

## City Clerk Staff

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**From:** Claire Trimble  
**Sent:** Wednesday, November 16, 2022 3:16 PM  
**To:** Kirsten Hands; Jennifer Savage (she/her); Montana James (she/her); Grp. City Council and City Web Site  
**Cc:** Eran Pehan; Walter Banziger  
**Subject:** Re: Follow Up on Tourist Home Fee Questions

This item is now available on the eScribe agenda.

### 1.2 Approval of the Minutes

## 2. PUBLIC COMMENT

## 3. COMMITTEE BUSINESS

### 3.1 HOME Program Homebuyer Assistance Loan Forgiveness Kendra Lisum, Karen Gasvoda

**Recommended motion:**

**Approve the resolution authorizing the Mayor to sign all title-related documents for outstanding HOME homebuyer assistance loans for the purpose of forgiveness.**

### 3.2 Set a public hearing for PY21 Annual Action Plan Amendment Karen Gasvoda, Kendra Lisum

**Recommended motion:**

**Set a public hearing for Monday December 5, 2022, to review the City of Missoula 2021 Annual Action Plan Substantial Amendment**

### 3.3 **Tourist Home Fee Update** Emily Harris-Shears, Kirsten Hands

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**From:** Kirsten Hands <HandsK@ci.missoula.mt.us>  
**Sent:** Wednesday, November 16, 2022 3:09 PM  
**To:** Jennifer Savage (she/her) <SavageJ@ci.missoula.mt.us>; Montana James (she/her) <jamesm@ci.missoula.mt.us>; Grp. City Council and City Web Site <Council@ci.missoula.mt.us>  
**Cc:** Eran Pehan <PehanE@ci.missoula.mt.us>; Walter Banziger <BanzigerW@ci.missoula.mt.us>  
**Subject:** RE: Follow Up on Tourist Home Fee Questions

Hi Jennifer,

I have attached it. Thanks for pointing that out. It should have been attached – I'll look into that.

Thanks!  
Kirsten

**Kirsten Hands | (She/Her)**  
**Business and Finance Manager**  
**Community Planning, Development & Innovation**  
406-552-6624 | [handsk@ci.missoula.mt.us](mailto:handsk@ci.missoula.mt.us)



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**From:** Jennifer Savage (she/her) <[SavageJ@ci.missoula.mt.us](mailto:SavageJ@ci.missoula.mt.us)>  
**Sent:** Wednesday, November 16, 2022 2:50 PM  
**To:** Montana James (she/her) <[jamesm@ci.missoula.mt.us](mailto:jamesm@ci.missoula.mt.us)>; Grp. City Council and City Web Site <[Council@ci.missoula.mt.us](mailto:Council@ci.missoula.mt.us)>  
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Thank you,

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406-552-6396 | [jamesm@ci.missoula.mt.us](mailto:jamesm@ci.missoula.mt.us)



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**Sent:** Wednesday, November 16, 2022 3:10 PM  
**To:** Jennifer Savage (she/her); Montana James (she/her); Grp. City Council and City Web Site  
**Cc:** Eran Pehan; Walter Banziger  
**Subject:** RE: Follow Up on Tourist Home Fee Questions  
**Attachments:** STR - Applicant Facing Flow Chart.pdf

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Thanks!  
Kirsten

**Kirsten Hands | (She/Her)**  
**Business and Finance Manager**  
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**To:** Montana James (she/her) <[jamesm@ci.missoula.mt.us](mailto:jamesm@ci.missoula.mt.us)>; Grp. City Council and City Web Site <[Council@ci.missoula.mt.us](mailto:Council@ci.missoula.mt.us)>  
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## City Clerk Staff

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**From:** Marty Rehbein  
**Sent:** Wednesday, November 16, 2022 3:05 PM  
**To:** Daniel Carlino; Grp. City Council and City Web Site  
**Subject:** Re: End of year Deadline for STR fee increase

Yes, amendments can be made after council sets a public hearing on an ordinance.

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**From:** Daniel Carlino <CarlinoD@ci.missoula.mt.us>  
**Date:** Wednesday, November 16, 2022 at 3:03 PM  
**To:** Grp. City Council and City Web Site <Council@ci.missoula.mt.us>  
**Subject:** Fwd: End of year Deadline for STR fee increase

Just wanted to forward to everyone my question about the deadline and missed revenue if a fee increase isn't passed this year and staff's response.

I can also confirm that amendments can be made after a public hearing has been set.

Thanks,

Daniel Carlino

---

**From:** Montana James (she/her) <jamesm@ci.missoula.mt.us>  
**Sent:** Wednesday, November 16, 2022 3:00 PM  
**To:** Daniel Carlino <CarlinoD@ci.missoula.mt.us>  
**Subject:** RE: End of year Deadline for STR fee increase

Hi Daniel,

That's correct – registrations expire on January 31 of each year, so we were hoping to get the fee adjusted in time for the 2023 round of registrations.

<https://www.ci.missoula.mt.us/2076/Tourist-Home>

The fee schedule goes into effect on January 1 of each year, then most folks are renewing their registrations in January and February. Although new ones could come in at any point in the calendar year.

**Montana** | She/Her  
Deputy Director  
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**From:** Daniel Carlino <CarlinoD@ci.missoula.mt.us>

**Sent:** Wednesday, November 16, 2022 2:58 PM

**To:** Montana James (she/her) <jamesm@ci.missoula.mt.us>

**Subject:** End of year Deadline for STR fee increase

Hey Montana, when does everyone pay their STR annual fee? If we don't increase the fee by the end of this year, will we collect less revenue next year from the fees compared to if we do increase it before the end of the year?

Thanks!

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**From:** Jen Gress  
**Sent:** Wednesday, November 16, 2022 1:08 PM  
**To:** Amanda Vermace  
**Cc:** Grp. City Council and City Web Site  
**Subject:** Conditional Use Interim Ordinance  
**Attachments:** Comments 11-16-22.docx; PowerPoint for LUP.pptx

Hello Amanda,

Please include these comments and PowerPoint presentation as attachments to the Conditional Use Interim Ordinance discussion for today. Thank you.

--Jen

Jen Gress, Associate Planner  
Community Planning, Development & Innovation  
Community Development Division  
(406)552-6626  
[JGress@ci.missoula.mt.us](mailto:JGress@ci.missoula.mt.us)



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## City Clerk Staff

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**From:** Montana James (she/her)  
**Sent:** Wednesday, November 16, 2022 12:55 PM  
**To:** Heidi West; Grp. City Council and City Web Site  
**Cc:** Kirsten Hands; Eran Pehan; Walter Banziger  
**Subject:** RE: Follow Up on Tourist Home Fee Questions

Hi Heidi,

In order to be in compliance with the tourist home ordinance, only the annual registration fee is required. Currently, that is \$60 or \$31 at renewal.

**Montana | She/Her**  
Deputy Director  
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**Sent:** Wednesday, November 16, 2022 12:11 PM  
**To:** Montana James (she/her) <jamesm@ci.missoula.mt.us>; Grp. City Council and City Web Site <Council@ci.missoula.mt.us>  
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**Subject:** Re: Follow Up on Tourist Home Fee Questions

Hi - one more question - what is the business license fee for Short Term Rentals in Missoula.

Heidi West

City Council Ward 1 Representative

405.747.9158

[hwest@ci.missoula.mt.us](mailto:hwest@ci.missoula.mt.us)

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## City Clerk Staff

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**From:** Kristen Jordan  
**Sent:** Wednesday, November 16, 2022 11:21 AM  
**To:** All Council; Grp. City Council and City Web Site  
**Subject:** Absent for Public Works - eom.

## City Clerk Staff

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**From:** kenzclee@gmail.com  
**Sent:** Wednesday, November 16, 2022 10:07 AM  
**To:** Grp. City Council and City Web Site  
**Subject:** Riverfront Trails

I submitted public comment with concern of JR school not being able to handle more growth in the area.

In the public meeting last night there was little to no concern for traffic in the area — the response seemed to be, “What comes first? Growth or traffic?”

Well, we already have a problem with the school being too full, class sizes do not meet state standards and students are being denied entry to the school district they live in. So how does the city plan to mitigate that problem when they keep approving growth to the area with no ability to provide more class space? Approving more growth comes with consequences, and none of you seem to care. It’s a disservice to the teachers working in classes that are too big for them to handle (22 in kindergarten and 29 in 3rd grade at JR) and it’s a disservice to the kids and families that live there and are pushed out of their school district by growth. We live in the JR school district and with a child entering kindergarten next year we’ve been told we may be transferred to another school.

This is not a rhetorical question, I would like a response.

Mackenzie Smith  
(925)708-3517