibilities – Honore has not had time to attend a meeting at this time but she is working on some ideas to present.

Policies - Honore will use the policies the board has given her and she and Joyce will work on a draft for the next meeting. She will also bring a draft for the facilities policy.

Tam Fed report- Christine Prescott reported that the group decided to move to a two day workshop and meeting in 2011. This will allow a business meeting time but will also allow two tracks of training; one for Trustees and one for library staff. Christine is the Vice Chair so she will move to Chairman in the spring. Annie Alger gave a presentation on Library 2.0 information and taught individuals to use a Wiki and a member of the Kalispell staff did training on YA services. Columbia Falls has a group called the First Best Place Task Force and the Chair of that group talked about partnerships and what they can do for your library. It was a good meeting and everyone is welcome to attend.

Telephone Service for Overdue notices – Elizabeth is following up on this service. After discussion it was decided that if we used a service like this we would do the first notice by phone and the second notice would be by mail.

Coffee Cart – Tabled till the December meeting when there are actual drawings.

Other Old Business

NEW BUSINESS

New meeting dates – December 16, January 27, February 24th and March 24th.

Library calendar – The Library Calendar for 2010 was approved

Holiday Party – January 24th at the Holiday Inn

Planning for Library Growth – Meeting with Dennis Greeno will take place if anyone wishes to be there to ask questions.

Other New Business –

NEXT MEETING - December 16, 2009

ADJOURNMENT

Respectfully submitted by: _____
Honore D. Bray, Director Date

Board representative: _____
Neal Leathers, Chairman Date